

FOUNTAINDALE PUBLIC LIBRARY DISTRICT BOARD OF LIBRARY TRUSTEES

December 19, 2024 | 7 p.m.

300 West Briarcliff Road | Bolingbrook | Margaret J. "Peggy" Danhof Board Room

View the meeting online via YouTube: <https://www.youtube.com/live/90KQ6L4NhHk>

- 1. Call to Order and Roll Call of Trustees**
- 2. Pledge of Allegiance**
- 3. Approval of Agenda**
- 4. Minutes for Approval**
 - a. Board Meeting – November 21, 2024
- 5. Employee Recognition**
 - a. Julie Walker – 5 Years
 - b. Jennifer Fredrick – 5 Years
 - c. Nicholas Mitchel – 5 Years
 - d. Juanita Lennon – 15 Years
- 6. Comments from the Public**
- 7. Friends of the Library**
- 8. New Business – Action Items**
 - a. Approval of 2025 Per Capita Grant Application
 - b. Approval of Revised Computer Use Policy
 - c. Approval of Revised Identity Protection Policy
 - d. Approval of Intergovernmental Agreement between Fountaindale Public Library District and Will County Clerk Regarding Early Voting Location for 2025 Consolidated Election
- 9. Library Projects**
- 10. Correspondence**
- 11. Treasurer's Report**
- 12. Bills for Approval**
 - a. Bills Paid Report – December, 2024
 - b. Bills Payable Report – December, 2024
- 13. Director's Report - November, 2024**
- 14. Unfinished Business**
- 15. Reports**
 - a. Building
 - b. Finance
 - c. Strategic
 - d. Internal Board Operations
- 16. Agenda Building for Next Meeting**
- 17. Announcements**
- 18. Adjournment**

December 2024 Agenda Background

Paul Mills

8. New Business – Action Items

a. Approval of 2025 Per Capita Grant Application

The 2025 Illinois Per Capita Grant Application is complete. This year the application is once again focused exclusively on Serving Our Public 4.0. As noted in the review earlier this year, the District meets all of the checklist items.

If approved, grant funding would be used to expand access to electronic resources.

Suggested Motion: Motion to approve the 2025 Illinois Per Capita Grant application.

b. Approval of Revised Computer Use Policy

The draft Computer Use Policy has been updated and features the following changes:

- Removed the requirement to accept the policy as a pop-up on the computer in order to use the computer since this does not apply to all our computers.
- Removed language that children are strongly encouraged to use the computers in CSD.
- Removed redundant references to the Unattended Child Policy.
- Remove time limit for library card holders
- Removed wording that only 18+ patrons can get a guest pass
- Removed requirement for ID to get a guest pass

Our attorney reviewed this draft policy as well.

Suggested Motion: Motion to repeal the existing Computer Use Policy and to approve the revised Computer Use Policy.

c. Approval of revised Identity Protection Policy

The draft Identity Protection Policy has been updated to include a Statement of Purpose section. It also includes various minor revisions suggested by our attorney.

Suggested Motion: Motion to repeal the existing Identity Protection Policy and to approve the revised Identity Protection Policy.

d. Approval of Intergovernmental Agreement between Fountaindale Public Library District and Will County Clerk Regarding Early Voting Location for 2025 Consolidated Election

The Will County Clerk's Office has requested that the library continue to serve as an early voting site. This draft agreement covers the 2025 Consolidated Election.

The hours of operation for early voting in March 2025 would include hours outside our normal operating hours. Specifically, these hours that would require additional staffing are:

- o 8:00 AM to 9:00 AM, Monday through Friday
- o 9:30 AM to Noon, Sunday
- o 8:00 AM to 9:00 AM, Monday through Friday
- o 6:00 PM to 7:00 PM, Friday
- o 9:30 AM to Noon, Sunday
- o 8:00 AM to 9:00 AM, Monday

during the early voting weeks for the Spring 2025 Consolidated Election. The Will County Clerk's Office has agreed to provide compensation for the additional costs incurred.

Suggested Motion: Motion to approve the Intergovernmental Agreement between the Fountaindale Public Library District and Will County Clerk regarding early voting location for 2025 Consolidated Election.

**MINUTES OF A REGULAR MEETING OF THE BOARD OF TRUSTEES OF
THE FOUNTAINDALE PUBLIC LIBRARY DISTRICT
WILL AND DUPAGE COUNTIES, ILLINOIS
HELD NOVEMBER 21, 2024
BOLINGBROOK, ILLINOIS**

A meeting of the Board of Trustees of the Fountaindale Public Library District, Will and DuPage Counties, Illinois was held in the Margaret J. "Peggy" Danhof Board Room, 300 West Briarcliff Road, Bolingbrook, Illinois on Thursday, November 21, 2024 at 7 p.m.

CALL TO ORDER

The meeting was called to order at 7 p.m. by President Celeste Bermejo.

ROLL CALL

The roll was called by recorder, Juanita Lennon, and a quorum was established.

PRESENT

Present at roll call were Bobby Armstrong, Marcelo Valencia, Kathryn Spindel, Sarah Siska, Meraj Alam, Jim Daunis Jr. and Celeste Bermejo.

ABSENT

None.

FOUNTAINDALE STAFF PRESENT

The following staff was present: Paul Mills, Juanita Lennon, Sarah Dolley and Jennie Nguyen.

Nancy Korczak was present online.

PUBLIC PRESENT

The following public was present: Jody Hargett, Jennie Mills, Macade Thorpe and Mary Postellon.

AGENDA APPROVAL

Following the Pledge of Allegiance, Bermejo asked for a motion to approve the agenda. A motion was made by Daunis, seconded by Armstrong.

AYES: Armstrong, Valencia, Spindel, Siska, Alam, Daunis, Bermejo

NAYES: None

ABSENT: None

MINUTES OF THE BOARD MEETING – OCTOBER, 2024

The minutes of the board meeting held October 17, 2024 were presented. A motion to approve the minutes was made by Spindel, seconded by Valencia. Minutes were approved as read.

AYES: Armstrong, Valencia, Spindel, Siska, Alam, Daunis, Bermejo

NAYES: None

ABSENT: None

EMPLOYEE RECOGNITION

President Bermejo recognized Sarah Dolley for her 20 years of service and presented her with a certificate and award.

COMMENTS FROM THE PUBLIC

None.

FRIENDS OF THE LIBRARY

Jody Hargett provided an update for the Board. Hargett commented that both the Nook and the Book Cellar are doing very well. The Friends had a table at the Star Wars Celebration and netted \$74.

Hargett noted a total of 51 Summer Adventure free book vouchers for adults have been redeemed.

NEW BUSINESS

Acceptance of Financial Report for Fiscal Year 2023/2024

Macade Thorpe from Lauterbach & Amen, LLP summarized the Financial Report for Fiscal Year 2023/2024 and answered questions from the Board

A motion to accept the Financial Report Fiscal Year 2023/2024 was made by Alam, seconded by Armstrong.

AYES: Armstrong, Valencia, Spindel, Siska, Alam, Daunis, Bermejo

NAYES: None

ABSENT: None

Approval of Ordinance 2024-5 - Tax Levy Ordinance

Executive Director Mills reviewed the ordinance and levy.

A motion to approve the Ordinance 2024-5 - Tax Levy Ordinance was made by Daunis, seconded by Siska.

AYES: Armstrong, Valencia, Spindel, Siska, Alam, Daunis, Bermejo

NAYES: None

ABSENT: None

Approval of Statement of Receipts and Disbursements Fiscal Year 2023/2024

Mills reported that the Statement of Receipts and Disbursements is a summary from the past fiscal year. It is prepared by our Finance Department with information from our auditors.

A motion to approve the Statement of Receipts and Disbursements Fiscal Year 2023/2024 was made by Spindel, seconded by Valencia.

AYES: Armstrong, Valencia, Spindel, Siska, Alam, Daunis, Bermejo

NAYES: None

ABSENT: None

Approval of Resolution 2024-6 - Resolution Regarding the Issuance of Non-Resident Library Cards

Mills reported that the decision for the District to participate or not participate needs to be made annually. The fee per the mathematical formula would be \$617.88.

A motion to approve Resolution 2024-6 - Resolution regarding the issuance of non-resident library cards was made by Alam, seconded by Daunis.

AYES: Armstrong, Valencia, Spindel, Siska, Alam, Daunis, Bermejo

NAYES: None

ABSENT: None

Approval of Certified List of Trustees and Staff for Filing with Will and DuPage Counties for Statements of Economic Interest

A motion to approve the certified list of Trustees and staff for filing with Will and DuPage Counties for the Statement of Economic Interest was made by Spindel, seconded by Valencia.

AYES: Armstrong, Valencia, Spindel, Siska, Alam, Daunis, Bermejo

NAYES: None

ABSENT: None

Approval of Parking Lot Policy

Mills reviewed the policy which covers the operation and use of the library's parking lot.

A motion to approve the Parking Lot Policy was made by Armstrong seconded by Alam.

AYES: Armstrong, Valencia, Spindel, Siska, Alam, Daunis, Bermejo

NAYES: None

ABSENT: None

Approval of Traffic Agreement with the Village of Bolingbrook

Mills reported that this agreement with the Village of Bolingbrook will give the Village the authority to enforce both local and state laws and village ordinances on library property.

A motion to approve the Traffic Agreement with the Village of Bolingbrook was made by Alam, seconded by Valencia.

AYES: Armstrong, Valencia, Spindel, Siska, Alam, Daunis, Bermejo

NAYES: None

ABSENT: None

LIBRARY PROJECTS

Mills reported that both the Quiet Reading Room and Meeting Room D have been completed, pending a few tasks to be completed by Facilities.

The newly relocated Local History Room has been completed and will soon be filled with materials.

Plans for the new digital monument and parking lot continue.

CORRESPONDENCE

None.

TREASURER'S REPORT

The Treasurer's Report for October, 2024 was presented by Treasurer Spindel and will be filed for audit.

BILLS FOR APPROVAL

Bills Paid Report – November, 2024

Bills paid for the month of November in the amount of \$64,029.36 was presented for approval. Motion to approve was made by Valencia, seconded by Daunis.

AYES: Armstrong, Valencia, Spindel, Siska, Alam, Daunis, Bermejo

NAYES: None

ABSENT: None

Bills Payable Report – November, 2024

Bills payable for the month of November in the amount of \$455,886.75 was presented for approval. Motion to approve was made by Armstrong, seconded by Daunis.

AYES: Armstrong, Valencia, Spindel, Siska, Alam, Daunis, Bermejo

NAYES: None

ABSENT: None

DIRECTOR'S REPORT – October, 2024

Mills provided an update on the work to make the Director's Report more accessible.

Mills shared that Melissa Bradley, Communications Manager, has done excellent work in this area.

Mills reported that work on the DCEO Grant application continues. The application envisions asking for funds to continue supporting young readers.

UNFINISHED BUSINESS

None.

REPORTS

Building

None.

Finance

None.

Strategic Plan

None.

Internal Board Operations

None.

AGENDA BUILDING FOR THE NEXT MEETING

None.

ANNOUNCEMENTS

The library has several donation boxes for the holidays, including Operation Christmas.

The Winter Selfies Station is ready in Studio 300.

ADJOURNMENT

A motion to adjourn the meeting at 7:50 p.m. was made by Valencia, seconded by Daunis.

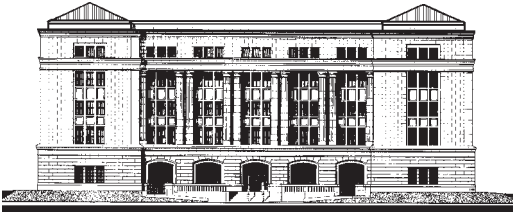
AYES: Armstrong, Valencia, Spindel, Siska, Alam, Daunis, Bermejo

NAYES: None

ABSENT: None

Approved: _____
Robert Armstrong, Secretary

Celeste M. Bermejo, President



ALEXI GIANNOULIAS • Secretary of State & State Librarian
Illinois State Library, Gwendolyn Brooks Building
300 S. Second St., Springfield, IL 62701-1796

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Illinois State Library

**ILLINOIS PUBLIC LIBRARY PER CAPITA AND
EQUALIZATION AID GRANT APPLICATION**

As required by The Illinois Library System Act (23 Ill. Adm. Code 3030.200 (a)(2)(I) and (J)), to be eligible for funding, the applying public library shall have completed the Illinois Public Library Annual Report (IPLAR) and the annual certification process to confirm eligibility for grants administered by the Illinois State Library.

The Library Board of Trustees agrees to expend the funds received for the purposes outlined in the application as approved by the Illinois State Library, and as stipulated by the Illinois Library Systems Act (75 ILCS 10/8 and 10/8.1) and Illinois State Library Grant Programs (23 Ill. Adm. Code 3035.115 and 3035.135).

The Library Board of Trustees affirms that all grant funds received as a result of this application shall be used to provide public library service to its community by supplementing the library’s regular budget and that it will not reduce, nor cause to have reduced, the public library’s levy in the current or next fiscal year.

The Library Board of Trustees agrees that the Illinois State Library or its designee shall have the right to examine any of the records directly related to this grant.

Legal Name of Library: Fountaindale Public Library District

Library’s Control Number: 30285 **Branch Number:** 00 **Today’s Date:** 12/19/2024

Contact information of the person completing this grant application:

Preparer’s Name: Paul Mills
(First Name) *(Last Name)*

Preparer’s Title: Executive Director

Preparer’s Phone Number: (630) 685-4157

Preparer’s Email Address: pmills@fountaindale.org

By checking this box, I certify: 1) that I have the authority to submit this application on behalf of the Library Board of Trustees, and 2) that the statements herein are true, complete and accurate to the best of my knowledge. The Library Board of Trustees is aware that any false, fictitious or fraudulent statements or claims may be subject to civil, criminal or administrative penalties.

Changes in the population count for the eligible service area must be documented and supporting information that details the increase or decrease shall be submitted electronically with this application. Documentation must include one of the following:

- A U.S. Census certification (e.g., correction or special census) that has been filed with the Office of the Secretary of State Index Department prior to submission of the application.
- For population changes, annexations or disconnects that are typically not documented by the U.S. Census, the library must submit appropriate and substantial supporting information, including a certified population count. Examples include, but are not limited to: legal documentation from an appropriate municipal corporate authority or a library district's referenda questions and certified results.

If the population has not changed, no additional documentation is necessary.

Service Area Population 67049

Part I. Review of *Serving Our Public 4.0: Standards for Illinois Public Libraries* (© Illinois Library Association, 2019)

To be eligible for a per capita grant, a public library shall show that it will either meet or show progress toward meeting the Illinois library standards as most recently adopted by the Illinois Library Association (75 ILCS 10/8.1).

A grant applicant with below standard performance levels must raise or improve its performance levels in relation to the standards according to the objectives, time frames and priorities the library shall state in the application and which are consistent with the terms of the plan of service of the system of which it is a member. (23 ILAC 3035.115)

The Library Director and the Board of Trustees shall review the entirety of *Serving Our Public 4.0: Standards for Illinois Public Libraries*. To complete this application, refer to the checklist at the conclusion of each chapter.

Chapter 1: Core Standards

Explain the objectives and priorities to be undertaken during the ensuing year to improve the library's performance levels where the chapter's standards are not met or the library is making progress toward meeting those standards. If the library meets all Core Standards, please indicate. (150 word limit)

The District meets all Core Standards.

Chapter 2: Governance and Administration

Explain the objectives and priorities to be undertaken during the ensuing year to improve the library's performance levels where the chapter's standards are not met or the library is making progress toward meeting those standards. If the library meets all components of the Governance and Administration checklist, please indicate. (150 word limit)

The District meets all components of the Governance and Administration checklist.

Chapter 3: Personnel

Explain the objectives and priorities to be undertaken during the ensuing year to improve the library's performance levels where the chapter's standards are not met or the library is making progress toward meeting those standards. If the library meets all components of the Personnel checklist, please indicate. (150 word limit)

The District meets all components of the Personnel checklist.

Chapter 4: Access

Explain the objectives and priorities to be undertaken during the ensuing year to improve the library's performance levels where the chapter's standards are not met or the library is making progress toward meeting those standards. If the library meets all components of the Access checklist, please indicate. (150 word limit)

The District meets all components of the Access checklist.

Chapter 5: Building Infrastructure and Maintenance

Explain the objectives and priorities to be undertaken during the ensuing year to improve the library's performance levels where the chapter's standards are not met or the library is making progress toward meeting those standards. If the library meets all components of the Building Infrastructure and Maintenance checklists, please indicate. (150 word limit)

The District meets all components of the Building Infrastructure and Maintenance checklists.

Chapter 6: Safety

Explain the objectives and priorities to be undertaken during the ensuing year to improve the library's performance levels where the chapter's standards are not met or the library is making progress toward meeting those standards. If the library meets all components of the Safety checklist, please indicate. (150 word limit)

The District meets all components of the Safety checklist.

Chapter 7: Collection Management

Explain the objectives and priorities to be undertaken during the ensuing year to improve the library's performance levels where the chapter's standards are not met or the library is making progress toward meeting those standards. If the library meets all components of the Collection Management checklist, please indicate. (150 word limit)

The District meets all components of the Collection Management checklist.

Chapter 8: System Member Responsibilities and Resource Sharing

Explain the objectives and priorities to be undertaken during the ensuing year to improve the library's performance levels where the chapter's standards are not met or the library is making progress toward meeting those standards. If the library meets all components of the System Membership Responsibilities and Resource Sharing checklist, please indicate. (150 word limit)

The District meets all components of the System Membership Responsibilities and Resource Sharing checklist.

Chapter 9: Public Services: Reference and Reader's Advisory Services

Explain the objectives and priorities to be undertaken during the ensuing year to improve the library's performance levels where the chapter's standards are not met or the library is making progress toward meeting those standards. If the library meets all components of the Reference Service checklist and the Reader's Advisory Service checklist, please indicate. (150 word limit)

The District meets all components of the Reference Service checklist and the Reader's Advisory Service checklist.

Chapter 10: Programming

Explain the objectives and priorities to be undertaken during the ensuing year to improve the library's performance levels where the chapter's standards are not met or the library is making progress toward meeting those standards. If the library meets all components of the Programming checklist, please indicate. (150 word limit)

The District meets all components of the Programming checklist.

Chapter 11: Youth/Young Adult Services

Explain the objectives and priorities to be undertaken during the ensuing year to improve the library's performance levels where the chapter's standards are not met or the library is making progress toward meeting those standards. If the library meets all components of the Youth/Young Adult Services checklist, please indicate. (150 word limit)

The District meets all components of the Youth/Young Adult Services checklist.

Chapter 12: Technology

Explain the objectives and priorities to be undertaken during the ensuing year to improve the library's performance levels where the chapter's standards are not met or the library is making progress toward meeting those standards. If the library meets all components of the Technology checklist, please indicate. (150 word limit)

The District meets all components of the Technology checklist.

Chapter 13: Marketing, Promotion and Collaboration

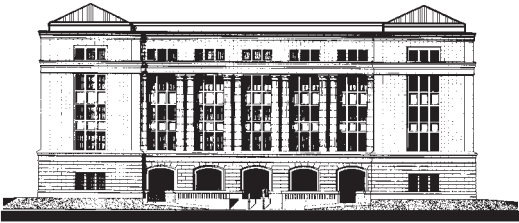
Explain the objectives and priorities to be undertaken during the ensuing year to improve the library's performance levels where the chapter's standards are not met or the library is making progress toward meeting those standards. If the library meets all components of the Marketing, Promotion and Collaboration checklist, please indicate. (150 word limit)

The District meets all components of the Marketing, Promotion, and Collaboration checklist.

Part II: Planned Use of Grant Funds

Describe objectives and priorities for use of grant monies to meet or improve performance levels in relation to the standards in *Serving Our Public 4.0: Standards for Illinois Public Libraries* (23 ILAC 3035.115). Use general categories in identifying actual planned expenditures. Do NOT include monetary figures or specific brands.

The District plans to use grant monies to continually improve access to electronic resources for the patrons in the District. These grant monies will help ensure the District continues to meet the checklist in Chapter 7: Collection Management.



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Illinois State Library, Gwendolyn Brooks Building
300 S. Second St., Springfield, IL 62701-1796

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Illinois State Library

**Certification of Eligibility for Grants
Pursuant to
75 ILCS 10/ Illinois Library System Act
23 Ill. Adm. Code 3035 Illinois State Library Grant Programs**

Submit with grant application

It is the policy of the State to encourage and protect the freedom of libraries and library systems to acquire materials without external limitation and to be protected against attempts to ban, remove, or otherwise restrict access to books or other materials.

As the duly authorized representative of the applicant, by signing below, I certify that the:

Fountaindale Public Library District

Name of Library or Agency

Has adopted the American Library Association's Library Bill of Rights that indicates materials should not be proscribed or removed because of partisan or doctrinal disapproval.

Or, in the alternative,

Is providing a written policy or procedure, approved and in force at the applicant library, declaring the inherent authority of the library or library system to provide an adequate collection of books and other materials sufficient in size and varied in kind and subject matter to satisfy the library needs of students or patrons served and prohibit the practice of banning specific books or resources.

By signing below, I also certify that at the request of the State Librarian, the library/agency agrees to provide the Illinois State Library with any final decision for reconsideration of library materials during the term of the grant award.

Authorized Signature

Paul D. Mills

Signature Name (Typed or Printed)

12/19/2024

Date

Executive Director

Title

Exhibit A

ALA Bill of Rights

Library Bill of Rights

The American Library Association affirms that all libraries are forums for information and ideas, and that the following basic policies should guide their services.

- I. Books and other library resources should be provided for the interest, information, and enlightenment of all people of the community the library serves. Materials should not be excluded because of the origin, background, or views of those contributing to their creation.
- II. Libraries should provide materials and information presenting all points of view on current and historical issues. Materials should not be proscribed or removed because of partisan or doctrinal disapproval.
- III. Libraries should challenge censorship in the fulfillment of their responsibility to provide information and enlightenment.
- IV. Libraries should cooperate with all persons and groups concerned with resisting abridgment of free expression and free access to ideas.
- V. A person's right to use a library should not be denied or abridged because of origin, age, background, or views.
- VI. Libraries which make exhibit spaces and meeting rooms available to the public they serve should make such facilities available on an equitable basis, regardless of the beliefs or affiliations of individuals or groups requesting their use.
- VII. All people, regardless of origin, age, background, or views, possess a right to privacy and confidentiality in their library use. Libraries should advocate for, educate about, and protect people's privacy, safeguarding all library use data, including personally identifiable information.

Adopted June 19, 1939, by the ALA Council; amended October 14, 1944; June 18, 1948; February 2, 1961; June 27, 1967; January 23, 1980; January 29, 2019.

Inclusion of "age" reaffirmed January 23, 1996.

Although the Articles of the Library Bill of Rights are unambiguous statements of basic principles that should govern the service of all libraries, questions do arise concerning application of these principles to specific library practices. See the documents designated by the Intellectual Freedom Committee as [Interpretations of the Library Bill of Rights](#).

Citation: "Library Bill of Rights", American Library Association, June 30, 2006.

<https://www.ala.org/advocacy/intfreedom/librarybill> (Accessed November 7, 2023)

Document ID: 669fd6a3-8939-3e54-7577-996a0a3f8952

FOUNTAINDALE PUBLIC LIBRARY DISTRICT COMPUTER USE POLICY

Fountaindale Public Library District provides public access computers and laptops to serve the needs of the Library and the Fountaindale community for the purposes of education, enrichment and discovery. Use of the public computers is governed by the policy established by the Library Board of Trustees and any applicable rules or regulations adopted by the Library. The Executive Director as the executor of the policy for the Board of Trustees has discretion in determining what use is “in the best interest of the Library” and is authorized to act accordingly, including limiting the use of the public access computers and laptops by individuals whose activities interfere with library operations, adversely affect public safety, or cause public disturbances. The Board of Trustees may modify, amend or supplement this policy, as it deems necessary and appropriate.

PRIORITY FOR USE

This Computer Use Policy governs the use of the library’s public-access computers and laptops. Computers with internet access are available for all library cardholders and visitors. Privileges vary based on the patron's library account status and whether the patron has a library card.

The Children’s Services Department welcomes all computer patrons 6th grade and under, to the Computer Park. Children younger than the age of 8 must be accompanied by a parent, guardian or caregiver who is 14 years or older in order to comply with the Library’s [Unaccompanied Child Policy](#). As such, adults and teens who are 14 years or older may use the computers in the Computer Park if they are directly observing a child using the Computer Park. Efforts will be made, space permitting, to enable additional family members, regardless of age, to use the computers in the Computer Park.

The Vortex welcomes all computer patrons in grades 6th through 12th. All computer patrons falling within these age ranges are encouraged to use the Vortex computers.

The Computer Commons welcomes computer patrons of all ages.

Laptops are available for in-library use and may be checked out at multiple service desks.

Studio 300 welcomes computer patrons of all ages. Patrons must check in at the desk for a computer session. A person’s own valid library card or access card is required to use Studio 300 computers. Guest passes are not accepted for Studio 300 computer use and will not be issued. Studio 300 computers are available for patrons working on digital media projects. General computing activities such as word processing, web browsing, email, social networking or

gaming are not priorities in Studio 300. Additional time on computers is not guaranteed if a media project is rendering or is in the process of finalizing. As such, Studio 300 computers will be logged out if another patron is waiting.

LIMITS OF USE

A patron may not permit others to use their library account information or library card to access public computers or laptops.

Public access computers or laptops may be used only for designated and legal purposes. Illegal or prohibited acts may include but are not limited to: unauthorized copyright use; viewing obscene or sexually explicit material or material harmful to minors; falsification of documents; violating software licenses; damaging or attempting to damage library equipment/software/software configurations; compromising system security; impacting network performance; libel or slander; misrepresentation; solicitation; harassment or cyberbullying.

Patrons should be aware that they are working in a public environment shared by people of all ages and sensibilities. Patrons should be considerate of internet sounds and visuals which might disrupt the ability of other library customers to use the library and its resources. When using any of the library's computers, headphones should be worn when listening to sounds and the volume should be kept at an appropriate level as set forth in the Library's [Conduct Policy](#).

Patrons should not tamper with existing equipment and connections without authorization from staff.

Access to the library's public access computers, laptops, networks and internet service is open and provided for convenience and at a user's own risk. It is available to the general public and is not inherently secure. The Library cannot and does not guarantee the privacy of data and communication while using the library's computers.

GUIDELINES FOR COMPUTER ACCESS

A person's own library card is required to take full advantage of the Library's public computers or laptops. Library cards must be valid and in good standing in accordance with our Circulation Policy.

All library cardholders can log in to the computers on a first-come, first-served basis, with no daily time limit.

If a patron's library account is not in good standing, patrons may receive a guest pass. Guest passes may also be made for visitors. Extra time in one one-hour increment may be allowed for guest pass users.

Computers may be reserved by Studio 300 staff for training purposes.

RESTRICTIONS ON COMPUTER ACCESS

There is a limit of one patron per computer in the Computer Commons, Studio and Vortex and two patrons per computer in the Computer Park. Staff may authorize more than one person to a computer in the Computer Commons, Studio, and Vortex.

A parent or guardian of a child under the age of 18 may request that computer privileges be turned off by visiting the library and making changes to the child's account. The parent or guardian must present a valid photo ID in order for the changes to be made.

ASSISTANCE WITH COMPUTER INSTRUCTION

Library staff members may assist patrons in using computers as time and staff knowledge permits. Patrons needing in-depth instruction or help with supported software are encouraged to schedule an appointment with a staff member.

STORAGE

The Library does not provide physical or virtual storage for patrons.

Once a computer or other station has been vacated for more than 10 minutes, the Library reserves the right to remove the patron's belongings without assuming responsibility or liability and reassign the computer or other station to an available status.

FAILURE TO COMPLY

Library staff reserves the right to end a computer session at any time and to grant time extensions in appropriate situations.

Failure to comply with library policies, rules and regulations (including this policy) will be grounds for suspension of computer use and/or library privileges.

DAMAGES AND LIABILITY

The Library is not responsible for possessions left in the computer areas or moved by staff to another location.

Any individual using the computer areas shall be held responsible for willful or accidental damage to the library building, grounds, collections or furniture caused by the individual in accordance with the Library [Conduct Policy](#).

APPEAL AND REVIEW

The Board of Trustees of the Fountaindale Public Library District will review the Computer Use Policy and regulations periodically and reserves the right to amend them at any time. The Board authorizes the Executive Director to waive regulations under appropriate circumstances. The Executive Director is the chief person empowered to make decisions regarding the availability and use of the public computers.

Any appeals for changes to, or exceptions to, any portion of the Computer Use policy will be considered. An individual wishing to file an appeal shall submit it to the Executive Director in writing. The Executive Director will respond in writing.

FOUNTAINDALE PUBLIC LIBRARY DISTRICT IDENTITY PROTECTION POLICY

I. Introduction and Identification of Act

This Identity-Protection Policy (“Policy”) is adopted pursuant to the Illinois Identity Protection Act, 5 ILCS 179/1 *et seq.*, to protect SSNs from unauthorized disclosure. The Identity Protection Act requires the Fountaindale Public Library District (“Library District”) to draft, approve, and implement this Identity-Protection Policy to ensure the confidentiality of Social Security numbers (“SSNs”) that the Library District collects, maintains, and uses. It is important to protect SSNs because this private information can be used to facilitate identity theft and fraud. One way to better protect SSNs is to limit access to and distribution of this private information.

All Library District officers, employees, and agents shall comply with the Identity Protection Act and this Policy at all times.

II. Statement of Purpose

The Library District shall provide an individual with a Statement of Purpose anytime an individual is asked to provide the Library District with his or her SSN or if an individual requests it.

III. Prohibited Activities

(a) Neither the Library District nor any Person may:

1. Publicly post or publicly display in any manner an individual’s SSN.
2. Print an individual’s SSN on any card required for the individual to access products or services provided by the person or entity.
3. Require an individual to transmit a SSN over the Internet unless the connection is secure or the SSN is encrypted.
4. Print an individual’s SSN on any materials that are mailed to the individual, through the U.S. Postal Service, any private mail service, electronic mail, or any similar method of delivery, unless State or federal law requires the SSN to be on the document to be mailed. Notwithstanding the foregoing, SSNs may be included in applications and forms sent by mail, including, but not limited to: (i) any material mailed in connection with the administration of the Unemployment Insurance Act; (ii) any material mailed in connection with any tax administered by the Department of Revenue; and (iii) documents sent as part of an application or enrollment process or to establish, amend, or terminate an account, contract, or policy or to confirm the accuracy of the SSN. A SSN that is permissibly mailed pursuant to this paragraph will not be printed,

in whole or in part, on a postcard or other mailer that does not require an envelope or be visible on an envelope without the envelope having been opened.

(b) Except as otherwise provided in paragraph (c) below or unless otherwise provided in the Act, neither the Library District nor any Person may:

1. Collect, use, or disclose a SSN from an individual, unless: (i) required to do so under State or federal law, rules, or regulations, or the collection, use, or disclosure of the SSN is otherwise necessary for the performance of the Library District's duties and responsibilities; (ii) the need and purpose for the SSN is documented before collection of the SSN; and (iii) the SSN collected is relevant to the documented need and purpose.
2. Require an individual to use his or her SSN to access an Internet website.
3. Use the SSN for any purpose other than the purpose for which it was collected.

(c) The prohibitions in paragraph (b) above do not apply in the following circumstances:

1. The disclosure of SSNs to agents, employees, contractors, or subcontractors of a governmental entity or disclosure by a governmental entity to another governmental entity or its agents, employees, contractors, or subcontractors if disclosure is necessary in order for the entity to perform its duties and responsibilities; and, if disclosing to a contractor or subcontractor, prior to such disclosure, the governmental entity first receives from the contractor or subcontractor a copy of the contractor's or subcontractor's policy that sets forth how the requirements imposed under this Act on a governmental entity to protect an individual's SSN will be achieved.
2. The disclosure of SSNs pursuant to a court order, warrant, or subpoena.
3. The collection, use, or disclosure of SSNs in order to ensure the safety of: State and local government employees; persons committed to correctional facilities, local jails, and other law-enforcement facilities or retention centers; wards of the State; and all persons working in or visiting a State or local government agency facility.
4. The collection, use, or disclosure of SSNs for internal verification or administrative purposes.
5. The disclosure of SSNs by a State agency to the Library District for the collection of delinquent child support or of any State debt or to the Library District to assist with an investigation or the prevention of fraud.
6. The collection or use of SSNs to investigate or prevent fraud, to conduct background checks, to collect a debt, to obtain a credit report from a consumer reporting agency under the federal Fair Credit Reporting Act, to undertake any permissible purpose that is enumerated under the federal Gramm Leach Bliley Act, or to locate a missing person, a lost relative, or a person who is due a benefit, such as a pension benefit or an unclaimed property benefit.

IV. Coordination with the Freedom of Information Act and Other Laws

The Library District shall comply with the provisions of the Illinois Freedom of Information Act, 5 ILCS 140/1 *et seq.*, and any other State law with respect to allowing the public inspection and copying of information or documents containing all or any portion of an individual's SSN. However, the Library District shall redact SSNs from the information or documents before allowing the public inspection or copying of the information or documents.

When collecting SSNs, the Library District shall request each SSN in a manner that makes the SSN easy to redact if required to be released as part of a public records request.

V. Limited Employee Access to Social Security Numbers

Only employees who are required to use or handle information or documents that contain SSNs will have access. All employees who have access to SSNs shall first be trained to protect the confidentiality of SSNs. The training will include instructions on the proper handling of information that contains SSNs from the time of collection through destruction of the information.

VI. Embedded Social Security Numbers

Neither the Library District nor any Person shall encode or embed a SSN in or on a card or document, including but not limited to, using a bar code, chip, magnetic strip, RFID technology, or other technology, in place of removing the SSN as required by the Act and this Policy.

VII. Applicability

If any provision of this Policy conflicts with any provision of the Act, the provisions of the Act shall prevail.

This Policy does not apply to:

1. the collection, use, or disclosure of a SSN as required by State or federal law, rule, or regulation; or
2. documents that are recorded with a county recorder or required to be open to the public under a State or federal law, rule, or regulation, applicable case law, Supreme Court Rule, or the Constitution of the State of Illinois; provided, however, that the Library District shall redact the SSN from such document if such law, rule, or regulation permits.

VIII. Availability of Policy

The Policy shall be filed with the Board within 30 days of its approval. All Library District employees shall be advised of the existence of this Policy.

Library District employees who are required to use or handle information or documents that contain SSNs have been provided a copy of this Policy, which each shall maintain at all times. A copy of the Policy is available to all other employees and any member of the public by requesting a copy from:

Paul Mills, Executive Director
Fountaindale Public Library District
300 West Briarcliff Road
Bolingbrook, Illinois 60440
630-759-2102

IX. Amendments

This Policy may be amended by the Library District at any time. If the Policy is amended, the Library District shall file a written copy of the Policy, as amended, with the Board and shall also advise all Library District employees of the existence of the amended Policy. A copy of the amended Policy will be made available to Library District employees and the public as set forth in the preceding section above.

Statement of Purpose for Collection of Social Security Numbers by the Fountaindale Public Library District

The Identity Protection Act, 5 ILCS 179/1 *et seq.*, and the Identity Protection Policy of the Fountaindale Public Library District (“Library District”) require the Library District to provide an individual with a statement of the purpose or purposes for which the Library District is collecting and using the individual’s Social Security number (“SSN”) anytime an individual is asked to provide the Library District with his or her SSN or if an individual requests it. This Statement of Purpose is being provided to you because you have been asked by the Library District to provide your SSN or because you requested a copy of this statement.

Why are we collecting your Social Security number?

You are being asked for your SSN for one or more of the following reasons:

- Complaint mediation or investigation;
- Crime victim compensation;
- Vendor services, such as executing contracts and /or billing;
- Law enforcement investigation;
- Child support collection;
- Internal verification;
- Administrative services;
- Other _____

What will we do with your Social Security number?

We will only use your SSN for the purpose for which it was collected.

We will not:

- Sell, lease, loan, trade, or rent your SSN to a third party for any purpose;
- Publicly post or publicly display your SSN;
- Print your SSN on any card required for you to access our services;
- Require you to transmit your SSN over the Internet, unless the connection is secure or your SSN is encrypted; or
- Print your SSN on any materials that are mailed to you, unless State or Federal law requires that number to be on documents mailed to you , or unless we are confirming the accuracy of your SSN. If mailed, your SSN will not be visible without opening the envelope in which it is contained.

If you have questions or complaints about this Statement of Purpose submit them to:

FOUNTAINDALE PUBLIC LIBRARY DISTRICT:
Paul Mills, Executive Director
300 West Briarcliff Road
Bolingbrook, Illinois 60440
630-759-2102

**INTERGOVERNMENTAL AGREEMENT
BETWEEN FOUNTAINDALE PUBLIC LIBRARY
AND WILL COUNTY CLERK**

THIS AGREEMENT was made and entered into on the 19th day of December 2024 between the Fountaindale Public Library and Will County Clerk.

WITNESSETH:

WHEREAS Fountaindale Public Library is a duly organized unit of local government organized and operating under the Constitution and laws of the State of Illinois; and

WHEREAS Fountaindale Public Library derives its rights, power and authority from the various sections of the Library Code; and

WHEREAS the Will County Clerk is a duly elected County Officer who derives her power and authority from the various sections of the Counties Code and the Election Code; and

WHEREAS Fountaindale Public Library agrees to host Early Voting at the upcoming 2025 Consolidated Election Cycle to assist Will County Clerk.

WHEREAS the Board of Fountaindale Public Library and Will County Clerk find and hereby declare that it is in the best interests of the Library to assist Will County Clerk with Early Voting at the upcoming 2025 Consolidated Election Cycle.

NOW, THEREFORE, pursuant to statutory authority and their powers of intergovernmental cooperation, and in consideration of the mutual promises and covenants and conditions hereinafter set forth, it is agreed by and between the parties hereto as follows:

1. Fountaindale Public Library agrees to host Early Voting at the upcoming 2025 Consolidated Election Cycle.
2. Requirements for such an Early Voting site include that the site be open beyond the hours that Fountaindale Library usually operates.
3. Will County Clerk agrees to pay for additional compensation required to be paid by Fountaindale Public Library to Fountaindale Public Library staff for the extra hours that the library will be open as stated below:

Early & Grace Period Voting Dates and Hours:

		March 2025	
	Consolidated Primary	Consolidated Election	
Monday - Friday	N/A	Mar 17 thru Mar 21, 2025	08:30 am – 4:30 pm
Saturday	N/A	Mar 22, 2025	09:00 am – Noon
Sunday	N/A	Mar 23, 2025	10:00 am – 4:00 pm
Monday - Friday	N/A	Mar 24 thru Mar 28, 2025	08:30 am – 7:00 pm
Saturday	N/A	Mar 29, 2025	09:00 am – 3:00 pm
Sunday	N/A	Mar 30, 2025	10:00 am – 4:00 pm
Monday	N/A	Mar 31, 2025	08:30 am – 7:00 pm

Additional required time for Early Voting that are outside of the Library District's normal hours are:

8:00 AM to 9:00 AM	Monday through Friday, March 17-21
08:30 AM to 9:00 AM	Saturday, March 22
09:30 AM to 1:00 PM (noon)	Sunday, March 23
8:00 AM to 9:00 AM	Monday through Friday, March 24-28
08:30 AM to 9:00 AM	Saturday, March 29
09:30 AM to 1:00 PM (noon)	Sunday, March 30
8:00 AM to 9:00 AM	Monday, March 31

Attached is Exhibit 1, a copy of the estimated hourly pay rates.

4. This Agreement shall expire within one year of execution.

IN WITNESS WHEREOF, the parties have caused this Agreement to be duly executed by their respective officers pursuant to the express authorization of their respective boards, as of the date first above written.

Fountaindale Public Library:

By:

Celeste M. Bermejo, President, Board of Library Trustees

Attest:

Robert Armstrong, Secretary, Board of Library Trustees

Will County:

By:

Annette Parker, Will County Clerk

Position 1

Building Security Monitor
\$18.67 per hour
\$1.11 per hour IMRF
\$1.43 per hour FICA
\$21.21 per hour

Position 2

Person in Charge
\$28.71 per hour
\$1.71 per hour IMRF
\$2.20 per hour FICA
\$32.62 per hour

Monday-Friday morning hours

1 Building Security Monitor

1 hour @ \$21.21 per hour per weekday mornings
11 weekdays morning hours (8:00 AM -9:00 AM)
Total Cost: (233.31) = \$233.31

Friday evening hours

1.5 hour Friday evening
1 Friday evening (6:00 PM – 7:30 PM)
1 Person in Charge
1 Building Security Monitor

1.5 hour @ \$32.62 per hour per Friday
1.5 hour @ \$21.21 per hour per Friday
1 Fridays (6:00 PM — 7:30 PM)
Total Cost: (48.93 + 31.82) = \$80.75

Sundays

2.5-hours Sunday morning
1 Person in Charge
1 Building Security Monitor

2.5 hours @ \$32.62 per hour per Sunday
2.5 hours @ \$21.21 per hour per Sunday
2 Sundays (9:30 AM – Noon)
Total cost: (163.10 + 106.05) = \$269.15

Grand Total

\$233.31+\$80.75+269.15 = **\$583.21**

CASH AND INVESTMENT REPORT FOR FOUNTAINDALE PUBLIC LIBRARY DISTRICT
Balance as of 11/30/2024

GL Number	Description	Beginning Balance	Debits	Credits	Ending Balance
CASH					
01-10-1111	Cash Checking/Wintrust Operating	182,699.41	1,215,526.83	1,215,191.85	183,034.39
	Total Operating Fund	<u>182,699.41</u>	<u>1,215,526.83</u>	<u>1,215,191.85</u>	<u>183,034.39</u>
01-10-1130	Cash Checking/Payroll	386,351.37	648,350.75	613,671.51	421,030.61
	Total Payroll Fund	<u>386,351.37</u>	<u>648,350.75</u>	<u>613,671.51</u>	<u>421,030.61</u>
01-10-1150	Petty Cash	2,732.09	0.00	0.00	2,732.09
	Total Petty Cash	<u>2,732.09</u>	<u>0.00</u>	<u>0.00</u>	<u>2,732.09</u>
	Total Cash	<u><u>571,782.87</u></u>	<u><u>1,863,877.58</u></u>	<u><u>1,828,863.36</u></u>	<u><u>606,797.09</u></u>
INVESTMENTS					
06-10-1205	Investments - Special Reserve PMA	20,287,333.82	50,648.55	0.00	20,337,982.37
	Total Special Reserve PMA	<u>20,287,333.82</u>	<u>50,648.55</u>	<u>0.00</u>	<u>20,337,982.37</u>
01-10-1210	Illinois Funds - General MM	79,696.17	335.01	0.00	80,031.18
	Total IL Fund - General	<u>79,696.17</u>	<u>335.01</u>	<u>0.00</u>	<u>80,031.18</u>
01-10-1211	Invest/Wintrust MM Account	7,224,489.27	206,035.51	1,189,447.47	6,241,077.31
02-10-1211	Invest/Wintrust MM Account	3,652.76	58.66	0.00	3,711.42
03-10-1211	Invest/Wintrust MM Account	(5,972.38)	400.85	369.13	(5,940.66)
05-10-1211	Invest/Wintrust MM Account	0.18	0.00	0.00	0.18
08-10-1211	Invest/Wintrust MM Account	126,256.50	2,932.95	43,238.14	85,951.31
10-10-1211	Invest/Money Market Account	193,309.69	3,294.70	45,108.39	151,496.00
11-10-1211	Invest/Money Market Account	336,185.24	1,652.19	21,302.64	316,534.79
	Total General Fund	<u>7,877,921.26</u>	<u>214,374.86</u>	<u>1,299,465.77</u>	<u>6,792,830.35</u>
01-10-1212	Invest/MM/IL Fund - E-Pay	85,302.84	664.30	10.56	85,956.58
	Total IL Fund - ePay	<u>85,302.84</u>	<u>664.30</u>	<u>10.56</u>	<u>85,956.58</u>
06-10-1211	Invest/Wintrust MM Account	3,446,296.91	13,280.51	0.00	3,459,577.42
	Total Special Reserve Fund	<u>3,446,296.91</u>	<u>13,280.51</u>	<u>0.00</u>	<u>3,459,577.42</u>
07-10-1211	Invest/Wintrust MM Account	1,199,845.65	4,576.02	0.00	1,204,421.67
	Total Working Cash Fund	<u>1,199,845.65</u>	<u>4,576.02</u>	<u>0.00</u>	<u>1,204,421.67</u>
	Total Investments	<u><u>32,976,396.65</u></u>	<u><u>283,879.25</u></u>	<u><u>1,299,476.33</u></u>	<u><u>31,960,799.57</u></u>
BOND FUND					
04-40-1211	Invest/Wintrust MM Account	3,261,895.37	34,614.46	0.00	3,296,509.83
	Total Bond Fund	<u>3,261,895.37</u>	<u>34,614.46</u>	<u>0.00</u>	<u>3,296,509.83</u>
	TOTAL CASH AND INVESTMENTS	<u><u><u>36,810,074.89</u></u></u>	<u><u><u>2,182,371.29</u></u></u>	<u><u><u>3,128,339.69</u></u></u>	<u><u><u>35,864,106.49</u></u></u>

Special Reserve PMA -3.631%
IL Fund General - 4.797%
Money Market - Wintrust - 4.804%

REVENUE REPORT FOR FOUNTAINDALE PUBLIC LIBRARY DISTRICT

Balance As Of 11/30/2024

GL Number	Description	Activity For 11/30/2024 Increase (Decrease)	YTD Balance 11/30/2024 Normal (Abnormal)	% Bdgt Used	24-25 Amended Budget	Available Balance 11/30/2024 Normal (Abnormal)
Revenues						
01 - General Fund						
01-10-3140	Property Tax - Will Back Taxes	116.21	7,599.96	152.00	5,000.00	(2,599.96)
01-10-3141	Property Tax - Dupage Back Taxes	3.26	426.50	106.63	400.00	(26.50)
01-10-3150	PROPERTY TAX - WILL 2024			0.00	5,089,197.00	5,089,197.00
01-10-3151	PROPERTY TAX - DUPAGE 2024			0.00	103,861.00	103,861.00
01-10-3162	Property Tax - Will 2023	66,653.48	4,359,208.66	85.48	5,099,841.00	740,632.34
01-10-3163	Property Tax - DuPage 2023	637.33	83,484.38	80.21	104,078.00	20,593.62
01-10-3190	Replacement Tax		88,781.55	40.36	220,000.00	131,218.45
01-10-3211	Interest - Invest. MM Accounts	28,967.93	149,482.48	63.61	235,000.00	85,517.52
01-10-3212	Interest - Money Market			0.00	10.00	10.00
01-10-3215	Interest on Collected Taxes	328.84	328.84	328.84	100.00	(228.84)
01-10-3310	Revenue - Circulation Fees - Epay	1,289.78	6,810.87	75.68	9,000.00	2,189.13
01-10-3311	Revenue - Circulation Fees	39.81	841.79	56.12	1,500.00	658.21
01-10-3410	Revenue - Copy Machines	370.40	2,052.96	68.43	3,000.00	947.04
01-10-3430	Revenue - Printing	1,238.76	6,165.39	61.65	10,000.00	3,834.61
01-10-3440	Revenue - Fax Machine	301.03	1,591.93	79.60	2,000.00	408.07
01-10-3511	Miscellaneous Income	443.60	951.32	63.42	1,500.00	548.68
01-10-3512	Auto License Plate Sticker Income	(986.75)	5,440.75	108.82	5,000.00	(440.75)
01-10-3515	Donations Received		7,749.99	56.57	13,700.00	5,950.01
01-10-3613	Miscellaneous Reimbursements	152.51	9,474.86	473.74	2,000.00	(7,474.86)
01-10-3614	Staff Purchases & Reimbursements		2,511.32	313.92	800.00	(1,711.32)
01-10-3616	Board Reimbursements		59.60	29.80	200.00	140.40
01-10-3830	Funds Transfer In		500.00	100.00	0.00	(500.00)
01-10-3910	State Grant		99,567.77	100.00	99,568.00	0.23
01-10-3930	Other Grant Income			0.00	250,000.00	250,000.00
Total 01 - General Fund:		99,556.19	4,833,030.92	42.94	11,255,755.00	6,422,724.08
02 - Audit Fund						
02-10-3162	Property Tax - Will 2023	58.10	3,799.98	100.00	0.00	(3,799.98)
02-10-3163	Property Tax - DuPage 2023	0.56	73.11	100.00	0.00	(73.11)
Total 02 - Audit Fund:		58.66	3,873.09	100.00	0.00	(3,873.09)
03 - Liability Fund						
03-10-3162	Property Tax - Will 2023	397.04	25,966.52	100.00	0.00	(25,966.52)
03-10-3163	Property Tax - DuPage 2023	3.81	499.61	100.00	0.00	(499.61)
Total 03 - Liability Fund:		400.85	26,466.13	100.00	0.00	(26,466.13)
04 - Bond Fund						
04-40-3150	PROPERTY TAX - WILL 2024			0.00	1,526,613.00	1,526,613.00

04-40-3151	PROPERTY TAX - DUPAGE 2024			0.00	31,155.00	31,155.00
04-40-3162	Property Tax - Will 2023	21,807.87	1,426,258.59	101.06	1,411,294.00	(14,964.59)
04-40-3163	Property Tax - DuPage 2023	210.61	27,588.48	95.79	28,802.00	1,213.52
04-40-3211	Interest - Invest. MM Accounts	12,595.98	52,701.46	87.84	60,000.00	7,298.54
Total 04 - Bond Fund:		34,614.46	1,506,548.53	49.27	3,057,864.00	1,551,315.47
06 - Special Reserve Fund						
06-10-3211	Interest - Invest. MM Accounts	13,280.51	74,985.93	74.99	100,000.00	25,014.07
06-10-3222	Change In Market Value	50,648.55	461,949.51	92.39	500,000.00	38,050.49
Total 06 - Special Reserve Fund:		63,929.06	536,935.44	89.49	600,000.00	63,064.56
07 - Working Cash Fund						
07-10-3211	Interest - Invest. MM Accounts	4,576.02	25,858.18	86.19	30,000.00	4,141.82
Total 07 - Working Cash Fund:		4,576.02	25,858.18	86.19	30,000.00	4,141.82
08 - Maintenance Fund						
08-10-3162	Property Tax - Will 2023	2,905.13	189,998.91	100.00	0.00	(189,998.91)
08-10-3163	Property Tax - DuPage 2023	27.82	3,643.53	100.00	0.00	(3,643.53)
Total 08 - Maintenance Fund:		2,932.95	193,642.44	100.00	0.00	(193,642.44)
10 - Social Security Fund						
10-10-3162	Property Tax - Will 2023	3,263.44	213,432.12	100.00	0.00	(213,432.12)
10-10-3163	Property Tax - DuPage 2023	31.26	4,094.40	100.00	0.00	(4,094.40)
Total 10 - Social Security Fund:		3,294.70	217,526.52	100.00	0.00	(217,526.52)
11 - IMRF Fund						
11-10-3162	Property Tax - Will 2023	1,636.56	107,032.73	100.00	0.00	(107,032.73)
11-10-3163	Property Tax - DuPage 2023	15.63	2,047.21	100.00	0.00	(2,047.21)
Total 11 - IMRF Fund:		1,652.19	109,079.94	100.00	0.00	(109,079.94)
Revenues		211,015.08	7,452,961.19	49.87	14,943,619.00	7,490,657.81
Report Totals:						
TOTAL REVENUES - ALL FUNDS		211,015.08	7,452,961.19		14,943,619.00	7,490,657.81

EXPENDITURE REPORT FOR FOUNTAINDALE PUBLIC LIBRARY DISTRICT
Balance as of 11/30/2024

GL Number	Description	Activity For 10/31/2024 crease (Decrease)	YTD Balance 10/31/2024 Normal (Abnormal)	% Bdgt Used	24-25 Amended Budget	Available Balance 10/31/2024 Normal (Abnormal)
Fund: 01 General Fund						
Account Category: Expenditures						
[None]	FUND TRANSFER		500.00	100.00	0.00	(500.00)
PR EXP	PERSONNEL EXPENSE	653,200.07	2,440,075.71	37.62	6,486,950.00	4,046,874.29
CONTRACT	CONTRACT SERVICES	34,217.30	205,750.55	33.16	620,550.00	414,799.45
SUPPLIES	SUPPLIES & UTILITIES	46,692.61	181,818.64	25.77	705,600.00	523,781.36
LIBRARY	LIBRARY MATERIALS	89,587.29	360,031.04	26.24	1,372,100.00	1,012,068.96
CAPITAL	CAPITAL EXPENDITURES	919.34	36,470.71	14.08	259,040.00	222,569.29
MISC	MISCELLANOUS EXPENDITURES	4,861.81	23,325.05	28.80	81,000.00	57,674.95
GRANTPR	GRANT PROJECT			0.00	349,568.00	349,568.00
	Expenditures	<u>829,478.42</u>	<u>3,247,971.70</u>	<u>32.89</u>	<u>9,874,808.00</u>	<u>6,626,836.30</u>
Fund 01 - General Fund: TOTAL EXPENDITURES		<u>829,478.42</u>	<u>3,247,971.70</u>		9,874,808.00	6,626,836.30
Fund: 02 Audit Fund						
Account Category: Expenditures						
CONTRACT	CONTRACT SERVICES		10,055.00	40.22	25,000.00	14,945.00
	Expenditures	<u>0.00</u>	<u>10,055.00</u>	<u>40.22</u>	<u>25,000.00</u>	<u>14,945.00</u>
Fund 02 - Audit Fund: TOTAL EXPENDITURES		<u>0.00</u>	<u>10,055.00</u>		25,000.00	14,945.00
Fund: 03 Liability Insurance Fund						
Account Category: Expenditures						
PR EXP	PERSONNEL EXPENSE - UNEMPLOYMENT	369.13	2,673.88	6.08	44,000.00	41,326.12
INS	LIABILITY INSURANCE			0.00	108,500.00	108,500.00
	Expenditures	<u>369.13</u>	<u>2,673.88</u>	<u>1.75</u>	<u>152,500.00</u>	<u>149,826.12</u>
Fund 03 - Liability Insurance Fund: TOTAL EXPENDITURES		<u>369.13</u>	<u>2,673.88</u>		152,500.00	149,826.12
Fund: 04 Bond Fund						
Account Category: Expenditures						
BOND FUND	BOND FUND		296,425.00	8.48	3,495,700.00	3,199,275.00
	Expenditures	<u>0.00</u>	<u>296,425.00</u>	<u>8.48</u>	<u>3,495,700.00</u>	<u>3,199,275.00</u>
Fund 04 - Bond Fund: TOTAL EXPENDITURES		<u>0.00</u>	<u>296,425.00</u>		3,495,700.00	3,199,275.00

Fund: 06 Special Reserve Fund						
Account Category: Expenditures						
CONTRACT	CONTRACT SERVICES			0.00	100.00	100.00
CAPITAL	CAPITAL EXPENDITURES	<u>233,742.86</u>	<u>585,236.82</u>	<u>21.72</u>	<u>2,695,000.00</u>	<u>2,109,763.18</u>
Expenditures		<u>233,742.86</u>	<u>585,236.82</u>	<u>21.71</u>	<u>2,695,100.00</u>	<u>2,109,863.18</u>
Fund 06 - Special Reserve Fund:						
TOTAL EXPENDITURES		233,742.86	585,236.82		2,695,100.00	2,109,863.18
Fund: 08 Maintenance Fund						
Account Category: Expenditures						
CONTRACT	CONTRACT SERVICES	39,224.15	98,035.00	21.50	456,000.00	357,965.00
SUPPLIES	SUPPLIES & UTILITIES	<u>4,013.99</u>	<u>14,238.53</u>	<u>31.64</u>	<u>45,000.00</u>	<u>30,761.47</u>
Expenditures		<u>43,238.14</u>	<u>112,273.53</u>	<u>22.41</u>	<u>501,000.00</u>	<u>388,726.47</u>
Fund 08 - Maintenance Fund:						
TOTAL EXPENDITURES		43,238.14	112,273.53		501,000.00	388,726.47
Fund: 10 Social Security Fund						
Account Category: Expenditures						
PR EXP	PERSONNEL EXPENSE - FICA	<u>45,108.39</u>	<u>164,918.25</u>	<u>35.80</u>	<u>460,640.00</u>	<u>295,721.75</u>
Expenditures		<u>45,108.39</u>	<u>164,918.25</u>	<u>35.80</u>	<u>460,640.00</u>	<u>295,721.75</u>
Fund 10 - Social Security Fund:						
TOTAL EXPENDITURES		45,108.39	164,918.25		460,640.00	295,721.75
Fund: 11 IMRF Fund						
Account Category: Expenditures						
PR EXP	PERSONNEL EXPENSE - IMRF	<u>21,302.64</u>	<u>108,890.59</u>	<u>31.52</u>	<u>345,480.00</u>	<u>236,589.41</u>
Expenditures		<u>21,302.64</u>	<u>108,890.59</u>	<u>31.52</u>	<u>345,480.00</u>	<u>236,589.41</u>
Fund 11 - IMRF Fund:						
TOTAL EXPENDITURES		21,302.64	108,890.59		345,480.00	236,589.41
Report Totals:						
TOTAL EXPENDITURES - ALL FUNDS		<u>1,173,239.58</u>	<u>4,528,444.77</u>		<u>17,550,228.00</u>	<u>13,021,783.23</u>

Kathryn J. Spindel/Treasurer

BILLS PAID REPORT FOR FOUNTAINDALE PUBLIC LIBRARY DISTRICT
December 2024

Check Date	Check Number	Vendor Name	Description	GL Number	Amount
11/1/2024	1259(E)	Illinois Municipal Retirement Fund	NOVEMBER 2024 CONTRIBUTIONS	11-10-4142	32,571.68
			NOVEMBER 2024 NEW HIRE CONTRIBUTIONS	11-10-4142	158.55
					32,730.23
11/1/2024	61531	Blue Cross Blue Shield of Illinois	DECEMBER 2024 EMPLOYER CONTRIBUTIONS	01-10-4192	37,810.93
11/1/2024	61532	Dearborn National Life Insurance Co	DECEMBER 2024 EMPLOYER CONTRIBUTIONS	01-10-4192	600.55
11/1/2024	61533	FIDELITY SECURITY LIFE INSURANCE/EYEMED	DECEMBER 2024 EMPLOYER CONTRIBUTIONS	01-10-4192	80.17
Report Total:					71,221.88
-- TOTAL BY PAYROLL & FICA --					
GROSS PAYROLL					603,242.36
FICA					45,108.39
					648,350.75



 JENNIE NGUYEN/FINANCE MANAGER

FOUNTAINDALE PUBLIC LIBRARY DISTRICT
 BILLS PAYABLES REPORT
 DECEMBER 19, 2024

Invoice Number	Vendor Name	Description	Distributions\Amounts	Invoice Date	Inv Amt
4imprint, Inc.					
28478072	4imprint, Inc.	OUTREACH GIVEAWAYS	01-10-4735 465.00 01-10-4735 336.00 01-10-4735 474.00 01-10-4735 100.00 01-10-4735 49.91 01-10-4735 (137.50)	11/18/2024	1,287.41
Total 4imprint, Inc.:					1,287.41
Alonti Catering					
M4566-DEC24	Alonti Catering	11/21/24 STAFF THANKSGIVING DINNER	01-10-4353 1,402.84	11/30/2024	1,402.84
M4566-DEC24	Alonti Catering	11/21/24 STAFF THANKSGIVING LUNCH	01-10-4353 1,727.78	11/30/2024	1,727.78
Total Alonti Catering:					3,130.62
Amazon					
3524	Amazon	OCTOBER 2024 DISTRICT RESTOCK	08-30-4357 13.20	11/30/2024	13.20
3529	Amazon	MAKER SUPPLIES	01-27-4371 21.99 01-27-4371 27.98 01-27-4371 19.99 01-27-4571 25.94 01-27-4353 7.99 01-27-4353 11.93	11/30/2024	115.82
3535	Amazon	CIRC SUPPLIES	01-10-4351 112.14 01-10-4351 3.93	11/30/2024	116.07
K6602-DEC24	Amazon	VARIOUS SUPPLIES	01-14-4354 8.99 01-14-4354 9.99 01-14-4354 209.90 01-14-4354 144.30	11/30/2024	373.18
3548	Amazon	PHONE HOLSTERS	01-14-4354 380.22	11/30/2024	380.22
3554	Amazon	STAFF LOUNGE SUPPLIES	08-30-4357 34.72	11/30/2024	34.72
3555	Amazon	TEEN BOOK BUNDLE & PROGRAM SUPPLIES	01-24-4353 6.64 01-24-4353 9.96 01-24-4353 21.66 01-24-4353 12.59 01-24-4353 119.98 01-24-4353 119.98	11/30/2024	290.81
3556	Amazon	TEEN PROGRAM SUPPLIES	01-24-4353 9.99 01-24-4353 13.98 01-24-4353 14.97 01-24-4353 15.39 01-24-4353 11.99 01-24-4353 16.54 01-24-4353 11.99 01-24-4353 7.86 01-24-4353 14.14 01-24-4353 9.69 01-24-4353 36.92 01-24-4353 49.98 01-24-4353 11.54 01-24-4353 49.00 01-24-4353 14.83 01-24-4353 (11.28)	11/30/2024	277.53
3560	Amazon	PATRON SELF SERVE GUEST PASS STATION	01-14-4641 359.99 01-14-4641 129.95	11/30/2024	489.94

FOUNTAINDALE PUBLIC LIBRARY DISTRICT
 BILLS PAYABLES REPORT
 DECEMBER 19, 2024

Invoice Number	Vendor Name	Description	Distributions\Amounts	Invoice Date	Inv Amt
Amazon 3563	Amazon	NOV. PROGRAM SUPPLIES	01-20-4353 29.99 01-20-4353 32.99 01-20-4353 13.07 01-20-4353 39.99 01-20-4353 55.96 01-20-4353 11.99 01-20-4353 9.98 01-20-4353 59.98 01-20-4353 29.99 01-20-4353 3.22 01-20-4353 23.99 01-20-4353 35.98 01-20-4353 20.00 01-20-4353 (78.36)	11/30/2024	288.77
3570	Amazon	2024 STAFF THANKSGIVING TABLECLOTHS	01-10-4711 33.99	11/30/2024	33.99
3575	Amazon	IKLEAR SCREEN CLEANER REFILLS	01-14-4354 57.45	11/30/2024	57.45
3580	Amazon	FACILITIES MANAGER CALENDAR REFILL	01-10-4351 4.90	11/30/2024	4.90
3586	Amazon	RIBBON WREATH CRAFT & FOOD PROGRAM SUPPLIES	01-24-4353 39.96 01-24-4353 39.96 01-24-4353 9.38 01-24-4353 59.85	11/30/2024	149.15
3594	Amazon	SHORTHAUS FILM FEST GIFT CARDS	01-27-4353 100.00 01-27-4353 50.00 01-27-4353 25.00	11/30/2024	175.00
3595	Amazon	TRIPOD PHONE MOUNTS	01-27-4568 39.05	11/30/2024	39.05
3596	Amazon	REPAIR TOOLS	08-30-4357 19.87 08-30-4357 9.99	11/30/2024	29.86
3599	Amazon	TOOL BAG & WIRE BASKETS	01-14-4354 15.99 01-14-4354 138.58	11/30/2024	154.57
3600	Amazon	CSD DISPLAY MOUNT	08-30-4211 45.69	11/30/2024	45.69
3604	Amazon	CIRC BUBBLE POUCHES	01-10-4351 63.99 01-10-4351 5.99 01-10-4351 (5.99)	11/30/2024	63.99
3613	Amazon	PATRON USE EQUIPMENT	01-27-4371 50.37	11/30/2024	50.37
3628	Amazon	GREAT READING RACE PRIZES	01-10-4575 8.40 01-10-4575 7.99 01-10-4575 7.99 01-10-4575 7.99 01-10-4575 8.99 01-10-4575 15.19 01-10-4575 9.12 01-10-4575 10.68 01-10-4575 11.98 01-10-4575 14.99 01-10-4575 12.98 01-10-4575 11.40 01-10-4575 10.44 01-10-4575 11.16 01-10-4575 13.55 01-10-4575 5.69 01-10-4575 15.38 01-10-4575 8.75 01-10-4575 8.07 01-10-4575 (29.87)	11/30/2024	170.87

FOUNTAINDALE PUBLIC LIBRARY DISTRICT
 BILLS PAYABLES REPORT
 DECEMBER 19, 2024

Invoice Number	Vendor Name	Description	Distributions\Amounts	Invoice Date	Inv Amt
Amazon 3636	Amazon	VARIOUS CLEANING SUPPLIES	01-27-4371 32.37 01-27-4371 21.80 01-27-4371 18.85	11/30/2024	73.02
Total Amazon:					3,428.17
AMAZON CAPITAL SERVICES COLLECTIONS					
1W1G-4KMT-LR19	Amazon Capital Services	JUVENILE VIDEO GAMES	01-26-4564 314.68	10/23/2024	314.68
1RDF-LWGT-FR1G	Amazon Capital Services	ADULT FICTION BOOKS	01-26-4540 43.57	11/05/2024	43.57
1YW1-XN17-DJR1	Amazon Capital Services	ADULT FICTION BOOKS	01-26-4540 39.99	11/05/2024	39.99
191C-G7MD-HXLX	Amazon Capital Services	ADULT FICTION BOOKS	01-26-4540 27.28	11/06/2024	27.28
11QQ-CQYR-3MFM	Amazon Capital Services	ADULT VIDEO GAMES	01-26-4565 19.95	11/06/2024	19.95
1RR3-KKWT-6Q1M	Amazon Capital Services	ADULT FICTION BOOKS	01-26-4540 49.51	11/06/2024	49.51
1G3N-974V-9GQ4	Amazon Capital Services	ADULT NONFICTION BOOKS	01-26-4541 26.77	11/07/2024	26.77
1H3D-QP3M-J4KG	Amazon Capital Services	ADULT FICTION BOOKS	01-26-4540 190.01	11/08/2024	190.01
1NVW-HJ9J-JVX1	Amazon Capital Services	ADULT VIDEO GAMES	01-26-4565 99.98	11/08/2024	99.98
1YHJ-4T3H-KP7C	Amazon Capital Services	CREDITED ADULT NONFICTION BOOKS	01-26-4541 (27.99)	11/08/2024	(27.99)
1YFT-JXVQ-P3G7	Amazon Capital Services	JUVENILE VIDEO GAMES	01-26-4564 29.99	11/08/2024	29.99
11QQ-CQYR-WKD3	Amazon Capital Services	ADULT DVD	01-26-4557 27.99	11/09/2024	27.99
1DFH-7TNG-JY3W	Amazon Capital Services	ADULT FICTION BOOKS	01-26-4540 15.95	11/11/2024	15.95
1JP4-YKWH-H3R1	Amazon Capital Services	ADULT VIDEO GAMES	01-26-4565 99.98	11/11/2024	99.98
11LN-MDG9-6PCG	Amazon Capital Services	YOUNG ADULT VIDEO GAMES	01-26-4563 39.99	11/12/2024	39.99
16FN-DHRV-HWWD	Amazon Capital Services	ADULT NONFICTION BOOKS	01-26-4541 47.15	11/12/2024	47.15
17LP-3HDR-JX9Y	Amazon Capital Services	ADULT NONFICTION BOOKS	01-26-4541 21.46	11/12/2024	21.46
1JP4-YKWH-K7YC	Amazon Capital Services	ADULT FICTION BOOKS	01-26-4540 61.47	11/12/2024	61.47
1RFD-T49D-3CFW	Amazon Capital Services	JUVENILE VIDEO GAMES	01-29-4564 79.98	11/12/2024	79.98
1VD3-HQRR-LLJ6	Amazon Capital Services	YOUNG ADULT VIDEO GAMES	01-26-4563 79.93	11/12/2024	79.93
1D6T-WFCJ-9FXV	Amazon Capital Services	YOUNG ADULT VIDEO GAMES	01-26-4563 38.89	11/13/2024	38.89
1FGL-Y1QY-7LCN	Amazon Capital Services	ADULT VIDEO GAMES	01-26-4565 34.99	11/13/2024	34.99
1GDF-XGH9-DY3T	Amazon Capital Services	ADULT VIDEO GAMES	01-26-4565 59.99	11/13/2024	59.99
1TK4-T4KH-93TV	Amazon Capital Services	JUVENILE VIDEO GAMES	01-26-4564 39.99	11/13/2024	39.99

FOUNTAINDALE PUBLIC LIBRARY DISTRICT
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Invoice Number	Vendor Name	Description	Distributions\Amounts		Invoice Date	Inv Amt
AMAZON CAPITAL SERVICES COLLECTIONS						
1WNR-LDM1-6LHV	Amazon Capital Services	ADULT VIDEO GAMES	01-26-4565	197.99	11/13/2024	197.99
1YFN-HGNC-6PTJ	Amazon Capital Services	YOUNG ADULT VIDEO GAMES	01-26-4563	39.99	11/13/2024	39.99
1GMF-D9HL-CQMK	Amazon Capital Services	JUVENILE VIDEO GAMES	01-26-4564	59.99	11/11/2024	59.99
19XY-311L-4WXH	Amazon Capital Services	ADULT FICTION BOOKS	01-26-4540	59.98	11/12/2024	59.98
1CXP-HNPC-4KXM	Amazon Capital Services	JUVENILE VIDEO GAMES	01-26-4564	39.99	11/12/2024	39.99
1CQF-CJC3-697P	Amazon Capital Services	YOUNG ADULT VIDEO GAMES	01-26-4563	59.99	11/13/2024	59.99
1P1T-7QCH-1PPL	Amazon Capital Services	JUVENILE VIDEO GAMES	01-26-4564	95.68	11/14/2024	95.68
1RGH-4PM9-7W6G	Amazon Capital Services	YOUNG ADULT VIDEO GAMES	01-26-4563	69.00	11/14/2024	69.00
149G-3NYM-PM1X	Amazon Capital Services	ADULT VIDEO GAMES	01-26-4565	49.99	11/16/2024	49.99
1JHG-3FKX-QFK6	Amazon Capital Services	ADULT DVD	01-26-4557	37.78	11/16/2024	37.78
1MF4-WHK1-Q6H1	Amazon Capital Services	ADULT VIDEO GAMES	01-26-4565	89.98	11/16/2024	89.98
1CR3-7CMP-XFN9	Amazon Capital Services	ADULT NONFICTION BOOKS	01-26-4541	44.34	11/17/2024	44.34
1VHX-T4W6-RPYN	Amazon Capital Services	ADULT VIDEO GAMES	01-26-4565	89.98	11/17/2024	89.98
14LX-V1YV-44J9	Amazon Capital Services	YOUNG ADULT VIDEO GAMES	01-26-4563	49.99	11/18/2024	49.99
16YL-QNY4-4P67	Amazon Capital Services	ADULT DVD	01-26-4557	34.98	11/18/2024	34.98
1VGJ-D7RY-4JDK	Amazon Capital Services	ADULT FICTION BOOKS	01-26-4540	51.35	11/18/2024	51.35
1X9K-7LG3-4KPJ	Amazon Capital Services	YOUNG ADULT VIDEO GAMES	01-26-4563	59.99	11/18/2024	59.99
1YFQ-6PGF-3NNP	Amazon Capital Services	ADULT VIDEO GAMES	01-26-4565	117.75	11/18/2024	117.75
14LX-V1YV-7M4D	Amazon Capital Services	JUVENILE VIDEO GAMES	01-26-4564	59.88	11/19/2024	59.88
1DGD-KFVG-9XCG	Amazon Capital Services	YOUNG ADULT VIDEO GAMES	01-26-4563	49.99	11/19/2024	49.99
1H39-Q9QX-7NDQ	Amazon Capital Services	JUVENILE VIDEO GAMES	01-26-4564	39.99	11/19/2024	39.99
1JP3-3RX3-6GG1	Amazon Capital Services	ADULT VIDEO GAMES	01-26-4565	49.99	11/19/2024	49.99
1MLQ-P6VH-9P7L	Amazon Capital Services	YOUNG ADULT VIDEO GAMES	01-26-4563	49.99	11/19/2024	49.99
1R9C-JQH9-6VMN	Amazon Capital Services	JUVENILE VIDEO GAMES	01-29-4564	119.76	11/19/2024	119.76
1R9C-JQH9-7DJG	Amazon Capital Services	ADULT NONFICTION BOOKS	01-26-4541	11.80	11/19/2024	11.80
1TMY-3X71-6FXC	Amazon Capital Services	YOUNG ADULT VIDEO GAMES	01-26-4563	59.99	11/19/2024	59.99
1V4F-NW7D-4GQW	Amazon Capital Services	ADULT DVD	01-26-4557	109.59	11/19/2024	109.59

FOUNTAINDALE PUBLIC LIBRARY DISTRICT
 BILLS PAYABLES REPORT
 DECEMBER 19, 2024

Invoice Number	Vendor Name	Description	Distributions\Amounts	Invoice Date	Inv Amt
AMAZON CAPITAL SERVICES COLLECTIONS					
1XQ1-91K3-79JP	Amazon Capital Services	JUVENILE VIDEO GAMES	01-26-4564 59.88	11/19/2024	59.88
14R4-QDYJ-4HJN	Amazon Capital Services	ADULT VIDEO GAMES	01-26-4565 59.99	11/20/2024	59.99
17FR-Q3Q9-DC67	Amazon Capital Services	ADULT FICTION BOOKS	01-26-4540 60.96	11/20/2024	60.96
1RYC-VQQQ-74DJ	Amazon Capital Services	ADULT FICTION BOOKS	01-26-4540 59.92	11/20/2024	59.92
16LN-44DG-9HK3	Amazon Capital Services	ADULT MUSIC	01-26-4550 163.52	11/21/2024	163.52
1X3N-JC7X-HD7K	Amazon Capital Services	ADULT FICTION BOOKS	01-26-4540 60.52	11/21/2024	60.52
1X3N-JC7X-HH3N	Amazon Capital Services	ADULT FICTION BOOKS	01-26-4540 16.99	11/21/2024	16.99
1WMY-GWKK-WPL9	Amazon Capital Services	ADULT NONFICTION BOOKS	01-26-4541 21.36	11/22/2024	21.36
114F-V1GH-69FK	Amazon Capital Services	JUVENILE STEAMBOX ITEMS	01-26-4569 9.99	11/23/2024	9.99
1C1X-GYRP-11MQ	Amazon Capital Services	ADULT FICTION BOOKS	01-26-4540 80.04	11/23/2024	80.04
1FMD-YXVW-LNNP	Amazon Capital Services	JUVENILE STEAMBOX ITEMS	01-26-4569 109.73	11/24/2024	109.73
11NV-LQQD-WLPM	Amazon Capital Services	ADULT FICTION BOOKS	01-26-4540 44.94	11/25/2024	44.94
11VP-61K7-XWGP	Amazon Capital Services	ADULT FICTION BOOKS	01-26-4540 194.72	11/25/2024	194.72
1QK4-V9QL-YKW1	Amazon Capital Services	ADULT NONFICTION BOOKS	01-26-4541 425.57	11/25/2024	425.57
1YTJ-YV3X-MRFL	Amazon Capital Services	ADULT FICTION BOOKS	01-26-4540 54.00	11/25/2024	54.00
11DL-HMVC-JKNT	Amazon Capital Services	YOUNG ADULT VIDEO GAMES	01-26-4563 49.94	11/26/2024	49.94
1DJH-XMGC-JDYR	Amazon Capital Services	ADULT DVD	01-26-4557 39.99	11/26/2024	39.99
1LVJ-13XY-L9HC	Amazon Capital Services	CREDITED ADULT FICTION BOOKS	01-26-4540 (9.00)	11/26/2024	(9.00)
1NCV-KHKH-FN3R	Amazon Capital Services	ADULT VIDEO GAMES	01-26-4565 24.99	11/26/2024	24.99
1TP4-PY1R-GFMG	Amazon Capital Services	ADULT VIDEO GAMES	01-26-4565 59.99	11/26/2024	59.99
1W4N-RPLL-JW6H	Amazon Capital Services	ADULT FICTION BOOKS	01-26-4540 63.88	11/26/2024	63.88
1XP3-TCTC-QJ11	Amazon Capital Services	YOUNG ADULT VIDEO GAMES	01-26-4563 49.99	11/26/2024	49.99
1G3Y-L764-1RL4	Amazon Capital Services	ADULT NONFICTION BOOKS	01-26-4541 46.86	12/02/2024	46.86
1CGQ-GD4G-1HDQ	Amazon Capital Services	JUVENILE FICTION BOOKS	01-26-4544 36.45	12/02/2024	36.45
1CR7-4TLT-YMLK	Amazon Capital Services	ADULT NONFICTION BOOKS	01-26-4541 54.17	12/02/2024	54.17
1PJN-MQ1X-411T	Amazon Capital Services	ADULT FICTION BOOKS	01-26-4540 142.74	12/02/2024	142.74
1F1D-YXWT-H3WC	Amazon Capital Services	ADULT FICTION BOOKS	01-26-4540 12.99	11/29/2024	12.99

FOUNTAINDALE PUBLIC LIBRARY DISTRICT
 BILLS PAYABLES REPORT
 DECEMBER 19, 2024

Invoice Number	Vendor Name	Description	Distributions\Amounts	Invoice Date	Inv Amt
AMAZON CAPITAL SERVICES COLLECTIONS					
1QXL-GLGQ- YDJY	Amazon Capital Services	LIBRARY COLLECTION SUPPLIES	01-12-4371 13.73	11/30/2024	13.73
Total AMAZON CAPITAL SERVICES COLLECTIONS:					5,270.07
AMERICAN LIBRARY ASSOCIATION					
P9444-DEC24	American Library Association	PETROV: MANAGING EMPLOYEE PERFORMANCE WEBINAR	01-10-4151 71.10	11/30/2024	71.10
N8770-DEC24	American Library Association	NGUYEN: 1/15/25 PERSONAL PRODUCTIVITY FOR LIBRARY STAFF	01-10-4151 71.10	11/30/2024	71.10
N8770-DEC24	American Library Association	BAKER: PROMOTING EARLY LITERACY WEBINAR	01-10-4151 260.10	11/30/2024	260.10
Total AMERICAN LIBRARY ASSOCIATION:					402.30
AT & T					
0555386905	AT & T	11/7/24-12/6/24 INTERNET	01-14-4314 1,211.03	11/07/2024	1,211.03
0545386907	AT & T	11/7/24-12/6/24 TELEPHONE	01-14-4312 254.69	11/07/2024	254.69
4792217907	AT & T	11/7/24-12/6/24 VOIP	01-14-4314 1,211.03	11/07/2024	1,211.03
Total AT & T:					2,676.75
AT & T MOBILITY					
24153716	AT & T MOBILITY	10/10/24-11/9/24 WIRELESS TELEPHONE	01-14-4311 388.60	11/21/2024	388.60
Total AT & T MOBILITY:					388.60
ATLAS					
N8770-DEC24	ATLAS	THURSTON & J. LUCE: 11/24/24 MENTAL HEALTH TRAINING	01-10-4151 46.36	11/30/2024	46.36
Total ATLAS:					46.36
Baker & Taylor					
2038682389	BAKER & TAYLOR - L442313	LIBRARY COLLECTION MATERIALS	01-29-4551 63.20 01-26-4518 32.40	11/12/2024	95.60
2038698281	BAKER & TAYLOR - L414059	LIBRARY COLLECTION MATERIALS	01-26-4546 615.44 01-26-4526 351.68 01-26-4518 19.34	11/14/2024	986.46
2038720373	BAKER & TAYLOR - L414059	LIBRARY COLLECTION MATERIALS	01-26-4546 896.80 01-26-4518 17.94	11/25/2024	914.74
2038711820	BAKER & TAYLOR - L442313	LIBRARY COLLECTION MATERIALS	01-29-4551 24.75 01-26-4518 10.88	11/27/2024	35.63
2038708004	BAKER & TAYLOR - L442313	LIBRARY COLLECTION MATERIALS	01-29-4551 72.51 01-26-4518 32.59	12/02/2024	105.10
Total Baker & Taylor:					2,137.53
Baker & Taylor - L315193					
2038689655	Baker & Taylor - L315193	LIBRARY COLLECTION MATERIALS	01-26-4551 110.44 01-26-4518 49.11	11/12/2024	159.55
Total Baker & Taylor - L315193:					159.55
Baker & Taylor - L420685					
2038691091	Baker & Taylor - L420685	LIBRARY COLLECTION MATERIALS	01-29-4540 105.80 01-29-4541 36.79 01-26-4518 12.37	11/12/2024	154.96

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Baker & Taylor - L420685					
2038708580	Baker & Taylor - L420685	LIBRARY COLLECTION MATERIALS	01-29-4540 17.25 01-29-4541 35.28 01-29-4543 372.62 01-26-4518 19.48	11/20/2024	444.63
2038718129	Baker & Taylor - L420685	LIBRARY COLLECTION MATERIALS	01-29-4541 16.10 01-26-4518 0.32	11/22/2024	16.42
2038717828	Baker & Taylor - L420685	LIBRARY COLLECTION MATERIALS	01-29-4540 35.65 01-29-4541 30.48 01-29-4543 101.58 01-26-4518 20.05	11/27/2024	187.76
Total Baker & Taylor - L420685:					803.77
Baker & Taylor - L420686					
2038675739	Baker & Taylor - L420686	LIBRARY COLLECTION MATERIALS	01-26-4540 446.53 01-26-4541 580.35 01-26-4525 241.18 01-26-4518 125.56	11/06/2024	1,393.62
2038680183	Baker & Taylor - L420686	LIBRARY COLLECTION MATERIALS	01-26-4540 130.05 01-26-4541 99.66 01-26-4518 26.68	11/07/2024	256.39
2038684310	Baker & Taylor - L420686	LIBRARY COLLECTION MATERIALS	01-26-4540 42.56 01-26-4518 11.60	11/11/2024	54.16
2038683977	Baker & Taylor - L420686	LIBRARY COLLECTION MATERIALS	01-26-4540 570.48 01-26-4541 457.77 01-26-4525 13.77 01-26-4518 93.91	11/08/2024	1,135.93
2038686546	Baker & Taylor - L420686	LIBRARY COLLECTION MATERIALS	01-26-4540 35.09 01-26-4541 119.13 01-26-4543 55.59 01-26-4525 14.97 01-26-4518 16.90	11/11/2024	241.68
2038690387	Baker & Taylor - L420686	LIBRARY COLLECTION MATERIALS	01-26-4540 249.82 01-26-4541 351.85 01-26-4543 44.40 01-26-4525 36.87 01-26-4518 67.01	11/12/2024	749.95
2038696849	Baker & Taylor - L420686	LIBRARY COLLECTION MATERIALS	01-26-4540 768.89 01-26-4541 360.94 01-26-4543 531.23 01-26-4525 61.05 01-26-4518 157.19	11/18/2024	1,879.30
2038700402	Baker & Taylor - L420686	LIBRARY COLLECTION MATERIALS	01-26-4540 971.09 01-26-4541 2,338.93 01-26-4543 127.42 01-26-4518 383.44	11/19/2024	3,820.88
2038703272	Baker & Taylor - L420686	LIBRARY COLLECTION MATERIALS	01-26-4540 141.73 01-26-4541 149.67 01-26-4543 18.00 01-26-4525 13.17 01-26-4518 41.31	11/19/2024	363.88
2038710468	Baker & Taylor - L420686	LIBRARY COLLECTION MATERIALS	01-26-4540 595.63 01-26-4541 349.32 01-26-4543 72.79 01-26-4525 103.39 01-26-4518 158.67	11/21/2024	1,279.80

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Baker & Taylor - L420686					
2038712253	Baker & Taylor - L420686	LIBRARY COLLECTION MATERIALS	01-26-4540 334.22 01-26-4541 72.29 01-26-4543 92.18 01-26-4518 50.05	11/22/2024	548.74
2038719160	Baker & Taylor - L420686	LIBRARY COLLECTION MATERIALS	01-26-4540 251.66 01-26-4541 126.57 01-26-4543 34.99 01-26-4518 42.02	11/25/2024	455.24
2038716289	Baker & Taylor - L420686	LIBRARY COLLECTION MATERIALS	01-26-4540 190.56 01-26-4541 468.36 01-26-4543 119.98 01-26-4518 90.02	11/27/2024	868.92
2038727041	Baker & Taylor - L420686	LIBRARY COLLECTION MATERIALS	01-26-4540 1,310.65 01-26-4541 288.08 01-26-4543 24.00 01-26-4525 10.77 01-26-4518 224.71	12/02/2024	1,858.21
2038728643	Baker & Taylor - L420686	LIBRARY COLLECTION MATERIALS	01-26-4540 391.76 01-26-4541 195.19 01-26-4525 34.02 01-26-4518 67.91	12/03/2024	688.88
Total Baker & Taylor - L420686:					15,595.58
Best Quality Cleaning, Inc.					
51933	Best Quality Cleaning, Inc.	11/6/24 SPECIAL CLEAN: 3RD FLOOR MENS RESTROOM	08-30-4211 75.00	11/13/2024	75.00
51934	Best Quality Cleaning, Inc.	11/8/24 SPECIAL CLEAN: 3RD FLOOR MENS RESTROOM	08-30-4211 75.00	11/13/2024	75.00
51970	Best Quality Cleaning, Inc.	11/12/24 SPECIAL CLEAN: 3RD FLOOR WOMENS RESTROOM	08-30-4211 75.00	11/20/2024	75.00
51971	Best Quality Cleaning, Inc.	11/19/24 SPECIAL CLEAN: 1ST FLOOR MENS RESTROOM	08-30-4211 75.00	11/21/2024	75.00
52030	Best Quality Cleaning, Inc.	DEC. 2024 CLEANING SERVICE	08-30-4215 9,900.45	12/01/2024	9,900.45
52239	Best Quality Cleaning, Inc.	DEC. 2024 SATURDAY PORTER SERVICE	08-30-4215 523.69	12/01/2024	523.69
52247	Best Quality Cleaning, Inc.	11/22/24 SPECIAL CLEAN: 2ND FLOOR WOMENS RESTROOM	08-30-4211 75.00	11/27/2024	75.00
Total Best Quality Cleaning, Inc.:					10,799.14
Blackstone Publishing					
2177340	Blackstone Publishing	ADULT AUDIOBOOKS	01-26-4551 45.00	11/11/2024	45.00
2178257	Blackstone Publishing	ADULT AUDIOBOOKS	01-26-4551 90.00	11/14/2024	90.00
2178487	Blackstone Publishing	ADULT AUDIOBOOKS	01-26-4551 45.00	11/14/2024	45.00
2178575	Blackstone Publishing	ADULT AUDIOBOOKS	01-26-4551 90.00	11/15/2024	90.00
Total Blackstone Publishing:					270.00
BOLINGBROOK AREA CHAMBER OF COMMERCE					
11190644	BOLINGBROOK AREA CHAMBER OF COMMERCE	FPLD 2025 MEMBERSHIP	01-10-4162 400.00	12/01/2024	400.00
Total BOLINGBROOK AREA CHAMBER OF COMMERCE:					400.00
Business Office Systems					
68568	Business Office Systems	QUIET READING ROOM FURNITURE INSTALLATION	01-30-4651 1,050.00	11/07/2024	1,050.00
Total Business Office Systems:					1,050.00

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CANVA					
N8770-DEC24	CANVA	READING DRAGONS & FRIENDS POSTCARDS	01-10-4256 52.00	11/30/2024	52.00
Total CANVA:					52.00
Center Point Large Print					
2129414	Center Point Large Print	ADULT LARGE PRINT BOOKS	01-26-4543 81.81	10/15/2024	81.81
212415	Center Point Large Print	ADULT LARGE PRINT BOOKS	01-29-4543 135.05	10/15/2024	135.05
2128557	Center Point Large Print	ADULT LARGE PRINT BOOKS	01-26-4543 151.02	11/01/2024	151.02
2130900	Center Point Large Print	ADULT LARGE PRINT BOOKS	01-26-4543 51.94	11/03/2024	51.94
2130902	Center Point Large Print	ADULT LARGE PRINT BOOKS	01-29-4543 105.18	11/03/2024	105.18
2137061	Center Point Large Print	ADULT LARGE PRINT BOOKS	01-26-4543 25.97	11/18/2024	25.97
2137099	Center Point Large Print	ADULT LARGE PRINT BOOKS	01-29-4543 109.08	11/19/2024	109.08
2137101	Center Point Large Print	ADULT LARGE PRINT BOOKS	01-26-4543 81.08	11/19/2024	81.08
2134625	Center Point Large Print	ADULT LARGE PRINT BOOKS	01-26-4543 151.02	12/01/2024	151.02
Total Center Point Large Print:					892.15
Chicago Sun Times					
27468	Chicago Sun Times	ANNUAL PERIODICALS	01-26-4511 1,194.94	12/05/2024	1,194.94
Total Chicago Sun Times:					1,194.94
Cintas Corporation					
8407139409	Cintas Corporation	11/22/24 FIRST AID RESTOCK	08-30-4215 400.45	11/22/2024	400.45
Total Cintas Corporation:					400.45
Cintas Corporation #344					
4211721657	Cintas Corporation #344	11/15/24 WEEKLY MAT SERVICE	08-30-4215 56.26	11/15/2024	56.26
4213085969	Cintas Corporation #344	11/27/24 WEEKLY MAT SERVICE	08-30-4215 56.26	11/27/2024	56.26
4213844304	Cintas Corporation #344	12/6/24 WEEKLY MAT SERVICE	08-30-4215 56.26	12/06/2024	56.26
Total Cintas Corporation #344:					168.78
Comcast Cable					
0367494-DEC24	Comcast Cable	12/3/24-1/2/25 CABLE	01-14-4316 103.20	11/27/2024	103.20
Total Comcast Cable:					103.20
Costco					
N8770-DEC24	Costco	STAR WARS DAY BEVERAGES	01-24-4353 21.98 01-24-4353 21.98 01-24-4353 21.98 01-24-4353 9.34 01-24-4353 8.77	11/30/2024	84.05
N8770-DEC24	Costco	STAR WARS DAY SNACKS	01-24-4353 46.98 01-24-4353 19.99 01-24-4353 20.99 01-24-4353 16.99 01-24-4353 13.99 01-24-4353 1.19	11/30/2024	120.13
N8770-DEC24	Costco	2024 STAFF THANKSGIVING SUPPLIES	01-10-4353 28.02 01-10-4353 43.96 01-10-4353 21.98 01-10-4353 18.71 01-10-4353 17.00 01-10-4353 (19.31)	11/30/2024	110.36

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Costco					
N8770-DEC24	Costco	2024 STAFF THANKSGIVING DESSERT	01-10-4353 42.06 01-10-4353 60.80 01-10-4353 11.69 01-10-4353 11.46	11/30/2024	126.01
Total Costco:					440.55
CRIMSON MULTIMEDIA DISTRIBUTION, INC.					
017854	Crimson Multimedia Distribution, In	LIBRARY COLLECTION MATERIALS	01-26-4518 8.22 01-29-4564 640.00	11/18/2024	648.22
017855	Crimson Multimedia Distribution, In	JUVENILE VIDEO GAMES	01-26-4564 40.00	11/18/2024	40.00
017856	Crimson Multimedia Distribution, In	JUVENILE VIDEO GAMES	01-26-4564 70.00	11/18/2024	70.00
017857	Crimson Multimedia Distribution, In	JUVENILE VIDEO GAMES	01-26-4564 30.00	11/18/2024	30.00
017858	Crimson Multimedia Distribution, In	JUVENILE VIDEO GAMES	01-29-4564 40.00	11/18/2024	40.00
017859	Crimson Multimedia Distribution, In	LIBRARY COLLECTION MATERIALS	01-26-4564 455.00 01-26-4518 6.41	11/18/2024	461.41
017860	Crimson Multimedia Distribution, In	YOUNG ADULT VIDEO GAMES	01-26-4563 30.00	11/18/2024	30.00
017862	Crimson Multimedia Distribution, In	LIBRARY COLLECTION MATERIALS	01-26-4564 290.00 01-26-4518 4.28	11/18/2024	294.28
017863	Crimson Multimedia Distribution, In	LIBRARY COLLECTION MATERIALS	01-26-4564 275.00 01-26-4518 2.07	11/18/2024	277.07
017681	Crimson Multimedia Distribution, In	LIBRARY COLLECTION MATERIALS	01-26-4563 360.00 01-26-4518 7.11	11/11/2024	367.11
017682	Crimson Multimedia Distribution, In	YOUNG ADULT VIDEO GAMES	01-26-4563 110.00	11/11/2024	110.00
017683	Crimson Multimedia Distribution, In	JUVENILE VIDEO GAMES	01-29-4564 60.00	11/11/2024	60.00
017684	Crimson Multimedia Distribution, In	LIBRARY COLLECTION MATERIALS	01-26-4564 190.00 01-26-4518 4.28	11/11/2024	194.28
017685	Crimson Multimedia Distribution, In	YOUNG ADULT VIDEO GAMES	01-26-4563 140.00	11/11/2024	140.00
017686	Crimson Multimedia Distribution, In	JUVENILE VIDEO GAMES	01-26-4564 60.00	11/11/2024	60.00
017687	Crimson Multimedia Distribution, In	JUVENILE VIDEO GAMES	01-26-4564 60.00	11/11/2024	60.00
Total CRIMSON MULTIMEDIA DISTRIBUTION, INC.:					2,882.37
CRUNCHYROLL					
P9444-DEC24	CRUNCHYROLL	1/8 OUTREACH ROKU MONTHLY SUBSCRIPTION	01-26-4523 11.99	11/30/2024	11.99
P9444-DEC24	CRUNCHYROLL	1/8 OUTREACH ROKU MONTHLY SUBSCRIPTION	01-26-4523 11.99	11/30/2024	11.99
T7780-DEC24	CRUNCHYROLL	1/8 OUTREACH ROKU MONTHLY SUBSCRIPTION	01-26-4523 11.99	11/30/2024	11.99
T7780-DEC24	CRUNCHYROLL	1/8 OUTREACH ROKU MONTHLY SUBSCRIPTION	01-26-4523 11.99	11/30/2024	11.99
T7780-DEC24	CRUNCHYROLL	1/8 OUTREACH ROKU MONTHLY SUBSCRIPTION	01-26-4523 11.99	11/30/2024	11.99
T7780-DEC24	CRUNCHYROLL	1/8 OUTREACH ROKU MONTHLY SUBSCRIPTION	01-26-4523 11.99	11/30/2024	11.99
T7780-DEC24	CRUNCHYROLL	1/8 OUTREACH ROKU MONTHLY SUBSCRIPTION	01-26-4523 11.99	11/30/2024	11.99
T7780-DEC24	CRUNCHYROLL	1/8 OUTREACH ROKU MONTHLY SUBSCRIPTION	01-26-4523 11.99	11/30/2024	11.99
Total CRUNCHYROLL:					95.92
CyberOptik					
10934	CyberOptik	WEBSITE MAINTENANCE	01-10-4731 85.00 01-10-4731 42.50	11/12/2024	127.50

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CyberOptik					
Total CyberOptik:					127.50
Debra Dudek					
DD112024	Debra Dudek	REIMBURSE: STAR WARS DAY SNACKS & SUPPLIES	01-24-4353 82.74	11/20/2024	82.74
Total Debra Dudek:					82.74
Demco, Inc.					
7572495	Demco, Inc.	CIRC LABEL PEELER	01-10-4351 21.98 01-10-4351 10.95	11/22/2024	32.93
Total Demco, Inc.:					32.93
DISNEY+					
P9444-DEC24	DISNEY+	1/8 OUTREACH ROKU MONTHLY SUBSCRIPTION	01-26-4523 26.99	11/30/2024	26.99
P9444-DEC24	DISNEY+	1/8 OUTREACH ROKU MONTHLY SUBSCRIPTION	01-26-4523 26.99	11/30/2024	26.99
P9444-DEC24	DISNEY+	1/8 OUTREACH ROKU MONTHLY SUBSCRIPTION	01-26-4523 26.99	11/30/2024	26.99
N8770-DEC24	DISNEY+	4/12 ADDITIONAL ROKU ANNUAL SUBSCRIPTIONS	01-26-4523 159.99	11/30/2024	159.99
M4566-DEC24	DISNEY+	4/12 ADDITIONAL ROKU ANNUAL SUBSCRIPTIONS	01-26-4523 159.99	11/30/2024	159.99
T7780-DEC24	DISNEY+	4/12 ADDITIONAL ROKU ANNUAL SUBSCRIPTIONS	01-26-4523 159.99	11/30/2024	159.99
Total DISNEY+:					560.94
DOMESTIKA					
N8770-DEC24	DOMESTIKA	ANNUAL COURSE CREDITS SUBSCRIPTION	01-27-4568 83.88	11/30/2024	83.88
Total DOMESTIKA:					83.88
Dynegy Energy Services					
03056002954	Dynegy Energy Services	10/1/24-10/29/24 ELECTRICITY	01-30-4321 14,354.99	11/13/2024	14,354.99
03000042955	Dynegy Energy Services	10/30/24-11/26/24 ELECTRICITY	01-30-4321 13,487.75	11/30/2024	13,487.75
Total Dynegy Energy Services:					27,842.74
EBSCO Subscription Services					
1745740	EBSCO Subscription Services	MULTIPLE PERIODICALS: JAN. 2025 - DEC. 2025	01-26-4511 12,009.23	11/01/2024	12,009.23
1754370	EBSCO Subscription Services	2025 PERIODICALS	01-26-4511 65.00	11/13/2024	65.00
91011010154	EBSCO Subscription Services	LIBRARYAWARE: 1/1/25-12/31/25	01-12-4272 2,175.00	12/02/2024	2,175.00
Total EBSCO Subscription Services:					14,249.23
Elite Detailing Services, Inc.					
15341A	Elite Detailing Services, Inc.	NOV. 2024 VEHICLE CLEANINGS	01-29-4235 0.00 01-29-4235 270.00	11/22/2024	270.00
Total Elite Detailing Services, Inc.:					270.00
FACEBOOK					
N8770-DEC24	FACEBOOK	MONTHLY ADS	01-10-4731 60.40	11/30/2024	60.40

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FACEBOOK					
Total FACEBOOK:					60.40
Flood Bros Disposal Co					
7846511	Flood Bros Disposal Co	NOV. 2024 GARBAGE & RECYCLING	08-30-4215 652.00	11/06/2024	652.00
Total Flood Bros Disposal Co:					652.00
Fun Express LLC					
73421110901	Fun Express LLC	WINTER TAKE-IT-MAKE-IT SUPPLIES	01-20-4353 15.97 01-20-4353 55.98 01-20-4353 29.95 01-20-4353 14.85 01-20-4353 39.95 01-20-4353 33.15 01-20-4353 25.95 01-20-4353 35.95 01-20-4353 39.95 01-20-4353 31.95 01-20-4353 39.95 01-20-4353 75.98 01-20-4353 35.95 01-20-4353 33.15 01-20-4353 33.15 01-20-4353 33.15 01-20-4353 33.95	11/06/2024	608.93
73475833901	Fun Express LLC	DEC. 2024 PROGRAM SUPPLIES	01-20-4353 7.99 01-20-4353 13.59	11/27/2024	21.58
Total Fun Express LLC:					630.51
Gale/Cengage Learning					
85940349	Gale/Cengage Learning	ADULT LARGE PRINT BOOKS	01-26-4543 224.73	11/07/2024	224.73
85978085	Gale/Cengage Learning	ADULT LARGE PRINT BOOKS	01-26-4543 74.22	11/25/2024	74.22
Total Gale/Cengage Learning:					298.95
GOVERNMENT FINANCE OFFICE ASSOCIATION					
N8770-DEC24	GOVERNMENT FINANCE OFFICE ASSOCIATION	NGUYEN: 12/5/24 GAAP UPDATE	01-10-4151 180.00	11/30/2024	180.00
2473588	GOVERNMENT FINANCE OFFICE ASSOCIATION	1/1/25-12/31/25 SCHILLER MEMBERSHIP	01-10-4161 160.00	12/06/2024	160.00
Total GOVERNMENT FINANCE OFFICE ASSOCIATION:					340.00
Graybar					
9339794315	Graybar	MEETING ROOM D LUTRON EQUIPMENT	08-30-4211 890.10	11/15/2024	890.10
Total Graybar:					890.10
HOME CUT DONUTS					
M4566-DEC24	HOME CUT DONUTS	11/5/24 ELECTION JUDGES REFRESHMENTS	01-10-4715 15.00	11/30/2024	15.00
Total HOME CUT DONUTS:					15.00
HULU					
K6602-DEC24	HULU	2/12 ROKU MONTHLY SUBSCRIPTIONS	01-26-4523 18.99	11/30/2024	18.99
K6602-DEC24	HULU	2/12 ROKU MONTHLY SUBSCRIPTIONS	01-26-4523 18.99	11/30/2024	18.99

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HULU					
K6602-DEC24	HULU	2/12 ROKU MONTHLY SUBSCRIPTIONS	01-26-4523 18.99	11/30/2024	18.99
K6602-DEC24	HULU	2/12 ADDITIONAL ROKU MONTHLY SUBSCRIPTIONS	01-26-4523 18.99	11/30/2024	18.99
K6602-DEC24	HULU	2/12 ADDITIONAL ROKU MONTHLY SUBSCRIPTIONS	01-26-4523 18.99	11/30/2024	18.99
K6602-DEC24	HULU	2/12 ADDITIONAL ROKU MONTHLY SUBSCRIPTIONS	01-26-4523 18.99	11/30/2024	18.99
P9444-DEC24	HULU	1/8 OUTREACH ROKU MONTHLY BUNDLE SUBSCRIPTION	01-26-4523 26.99	11/30/2024	26.99
P9444-DEC24	HULU	1/8 OUTREACH ROKU MONTHLY SUBSCRIPTION	01-26-4523 18.99	11/30/2024	18.99
P9444-DEC24	HULU	1/8 OUTREACH ROKU MONTHLY SUBSCRIPTION	01-26-4523 18.99	11/30/2024	18.99
P9444-DEC24	HULU	1/8 OUTREACH ROKU MONTHLY SUBSCRIPTION	01-26-4523 18.99	11/30/2024	18.99
N8770-DEC24	HULU	2/12 ADDITIONAL ROKU MONTHLY SUBSCRIPTIONS	01-26-4523 18.99	11/30/2024	18.99
M4566-DEC24	HULU	2/12 ADDITIONAL ROKU MONTHLY SUBSCRIPTIONS	01-26-4523 18.99	11/30/2024	18.99
T7780-DEC24	HULU	2/12 ROKU MONTHLY SUBSCRIPTIONS	01-26-4523 18.99	11/30/2024	18.99
T7780-DEC24	HULU	2/12 ROKU MONTHLY SUBSCRIPTIONS	01-26-4523 18.99	11/30/2024	18.99
T7780-DEC24	HULU	2/12 ROKU MONTHLY SUBSCRIPTIONS	01-26-4523 18.99	11/30/2024	18.99
T7780-DEC24	HULU	2/12 ADDITIONAL ROKU MONTHLY SUBSCRIPTIONS	01-26-4523 18.99	11/30/2024	18.99
T7780-DEC24	HULU	1/8 OUTREACH ROKU MONTHLY SUBSCRIPTIONS	01-26-4523 18.99	11/30/2024	18.99
Total HULU:					330.83
IHLS-OCLC					
31688	IHLS-OCLC	12/1/24-11/30/25 WEBDEWEY	01-12-4272 841.48	12/04/2024	841.48
Total IHLS-OCLC:					841.48
ILLINOIS AMERICAN WATER					
1025-210003089465	Illinois American Water	11/19/24-12/18/24 FIRE PROTECTION	01-30-4331 45.08	11/19/2024	45.08
1025-210003089915	Illinois American Water	10/18/24-11/14/24 IRRIGATION	01-30-4331 45.42	11/18/2024	45.42
Total ILLINOIS AMERICAN WATER:					90.50
ILLINOIS AMERICAN WATER/BOLINGBROOK					
1025-210003088318	Illinois American Water/Bolingbrook	10/18/24-11/18/24 WATER & SEWER	01-30-4331 940.80	11/20/2024	940.80
Total ILLINOIS AMERICAN WATER/BOLINGBROOK:					940.80
ILLINOIS LIBRARY ASSOCIATION					
299432	Illinois Library Association	1/1/25-12/31/25 SCHILLER MEMBERSHIP	01-10-4161 75.00	11/12/2024	75.00

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ILLINOIS LIBRARY ASSOCIATION					
Total ILLINOIS LIBRARY ASSOCIATION:					75.00
Imprint Enterprises, Inc.					
PSI282366	Imprint Enterprises, Inc.	RFID TAGS	01-12-4371 1,680.00 01-26-4518 16.00	11/27/2024	1,696.00
Total Imprint Enterprises, Inc.:					1,696.00
Ingram Library Services					
84644874	Ingram Library Services	LIBRARY COLLECTION MATERIALS	01-26-4544 88.06 01-26-4545 9.74 01-26-4546 413.37 01-26-4548 138.98 01-26-4518 49.26	11/06/2024	699.41
84683595	Ingram Library Services	LIBRARY COLLECTION MATERIALS	01-26-4544 576.97 01-26-4545 22.58 01-26-4546 199.53 01-26-4548 78.01 01-29-4544 10.16 01-26-4526 28.75 01-26-4518 78.93	11/08/2024	994.93
84691684	Ingram Library Services	LIBRARY COLLECTION MATERIALS	01-26-4544 130.80 01-26-4546 188.97 01-26-4548 210.47 01-29-4544 8.44 01-29-4546 6.74 01-26-4526 341.89 01-26-4518 92.57	11/08/2024	979.88
84707716	Ingram Library Services	LIBRARY COLLECTION MATERIALS	01-26-4544 178.53 01-26-4546 127.13 01-26-4548 195.79 01-26-4549 11.97 01-29-4544 9.60 01-26-4546 10.73 01-29-4548 11.29 01-26-4526 5.24 01-29-4526 5.24 01-26-4518 54.45	11/11/2024	609.97
84795538	Ingram Library Services	CREDITED JUVENILE EASY BOOKS	01-26-4546 (12.28)	11/14/2024	(12.28)
84801105	Ingram Library Services	LIBRARY COLLECTION MATERIALS	01-26-4544 174.94 01-26-4545 10.73 01-26-4546 148.95 01-26-4548 143.70 01-29-4544 41.21 01-29-4546 21.46 01-29-4548 10.73 01-26-4526 22.76 01-26-4518 51.00	11/15/2024	625.48
84832631	Ingram Library Services	LIBRARY COLLECTION MATERIALS	01-26-4544 111.05 01-26-4546 65.50 01-26-4548 24.89 01-29-4544 14.93 01-29-4546 10.73 01-26-4526 35.58 01-26-4518 17.93	11/18/2024	280.61

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Ingram Library Services					
84856388	Ingram Library Services	LIBRARY COLLECTION MATERIALS	01-26-4544 85.65 01-26-4548 32.19 01-29-4544 11.99 01-29-4548 10.73 01-26-4526 9.71 01-26-4518 20.23	11/19/2024	170.50
84864428	Ingram Library Services	LIBRARY COLLECTION MATERIALS	01-26-4544 64.42 01-26-4545 23.98 01-26-4546 71.70 01-26-4548 36.14 01-26-4526 22.16 01-26-4518 35.88	11/19/2024	254.28
84881128	Ingram Library Services	LIBRARY COLLECTION MATERIALS	01-26-4544 79.34 01-26-4546 21.46 01-26-4548 24.28 01-29-4546 158.04 01-26-4518 29.14	11/20/2024	312.26
84890031	Ingram Library Services	LIBRARY COLLECTION MATERIALS	01-26-4544 122.48 01-29-4546 78.38 01-26-4518 13.22	11/20/2024	214.08
84930027	Ingram Library Services	LIBRARY COLLECTION MATERIALS	01-26-4544 38.20 01-26-4545 16.42 01-26-4548 21.98 01-26-4526 61.94 01-29-4526 16.84 01-26-4518 31.84	11/22/2024	187.22
84975599	Ingram Library Services	LIBRARY COLLECTION MATERIALS	01-26-4544 405.01 01-26-4546 211.55 01-26-4548 139.77 01-29-4544 41.67 01-29-4546 50.88 01-26-4518 80.99	11/26/2024	929.87
85004632	Ingram Library Services	LIBRARY COLLECTION MATERIALS	01-26-4544 163.83 01-26-4546 21.46 01-26-4548 63.36 01-29-4544 10.16 01-26-4526 58.60 01-26-4518 33.42	11/27/2024	350.83
85068555	Ingram Library Services	LIBRARY COLLECTION MATERIALS	01-26-4544 128.15 01-26-4546 426.55 01-26-4548 49.12 01-29-4544 7.49 01-26-4526 20.22 01-26-4518 39.52	12/02/2024	671.05
85117122	Ingram Library Services	LIBRARY COLLECTION MATERIALS	01-26-4546 92.38 01-26-4548 74.98 01-29-4544 30.57 01-29-4548 29.70 01-26-4526 41.35 01-29-4526 30.08 01-26-4518 26.57	12/03/2024	325.63
85121511	Ingram Library Services	CREDITED SHIPPING	01-26-4518 (0.99)	12/03/2024	(0.99)
Total Ingram Library Services:					7,592.73
ITSavvy LLC					
01534516	ITSavvy LLC	PHONE CHARGERS	01-14-4641 629.32 01-14-4641 2,361.70	11/22/2024	2,991.02

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ITSavvy LLC					
01536104	ITSavvy LLC	MICROSOFT OFFICE LICENSES	01-14-4522 18,000.00 01-14-4522 3,250.00 01-14-4522 222.15	11/26/2024	21,472.15
Total ITSavvy LLC:					24,463.17
Jacob M. Luce					
JL112524	Jacob M. Luce	SEPT. - NOV. 2024 MEETING & TRAINING MILEAGE	01-10-4171 107.74	11/25/2024	107.74
Total Jacob M. Luce:					107.74
Jacqueline Kohn					
JK112724	Jacqueline Kohn	11/1/24-11/25/24 OUTREACH MILEAGE	01-10-4171 109.81	11/27/2024	109.81
Total Jacqueline Kohn:					109.81
JIMMY JOHN'S					
N8770-DEC24	JIMMY JOHN'S	11/7/2024 SENIOR SOCIAL SANDWICHES	01-24-4353 125.97 01-24-4353 21.87	11/30/2024	147.84
Total JIMMY JOHN'S:					147.84
John Matysek					
JM120624	John Matysek	CONFERENCE PHONE REIMBURSEMENT	01-14-4641 79.04	12/09/2024	79.04
Total John Matysek:					79.04
KONICA MINOLTA BUSINESS SOLUTIONS					
9010228251	KONICA MINOLTA BUSINESS SOLUTIONS	23 DEVICES: 11/1/24-11/30/24 MAINTENANCE	01-14-4234 940.19	12/03/2024	940.19
9010228252	KONICA MINOLTA BUSINESS SOLUTIONS	13 DEVICES: 12/1/24-12/31/24 MAINTENANCE	01-14-4234 264.47	12/03/2024	264.47
Total KONICA MINOLTA BUSINESS SOLUTIONS:					1,204.66
Lauterbach & Amen, LLP					
98146	Lauterbach & Amen, LLP	FY24 AUDIT SERVICE	02-10-4251 2,000.00	11/23/2024	2,000.00
Total Lauterbach & Amen, LLP:					2,000.00
LIBRARIA					
252832	LIBRARIA	JUVENILE NONFICTION BOOKS	01-26-4545 37.98	11/06/2024	37.98
252866	LIBRARIA	JUVENILE NONFICTION BOOKS	01-26-4545 29.90	11/06/2024	29.90
252867	LIBRARIA	JUVENILE NONFICTION BOOKS	01-29-4545 14.95	11/06/2024	14.95
253058	LIBRARIA	YOUNG ADULT NONFICTION BOOKS	01-26-4549 19.95	11/12/2024	19.95
253095	LIBRARIA	YOUNG ADULT NONFICTION BOOKS	01-26-4549 21.95	11/13/2024	21.95
253096	LIBRARIA	JUVENILE NONFICTION BOOKS	01-26-4545 102.98	11/13/2024	102.98
253202	LIBRARIA	JUVENILE NONFICTION BOOKS	01-29-4545 118.94	11/14/2024	118.94
253228	LIBRARIA	YOUNG ADULT NONFICTION BOOKS	01-26-4549 17.95	11/14/2024	17.95
253253	LIBRARIA	JUVENILE NONFICTION BOOKS	01-26-4545 546.65	11/15/2024	546.65
253296	LIBRARIA	JUVENILE NONFICTION BOOKS	01-29-4545 12.99	11/18/2024	12.99
253299	LIBRARIA	JUVENILE NONFICTION BOOKS	01-26-4545 65.93	11/18/2024	65.93
253301	LIBRARIA	JUVENILE NONFICTION BOOKS	01-26-4545 15.99	11/18/2024	15.99
253335	LIBRARIA	JUVENILE NONFICTION BOOKS	01-26-4545 12.99	11/18/2024	12.99
253368	LIBRARIA	YOUNG ADULT NONFICTION BOOKS	01-26-4549 218.90	11/19/2024	218.90
253392	LIBRARIA	JUVENILE NONFICTION BOOKS	01-26-4545 179.77	11/19/2024	179.77
253408	LIBRARIA	JUVENILE NONFICTION BOOKS	01-26-4545 161.87	11/20/2024	161.87

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LIBRARIA					
253409	LIBRARIA	JUVENILE NONFICTION BOOKS	01-26-4545 24.99	11/20/2024	24.99
253538	LIBRARIA	JUVENILE NONFICTION BOOKS	01-26-4545 35.98	11/25/2024	35.98
253539	LIBRARIA	JUVENILE NONFICTION BOOKS	01-26-4545 21.99	11/25/2024	21.99
253579	LIBRARIA	JUVENILE NONFICTION BOOKS	01-26-4545 209.60	11/25/2024	209.60
253599	LIBRARIA	YOUNG ADULT NONFICTION BOOKS	01-26-4549 29.99	11/26/2024	29.99
253724	LIBRARIA	JUVENILE NONFICTION BOOKS	01-26-4545 147.34	11/27/2024	147.34
253725	LIBRARIA	JUVENILE NONFICTION BOOKS	01-26-4545 321.97	11/27/2024	321.97
253790	LIBRARIA	JUVENILE NONFICTION BOOKS	01-26-4545 38.99	12/02/2024	38.99
253791	LIBRARIA	YOUNG ADULT NONFICTION BOOKS	01-26-4549 16.95	12/02/2024	16.95
253792	LIBRARIA	JUVENILE NONFICTION BOOKS	01-26-4545 27.98	12/02/2024	27.98
253793	LIBRARIA	JUVENILE NONFICTION BOOKS	01-26-4545 18.99	12/02/2024	18.99
253794	LIBRARIA	JUVENILE NONFICTION BOOKS	01-26-4545 19.98	12/02/2024	19.98
Total LIBRARIA:					2,494.44
Lyngsoe Systems, Inc.					
007382	Lyngsoe Systems, Inc.	AMHS 2025 SERVICE AGREEMENT	01-14-4276 44,599.00	12/03/2024	44,599.00
Total Lyngsoe Systems, Inc.:					44,599.00
MAILCHIMP					
N8770-DEC24	MAILCHIMP	MONTHLY SUBSCRIPTION	01-10-4731 75.00	11/30/2024	75.00
Total MAILCHIMP:					75.00
MAX HBO MAX					
T7780-DEC24	MAX	3/12 ROKU MONTHLY SUBSCRIPTIONS	01-26-4523 16.99	11/30/2024	16.99
T7780-DEC24	MAX	3/12 ROKU MONTHLY SUBSCRIPTIONS	01-26-4523 16.99	11/30/2024	16.99
T7780-DEC24	MAX	3/12 ROKU MONTHLY SUBSCRIPTIONS	01-26-4523 16.99	11/30/2024	16.99
T7780-DEC24	MAX	3/12 ROKU MONTHLY SUBSCRIPTIONS	01-26-4523 16.99	11/30/2024	16.99
T7780-DEC24	MAX	3/12 ADDITIONAL ROKU MONTHLY SUBSCRIPTIONS	01-26-4523 16.99	11/30/2024	16.99
T7780-DEC24	MAX	3/12 ADDITIONAL ROKU MONTHLY SUBSCRIPTIONS	01-26-4523 16.99	11/30/2024	16.99
T7780-DEC24	MAX	3/12 ADDITIONAL ROKU MONTHLY SUBSCRIPTIONS	01-26-4523 16.99	11/30/2024	16.99
T7780-DEC24	MAX	3/12 ADDITIONAL ROKU MONTHLY SUBSCRIPTIONS	01-26-4523 16.99	11/30/2024	16.99
Total MAX HBO MAX:					135.92
MENARDS					
K6602-DEC24	MENARDS	WINTER PROGRAM SUPPLIES	01-27-4353 346.71	11/30/2024	346.71
P2117-DEC24	MENARDS	VARIOUS REPAIR SUPPLIES	08-30-4357 7.96 08-30-4357 36.40	11/30/2024	44.36
Total MENARDS:					391.07
MERCEDES-BENZ WESTMONT					
P9444-DEC24	MERCEDES-BENZ WESTMONT	EXPRESS VAN PREVENTATIVE MAINTENANCE	01-29-4235 500.00 01-29-4235 3,306.87	11/30/2024	3,806.87
Total MERCEDES-BENZ WESTMONT:					3,806.87
Meredith Books					

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Meredith Books						
10015389793	Meredith Books	CHRISTMAS FROM THE HEART PERIODICALS	01-26-4511 01-26-4518	24.96 5.94	10/16/2024	30.90
Total Meredith Books:						30.90
MICHAELS						
N8770-DEC24	MICHAELS	MOSAIC CANDLE HOLDER PROGRAM SUPPLIES	01-24-4353 01-24-4353	17.40 8.95	11/30/2024	26.35
N8770-DEC24	MICHAELS	RIBBON WREATH CRAFT SUPPLIES	01-24-4353	29.94	11/30/2024	29.94
Total MICHAELS:						56.29
Midwest Tape						
506298098	Midwest Tape	ADULT MUSIC	01-26-4550	49.89	11/07/2024	49.89
506298099	Midwest Tape	ADULT DVD	01-26-4557	95.14	11/07/2024	95.14
506303560	Midwest Tape	ADULT DVD	01-26-4557	27.91	11/07/2024	27.91
506303561	Midwest Tape	ADULT MUSIC	01-26-4550	65.54	11/07/2024	65.54
506303563	Midwest Tape	ADULT DVD	01-26-4557	34.49	11/07/2024	34.49
506303564	Midwest Tape	ADULT DVD	01-26-4557	48.32	11/07/2024	48.32
506303565	Midwest Tape	ADULT DVD	01-26-4557	22.66	11/07/2024	22.66
506303566	Midwest Tape	ADULT MUSIC	01-26-4550	128.93	11/07/2024	128.93
506303567	Midwest Tape	ADULT DVD	01-26-4557	16.66	11/07/2024	16.66
506303568	Midwest Tape	ADULT MUSIC	01-26-4550	17.83	11/07/2024	17.83
506303569	Midwest Tape	ADULT DVD	01-26-4557	40.33	11/07/2024	40.33
506303570	Midwest Tape	JUVENILE DVD	01-26-4558	32.23	11/07/2024	32.23
506303571	Midwest Tape	JUVENILE DVD	01-26-4558	63.64	11/07/2024	63.64
506303572	Midwest Tape	ADULT DVD	01-26-4557	31.94	11/07/2024	31.94
506303573	Midwest Tape	ADULT DVD	01-26-4557	19.66	11/07/2024	19.66
506303574	Midwest Tape	ADULT DVD	01-26-4557	42.32	11/07/2024	42.32
506303575	Midwest Tape	ADULT DVD	01-26-4557	24.91	11/07/2024	24.91
506303576	Midwest Tape	JUVENILE DVD	01-26-4558	16.33	11/07/2024	16.33
506303577	Midwest Tape	JUVENILE DVD	01-26-4558	199.44	11/07/2024	199.44
506303578	Midwest Tape	ADULT DVD	01-29-4557	39.32	11/07/2024	39.32
506303579	Midwest Tape	JUVENILE DVD	01-29-4558	63.64	11/07/2024	63.64
506303580	Midwest Tape	ADULT DVD	01-26-4557	45.48	11/07/2024	45.48
506303581	Midwest Tape	ADULT DVD	01-26-4557	98.48	11/07/2024	98.48
506337421	Midwest Tape	ADULT MUSIC	01-26-4550	86.15	11/14/2024	86.15
506337422	Midwest Tape	ADULT DVD	01-26-4557	176.46	11/14/2024	176.46
506337423	Midwest Tape	ADULT DVD	01-26-4557	230.94	11/14/2024	230.94
506337424	Midwest Tape	ADULT DVD	01-26-4557	120.64	11/14/2024	120.64
506337425	Midwest Tape	ADULT DVD	01-26-4557	180.96	11/14/2024	180.96
506337426	Midwest Tape	ADULT MUSIC	01-26-4550	33.41	11/14/2024	33.41
506337427	Midwest Tape	JUVENILE DVD	01-26-4558	55.82	11/14/2024	55.82
506337428	Midwest Tape	JUVENILE DVD	01-26-4558	22.94	11/14/2024	22.94
506337429	Midwest Tape	ADULT DVD	01-26-4557	20.41	11/14/2024	20.41
506337430	Midwest Tape	ADULT DVD	01-26-4557	104.30	11/14/2024	104.30
506337431	Midwest Tape	ADULT MUSIC	01-26-4550	15.58	11/14/2024	15.58
506337432	Midwest Tape	ADULT DVD	01-26-4557	300.10	11/14/2024	300.10
506337433	Midwest Tape	ADULT DVD	01-26-4557	367.55	11/14/2024	367.55
506337434	Midwest Tape	ADULT DVD	01-26-4557	284.94	11/14/2024	284.94
506337435	Midwest Tape	ADULT DVD	01-26-4557	441.06	11/14/2024	441.06
506337436	Midwest Tape	JUVENILE DVD	01-26-4558	25.98	11/14/2024	25.98
506337437	Midwest Tape	ADULT DVD	01-26-4557	444.48	11/14/2024	444.48

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Midwest Tape						
506337438	Midwest Tape	ADULT DVD	01-26-4557	370.40	11/14/2024	370.40
506337439	Midwest Tape	ADULT DVD	01-26-4557	43.68	11/14/2024	43.68
506337440	Midwest Tape	ADULT DVD	01-26-4557	49.07	11/14/2024	49.07
506337441	Midwest Tape	ADULT DVD	01-26-4557	26.83	11/14/2024	26.83
506337442	Midwest Tape	JUVENILE DVD	01-26-4558	26.73	11/14/2024	26.73
506337443	Midwest Tape	ADULT DVD	01-29-4557	58.82	11/14/2024	58.82
506337444	Midwest Tape	ADULT DVD	01-29-4557	94.98	11/14/2024	94.98
506337445	Midwest Tape	JUVENILE DVD	01-29-4558	25.98	11/14/2024	25.98
506337446	Midwest Tape	ADULT DVD	01-29-4557	24.91	11/14/2024	24.91
506337447	Midwest Tape	ADULT DVD	01-29-4557	23.41	11/14/2024	23.41
506337448	Midwest Tape	ADULT DVD	01-26-4557	96.98	11/14/2024	96.98
506337449	Midwest Tape	ADULT DVD	01-26-4557	106.46	11/14/2024	106.46
506337450	Midwest Tape	ADULT DVD	01-26-4557	81.60	11/14/2024	81.60
506337451	Midwest Tape	ADULT DVD	01-26-4557	88.46	11/14/2024	88.46
506337453	Midwest Tape	JUVENILE DVD	01-26-4558	199.96	11/14/2024	199.96
506337452	Midwest Tape	ADULT DVD	01-26-4557	108.98	11/14/2024	108.98
506337454	Midwest Tape	ADULT DVD	01-26-4557	111.14	11/14/2024	111.14
506359954	Midwest Tape	ADULT MUSIC	01-26-4550	31.49	11/20/2024	31.49
506370238	Midwest Tape	ADULT MUSIC	01-26-4550	22.33	11/21/2024	22.33
506370239	Midwest Tape	ADULT DVD	01-26-4557	23.83	11/21/2024	23.83
506370280	Midwest Tape	ADULT MUSIC	01-26-4550	92.90	11/21/2024	92.90
506370282	Midwest Tape	ADULT DVD	01-26-4557	255.00	11/21/2024	255.00
506370283	Midwest Tape	ADULT DVD	01-26-4557	140.14	11/21/2024	140.14
506370284	Midwest Tape	ADULT DVD	01-26-4557	255.00	11/21/2024	255.00
506370285	Midwest Tape	ADULT DVD	01-26-4557	119.73	11/21/2024	119.73
506370286	Midwest Tape	ADULT DVD	01-26-4557	48.32	11/21/2024	48.32
506370287	Midwest Tape	ADULT DVD	01-26-4557	51.32	11/21/2024	51.32
506370288	Midwest Tape	ADULT DVD	01-26-4557	24.91	11/21/2024	24.91
506370289	Midwest Tape	ADULT MUSIC	01-26-4550	18.93	11/21/2024	18.93
506370290	Midwest Tape	ADULT DVD	01-26-4557	65.13	11/21/2024	65.13
506370291	Midwest Tape	ADULT DVD	01-26-4557	21.13	11/21/2024	21.13
506370292	Midwest Tape	JUVENILE DVD	01-26-4558	182.90	11/21/2024	182.90
506370293	Midwest Tape	JUVENILE DVD	01-26-4558	182.90	11/21/2024	182.90
506370294	Midwest Tape	ADULT DVD	01-26-4557	40.82	11/21/2024	40.82
506370295	Midwest Tape	ADULT DVD	01-26-4557	40.82	11/21/2024	40.82
506370296	Midwest Tape	ADULT DVD	01-26-4557	48.32	11/21/2024	48.32
506370297	Midwest Tape	ADULT DVD	01-26-4557	33.77	11/21/2024	33.77
506370298	Midwest Tape	ADULT DVD	01-26-4557	16.66	11/21/2024	16.66
506370299	Midwest Tape	ADULT DVD	01-26-4557	30.16	11/21/2024	30.16
506370300	Midwest Tape	ADULT DVD	01-29-4557	79.82	11/21/2024	79.82
506370301	Midwest Tape	JUVENILE DVD	01-29-4558	27.91	11/21/2024	27.91
506370302	Midwest Tape	ADULT DVD	01-26-4557	66.93	11/21/2024	66.93
506384189	Midwest Tape	ADULT MUSIC	01-26-4550	19.49	11/25/2024	19.49
506420620	Midwest Tape	ADULT DVD	01-26-4557	24.91	12/02/2024	24.91
506420621	Midwest Tape	ADULT DVD	01-26-4557	44.57	12/02/2024	44.57
506420622	Midwest Tape	ADULT DVD	01-26-4557	48.60	12/02/2024	48.60
506420623	Midwest Tape	ADULT DVD	01-26-4557	67.98	12/02/2024	67.98
506420624	Midwest Tape	ADULT DVD	01-26-4557	81.74	12/02/2024	81.74
506420625	Midwest Tape	ADULT MUSIC	01-26-4550	291.22	12/02/2024	291.22
506420626	Midwest Tape	ADULT MUSIC	01-26-4550	35.41	12/02/2024	35.41

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Midwest Tape					
506420627	Midwest Tape	JUVENILE DVD	01-26-4558 33.32	12/02/2024	33.32
506420628	Midwest Tape	ADULT MUSIC	01-26-4550 17.83	12/02/2024	17.83
506420629	Midwest Tape	ADULT MUSIC	01-26-4550 19.33	12/02/2024	19.33
506420630	Midwest Tape	ADULT DVD	01-26-4557 129.80	12/02/2024	129.80
506420631	Midwest Tape	ADULT MUSIC	01-26-4550 112.73	12/02/2024	112.73
506420633	Midwest Tape	JUVENILE DVD	01-26-4558 344.31	12/02/2024	344.31
506420634	Midwest Tape	JUVENILE DVD	01-26-4558 70.43	12/02/2024	70.43
506420635	Midwest Tape	ADULT MUSIC	01-26-4550 35.66	12/02/2024	35.66
506420636	Midwest Tape	ADULT DVD	01-26-4557 262.60	12/02/2024	262.60
506420637	Midwest Tape	ADULT MUSIC	01-26-4550 17.08	12/02/2024	17.08
506420638	Midwest Tape	ADULT DVD	01-26-4557 219.85	12/02/2024	219.85
506420639	Midwest Tape	ADULT DVD	01-26-4557 37.08	12/02/2024	37.08
506420640	Midwest Tape	ADULT DVD	01-26-4557 94.98	12/02/2024	94.98
506420641	Midwest Tape	ADULT DVD	01-26-4557 210.00	12/02/2024	210.00
506420642	Midwest Tape	ADULT DVD	01-26-4557 94.98	12/02/2024	94.98
506420643	Midwest Tape	ADULT DVD	01-26-4557 210.00	12/02/2024	210.00
506420644	Midwest Tape	JUVENILE DVD	01-26-4558 94.98	12/02/2024	94.98
506420645	Midwest Tape	JUVENILE DVD	01-26-4558 94.98	12/02/2024	94.98
506420646	Midwest Tape	ADULT DVD	01-26-4557 90.48	12/02/2024	90.48
506420647	Midwest Tape	ADULT DVD	01-26-4557 210.00	12/02/2024	210.00
506420648	Midwest Tape	ADULT DVD	01-26-4557 90.48	12/02/2024	90.48
506420649	Midwest Tape	ADULT DVD	01-26-4557 210.00	12/02/2024	210.00
506420650	Midwest Tape	JUVENILE DVD	01-26-4558 63.32	12/02/2024	63.32
506420651	Midwest Tape	JUVENILE DVD	01-26-4558 63.32	12/02/2024	63.32
506420652	Midwest Tape	JUVENILE DVD	01-26-4558 24.91	12/02/2024	24.91
506420653	Midwest Tape	ADULT DVD	01-26-4557 70.98	12/02/2024	70.98
506420654	Midwest Tape	JUVENILE DVD	01-29-4558 16.66	12/02/2024	16.66
506420655	Midwest Tape	JUVENILE DVD	01-29-4558 48.32	12/02/2024	48.32
506420656	Midwest Tape	ADULT DVD	01-29-4557 31.66	12/02/2024	31.66
506420657	Midwest Tape	JUVENILE DVD	01-29-4558 63.32	12/02/2024	63.32
506420658	Midwest Tape	ADULT DVD	01-29-4557 30.16	12/02/2024	30.16
506420659	Midwest Tape	ADULT DVD	01-29-4557 32.41	12/02/2024	32.41
506420660	Midwest Tape	ADULT DVD	01-26-4557 37.48	12/02/2024	37.48
506420661	Midwest Tape	ADULT DVD	01-26-4557 23.88	12/02/2024	23.88
506420662	Midwest Tape	JUVENILE DVD	01-26-4558 108.98	12/02/2024	108.98
506420663	Midwest Tape	JUVENILE DVD	01-29-4558 108.98	12/02/2024	108.98
Total Midwest Tape:					11,635.57
MISC VENDORS					
RT1108FLP	NEWSBANK, INC.	FEB. 2025 - JAN. 2026 ONLINE DATABASES	01-26-4521 2,686.00	11/08/2024	2,686.00
INV59588	OZO EDU, INC.	STEAMBOX KIT ITEMS	01-26-4569 430.00	11/06/2024	430.00
MSM2025	MILK STREET MAGAZINE	2025 PERIODICALS	01-26-4511 29.95	11/07/2024	29.95
K6602-DEC24	ROSS STORES	WINTER PROGRAM SUPPLIES	01-27-4353 37.98	11/30/2024	37.98
K6602-DEC24	BEST BUY	REPLACEMENT CAMERA	01-27-4568 649.99	11/30/2024	649.99
P9444-DEC24	ENTERPRISE RENT-A-CAR	10/14/24-10/17/24 ABOS	01-10-4171 10.00	11/30/2024	1.50
		CONFERENCE TOLLS	01-10-4171 (25.00)		
			01-10-4171 16.50		

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MISC VENDORS					
P2117-DEC24	BEGGARS PIZZA	FACILITIES DEPT MEETING	01-10-4711 26.45 01-10-4711 36.45 01-10-4711 3.79 01-10-4711 3.79 01-10-4711 0.75 01-10-4711 4.99 01-10-4711 10.00	11/30/2024	86.22
P2117-DEC24	THE WEBSTAIRANT STORE	REPLACEMENT PAPER TOWEL DISPENSERS	08-30-4211 199.47 08-30-4211 16.28	11/30/2024	215.75
N8770-DEC24	BEGGARS PIZZA	STAR WARS DAY LUNCH	01-24-4353 81.00 01-24-4353 90.00 01-24-4353 60.00 01-24-4353 47.00 01-24-4353 13.04	11/30/2024	291.04
N8770-DEC24	AMERICAN ASSOCIATION OF NOTARIES	MILMOE: NOTARY BOND & SUPPLIES	01-10-4253 30.00 01-10-4351 76.93	11/30/2024	106.93
N8770-DEC24	AMERICAN ASSOCIATION OF NOTARIES	DANG: NOTARY BOND & SUPPLIES	01-10-4253 30.00 01-10-4351 76.93	11/30/2024	106.93
M4566-DEC24	CCLEANER PIRIFORM	CCLEANER SOFTWARE ANNUAL SUBSCRIPTION	01-14-4631 79.95	11/30/2024	79.95
M4566-DEC24	DOGGIE DINER	11/21/24 STAFF THANKSGIVING SALAD	01-10-4353 89.90	11/30/2024	89.90
M4566-DEC24	EDIBLE ARRANGEMENTS	STAFF GET WELL	01-10-4711 107.74	11/30/2024	107.74
M4566-DEC24	CLOUD DNS	UPGRADE DNS HOSTING CAPABILITES	01-14-4631 82.80	11/30/2024	82.80
N8770-DEC24	DISPLAYS2GO	TABLETOP ACRYLIC BROCHURE HOLDERS	01-10-4731 44.85 01-10-4731 14.95	11/30/2024	59.80
24-1496	COMMERCIAL SPECIALTIES, INC.	REPLACE DAMAGED RESTROOM PARTITION	08-30-4211 734.00	11/18/2024	734.00
684229	LASALLE NETWORK	FINANCE TEMP: DATE ENDING 11/3/24	01-10-4125 840.00 01-10-4125 50.40	11/04/2024	890.40
685428	LASALLE NETWORK	FINANCE TEMP: DATE ENDING 11/17/24	01-10-4125 840.00 01-10-4125 (42.00)	11/18/2024	798.00
686476	LASALLE NETWORK	FINANCE TEMP: DATE ENDING 11/24/24	01-10-4125 336.00	11/25/2024	336.00
WB6114	WENDY BROOKS	REFUND: "THE BABY-SITTERS CLUB STACEY'S MISTAKE"	01-10-3310 16.24	11/25/2024	16.24
Total MISC VENDORS:					7,837.12
NETFLIX					
P9444-DEC24	NETFLIX	4/8 OUTREACH ROKU MONTHLY SUBSCRIPTIONS	01-26-4523 22.99	11/30/2024	22.99
P9444-DEC24	NETFLIX	2/8 OUTREACH ROKU MONTHLY SUBSCRIPTIONS	01-26-4523 22.99	11/30/2024	22.99
P9444-DEC24	NETFLIX	2/8 OUTREACH ROKU MONTHLY SUBSCRIPTIONS	01-26-4523 22.99	11/30/2024	22.99
N8770-DEC24	NETFLIX	4/12 ADDITIONAL ROKU MONTHLY SUBSCRIPTION	01-26-4523 22.99	11/30/2024	22.99
N8770-DEC24	NETFLIX	4/12 ADDITIONAL ROKU MONTHLY SUBSCRIPTIONS	01-26-4523 22.99	11/30/2024	22.99
M4566-DEC24	NETFLIX	4/12 ADDITIONAL ROKU MONTHLY SUBSCRIPTIONS	01-26-4523 22.99	11/30/2024	22.99
T7780-DEC24	NETFLIX	4/12 ROKU MONTHLY SUBSCRIPTIONS	01-26-4523 22.99	11/30/2024	22.99

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NETFLIX					
T7780-DEC24	NETFLIX	4/12 ROKU MONTHLY SUBSCRIPTIONS	01-26-4523 22.99	11/30/2024	22.99
T7780-DEC24	NETFLIX	4/12 ROKU MONTHLY SUBSCRIPTIONS	01-26-4523 22.99	11/30/2024	22.99
Total NETFLIX:					206.91
Otis Elevator Company					
CYS18546001	Otis Elevator Company	ELEVATOR TESTING & INSPECTION	08-30-4211 1,425.00	09/04/2024	1,425.00
Total Otis Elevator Company:					1,425.00
PANERA BREAD					
N8770-DEC24	PANERA BREAD	NOV. 2024 PINTECH MEETING REFRESHMENTS	01-10-4715 75.46 01-10-4715 15.00 01-10-4715 9.54	11/30/2024	100.00
Total PANERA BREAD:					100.00
Paul Mills					
PM111424	Paul Mills	11/14/24 LIRA MEETING MILEAGE	01-10-4171 41.32	11/14/2024	41.32
PM120324	Paul Mills	12/3/24 ILA MEETING MILEAGE	01-10-4171 32.32	12/03/2024	32.32
Total Paul Mills:					73.64
Peerless Network, Inc.					
63934	Peerless Network, Inc.	11/15/24-12/14/24 TELEPHONE	01-14-4312 444.54	11/15/2024	444.54
Total Peerless Network, Inc.:					444.54
PeopleFacts					
33754-112024	PeopleFacts	NOV. 2024 NEW HIRE BACKGROUND CHECKS	01-10-4253 270.72	12/02/2024	270.72
Total PeopleFacts:					270.72
PITNEY BOWES GLOBAL FINANCIAL SERVICES					
3106942233	PITNEY BOWES GLOBAL FINANCIAL SERVICES	12/30/24-3/29/25 SENDPRO C RENTAL	01-10-4231 628.59	11/28/2024	628.59
Total PITNEY BOWES GLOBAL FINANCIAL SERVICES:					628.59
Playaway Products LLC					
481731	Playaway Products LLC	ADULT AUDIOBOOKS	01-26-4551 63.03	11/15/2024	63.03
481864	Playaway Products LLC	JUVENILE LAUNCHPADS	01-26-4566 74.99	11/18/2024	74.99
481902	Playaway Products LLC	JUVENILE AUDIOBOOKS	01-26-4553 44.78	11/19/2024	44.78
481909	Playaway Products LLC	JUVENILE PLAYAWAY	01-29-4562 44.78	11/19/2024	44.78
481914	Playaway Products LLC	ADULT AUDIOBOOKS	01-26-4551 495.19	11/19/2024	495.19
482787	Playaway Products LLC	YOUNG ADULT AUDIOBOOKS	01-26-4555 367.38	12/02/2024	367.38
Total Playaway Products LLC:					1,090.15
Plunkett's					
8911753	Plunkett's	11/26/24 PEST CONTROL	08-30-4215 118.98	11/26/2024	118.98
Total Plunkett's:					118.98
Sebert Landscaping Inc.					
283997	Sebert Landscaping Inc.	DEC. 2024 SNOW REMOVAL	01-30-4392 3,019.00	12/01/2024	3,019.00
Total Sebert Landscaping Inc.:					3,019.00

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Showcases					
329579	Showcases	LIBRARY COLLECTION SUPPLIES	01-26-4518 4.56 01-12-4371 57.00	10/30/2024	61.56
329676	Showcases	LIBRARY COLLECTION SUPPLIES	01-26-4518 85.44 01-12-4371 1,068.00	11/19/2024	1,153.44
Total Showcases:					1,215.00
SIDECAR PUBLICATIONS GIMLET					
INV-3709	SIDECAR PUBLICATIONS	12/1/24-11/30/25 GIMLET SUBSCRIPTION	01-27-4568 348.00	11/11/2024	348.00
Total SIDECAR PUBLICATIONS GIMLET:					348.00
SPOTIFY					
N8770-DEC24	SPOTIFY	MONTHLY PATRON STREAMING MUSIC	01-14-4631 19.99	11/30/2024	19.99
Total SPOTIFY:					19.99
Superior Service Solutions, Inc.					
726	Superior Service Solutions, Inc.	WINDOW STAIN REMOVALS	08-30-4211 200.00	11/29/2024	200.00
Total Superior Service Solutions, Inc.:					200.00
Taste of Home					
01069	Taste of Home	2025 ANNUAL BOOK	01-26-4541 34.99 01-26-4518 4.99	11/10/2024	39.98
Total Taste of Home:					39.98
Terryberry					
S24735	Terryberry	DOLLEY 20 YEAR RECOGNITION	01-10-4153 247.53	12/05/2024	247.53
Total Terryberry:					247.53
The Bugle Newspapers					
842528	The Bugle Newspapers	10/31/24 MAINT. ORDINANCE LEGAL PUBLICATION	01-10-4243 438.75	10/31/2024	438.75
Total The Bugle Newspapers:					438.75
Titan Image Group, Inc					
62297	Titan Image Group, Inc	WINTER 2024 NEWSLETTER PRINTING	01-10-4256 5,340.00	11/10/2024	5,340.00
62344	Titan Image Group, Inc	SPRING 2025 NEWSLETTER PAPER	01-10-4256 7,460.00	12/05/2024	7,460.00
Total Titan Image Group, Inc:					12,800.00
TNA Sealants, Inc.					
230371262	TNA Sealants, Inc.	SOUTH ELEVATION INSPECTION & REPAIRS	08-30-4211 2,500.00	11/20/2024	2,500.00
Total TNA Sealants, Inc.:					2,500.00
Top Secret Studios					
K6602-DEC24	Top Secret Studios	STAFF PINNACLE APPAREL	01-10-4711 105.40	11/30/2024	105.40

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Top Secret Studios					
1806	Top Secret Studios	NEW HIRE APPAREL	01-10-4711 24.30 01-10-4711 64.80 01-10-4711 64.80 01-10-4711 64.80 01-10-4711 50.50 01-10-4711 50.50 01-10-4711 50.50 01-10-4711 50.75 01-10-4711 81.20 01-10-4711 81.20 01-10-4711 81.20 01-10-4711 60.75 01-10-4711 60.75 01-10-4711 112.50 01-10-4711 112.50 01-10-4711 112.50 01-10-4711 122.50 01-10-4711 122.50 01-10-4711 64.00 01-10-4711 102.40 01-10-4711 64.00	11/19/2024	1,598.95
Total Top Secret Studios:					1,704.35
Tressler LLP					
497903	Tressler LLP	OCT. 2024 ATTORNEY LEGAL EXPENSE	01-10-4241 368.00	11/12/2024	368.00
497904	Tressler LLP	OCT. 2024 ATTORNEY LEGAL EXPENSE	01-10-4241 4,329.00	11/12/2024	4,329.00
497905	Tressler LLP	OCT. 2024 ATTORNEY LEGAL EXPENSE	01-10-4241 328.00	11/12/2024	328.00
498991	Tressler LLP	NOV. 2024 ATTORNEY LEGAL EXPENSE	01-10-4241 322.00	12/04/2024	322.00
498992	Tressler LLP	NOV. 2024 ATTORNEY LEGAL EXPENSE	01-10-4241 5,926.50	12/04/2024	5,926.50
499075	Tressler LLP	DEC. 2024 ATTORNEY LEGAL EXPENSE	01-10-4241 2,100.00	12/06/2024	2,100.00
Total Tressler LLP:					13,373.50
Tria Architecture, Inc.					
5480	Tria Architecture, Inc.	2023 SITE RENO CONSTRUCTION DOCS	06-10-4681 12,062.50	11/29/2024	12,062.50
Total Tria Architecture, Inc.:					12,062.50
U.S. BANK EQUIPMENT FINANCE					
544099617	U.S. BANK EQUIPMENT FINANCE	12/30/24-1/30/25 LEASED EQUIPMENT	01-14-4234 1,597.15	12/06/2024	1,597.15
Total U.S. BANK EQUIPMENT FINANCE:					1,597.15
Unique Management Services, Inc.					
6133412	Unique Management Services, Inc.	NOV. 2024 COLLECTION SERVICES	01-10-4245 315.20	12/01/2024	315.20
Total Unique Management Services, Inc.:					315.20
USA TODAY					
4177294	USA TODAY	12/1/24-11/30/25 PERIODICALS	01-26-4511 796.01	11/07/2024	796.01

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USA TODAY					
Total USA TODAY:					796.01
USCutter					
100498388	USCutter	VARIOUS VINYL	01-27-4371 13.99 01-27-4371 18.99 01-27-4371 18.99 01-27-4371 65.99 01-27-4371 65.99 01-27-4371 13.99	10/22/2024	197.94
Total USCutter:					197.94
Verizon Wireless					
9978941662	Verizon Wireless	10/17/24-11/16/24 TELEPHONE	01-14-4311 539.88	11/16/2024	539.88
Total Verizon Wireless:					539.88
WALMART					
N8770-DEC24	WALMART	NOV. PROGRAM SUPPLIES	01-20-4353 5.88 01-20-4353 5.91 01-20-4353 3.47 01-20-4353 14.70 01-20-4353 (7.47)	11/30/2024	22.49
M4566-DEC24	WALMART	11/4/24 EARLY VOTING OFFICIALS SNACKS	01-10-4715 15.19	11/30/2024	15.19
Total WALMART:					37.68
Warehouse Direct					
5814190-1	Warehouse Direct	REFILL SUPPLIES	08-30-4357 182.20	11/15/2024	182.20
5823939-0	Warehouse Direct	NEW HIRE APPAREL	01-10-4711 29.30 01-10-4711 58.60 01-10-4711 63.70 01-10-4711 29.30 01-10-4711 29.30 01-10-4711 31.85 01-10-4711 77.10 01-10-4711 115.65 01-10-4711 80.00 01-10-4711 33.13	11/18/2024	547.93
5833492-0	Warehouse Direct	MAINTENANCE SUPPLIES	08-30-4357 324.78 08-30-4357 188.72 08-30-4357 548.34	11/22/2024	1,061.84
5834066-0	Warehouse Direct	GUM REMOVER	08-30-4357 92.53	11/22/2024	92.53
5837125-0	Warehouse Direct	NOV. 2024 DISTRICT RESTOCK	08-30-4357 80.12 01-10-4351 60.12 01-10-4351 29.20 01-10-4351 21.63 01-10-4351 550.50	12/02/2024	741.57
Total Warehouse Direct:					2,626.07
WOOBX					
N8770-DEC24	WOOBX	MONTHLY SUBSCRIPTION	01-10-4731 29.00	11/30/2024	29.00
Total WOOBOX:					29.00
World Book, Inc.					
SF-0031260	World Book, Inc.	JUVENILE NONFICTION BOOKS	01-26-4545 1,259.00	12/03/2024	1,259.00
Total World Book, Inc.:					1,259.00

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Report Total:					270,679.97



November 2024 Monthly Board Report

Executive Director (Paul Mills)

Pinnacle Library Cooperative (PLC) Update

The PLC Governing Board approved a potential new member cost-estimate tool that allows PLC to estimate the added cost of adding a new member to PLC. This tool can be used if a library requests costs associated with joining PIC. This effort was one of the outstanding projects identified as a goal of the PLC Strategic Plan.

PIRC (the PLC Circulation Committee) has been working on updating the standardization of circulation parameters across all six libraries, including 1) not having an age requirement to have a library card, 2) clarifying the rules regarding family blocks for library cards, 3) setting a 4-year address check requirement and expiration date for library cards due to the NCOA cleanup, and 4) consistent loan periods regardless of Checkout location. Work continues on this effort to make the library experience more seamless for all PLC patrons.

Department of Commerce and Economic Opportunity Grant Update

The grant application for the DCEO has been submitted. It is likely to be a multi-month review process by the DCEO with several requests for clarifications as the grant moves through the system.

Illinois Library Association (ILA) Public Policy Committee Update

The ILA Public Policy Committee continues to meet monthly. Long-term work is being considered to help ameliorate the high cost of electronic books for libraries and it is likely a multi-year project. Legislation regarding the bidding threshold is also being monitored. The federal and state budget environments are also being reviewed in terms of library funding.

Deputy Director (Nancy Korczak)

Highlights

November started with a large number of patrons visiting the library to vote. It was great helping our patrons look up voter registration information and their polling places on election day.

On the first Saturday of the month, our library hosted Star Wars Days. We had about 500 attendees, and families had great fun taking photos with the characters, building their own lightsabers, and exploring the Hoth adventure room. It is great to see how the efforts of our staff came together successfully after a year of planning the event.

Adult & Teen Services Report (Debra Dudek)

Department Summary

- The 3rd Floor Quiet Reading Room opened to patrons on Thursday, November 14. This has provided much-needed space for patrons to study and research.
- Librarians have fielded increased requests for research assistance, as high school and college students are writing term papers.
- ATSD staff received two positive comment cards this month, complimenting our team for their patience, knowledge, and willingness to assist patrons.
- Two additional staff members began their notary training in November.
- Interviews were held for a vacant programming specialist position. A candidate was selected and will join our team on December 16, 2025.

Adult Programming Highlights

- The department hosted Star Wars Day on Saturday, November 7. An estimated 500 patrons attended this year's event. Many Thanks to the Star Wars Day committee team and the departmental staff who assisted with this year's program.



- Ghosts and Legends with Jeff Belenger (50), Senior Social: The American Indian Way of Life (37), Genealogy Club: Publishing Your Material and the Sunday Fun Day Game Day (22)
- Round two planning preparation for the South Suburban Paranormal Showcase (March 2025), Get Gardening Expo (April 2025), Bridgerton Social (May 2025), and Veterans Week events (November 2025)

Teen Programming Highlights

- Randi and Haley completed four school visits, serving 804 students
- The Teen Pumpkin Decorating Contest garnered 21 excellent pumpkins
- Randi assisted school media specialists in selecting their prize books for The Great Reading Race.
- Teen programs with the top attendance this month were Teen Volunteering (66), Question of the Week (42), Teen Anime: Kubo and the Two Strings (15), Ceramic Dinosaurs (14), Open Game Play (14), Dragon Jewelry (9), and Acorn Fairies (7).



Children's Services (Joyce Arellano)

Department Summary

- Staff were busy the first days of the month answering questions regarding voting and pulling some books and small toys to entertain the younger patrons waiting in line with their grown-ups.
- Our Reading Dragons program launches with great success. Participants get to win dragon-themed playing cards as rewards for reading. By the end of November, 141 patrons had signed up for the program. Staff hosted dragon-related programs such as a Family Dragon Reading Night, a dragon-themed storytime, and a 3D wool dragon felt craft.

Programming Highlights

- CSD gave our young patrons the opportunity to participate in an election just like the grown-ups and created a booth where kids could vote for their favorite character. Moana was the winner!
- The library-wide Star Wars event was great fun. Sarah hosted a craft in Creativity Park, and 98 patrons participated. Our storytime room was transformed into a Hoth Adventure Room created by Chris, and attendees were greeted at the door and told that they were entering the abandoned rebel base. "Luke Skywalker has lost his lightsaber and they need to find it, but be careful of the Wampa lurking about, and Imperial probe droid activity has been reported. If you see one, a snowball hit will keep it from sending a message with the rebel base location.
- Our storytimes were very busy this month, and patrons were able to attend a wide variety of themed storytimes. One of the most popular was the Thanksgiving-themed storytime offered the Wednesday before Thanksgiving.
- Among the many fun CSD programs we had this month, Rachel hosted the Preschool Playtime-Veterinary program, where young patrons got to play through four different vet stations with different focuses. It was great explaining to our young patrons some of the tools vets have and how to use them.

Department Statistics

- 1,355 patrons attended CSD's 80 active (synchronous) programs.
- 612 patrons participated in 8 passive (asynchronous) programs.
- 28 new children signed up for 1000 Books Before Kindergarten, and 4 children completed the program.
- 676 reference questions were answered.
- 690 directional questions were answered.
- 13 one-on-one instruction sessions were completed.

Circulation Services (Jacob Luce)

Department Summary

- Circulation wrapped up Early Voting and Election Day Voting at the beginning of November. The Circulation Team did an exceptional job helping our patrons with all things regarding Early Voting and Election Day Voting.
- Worked on and finished cleaning up the remaining 2,600 patron block report for the 2024 NCOA.
- Had a report run for any Juvenile and YA accounts to remove the NCOA block from their Student Success cards if applicable. There were 50 on this report.
- We have received the license plate stickers for 2026.
- The Aides helped shift the Adult Music CD collection to make room for the new Adult Music CDs' new location. The Aides also helped shift the video game spinners after a "New Video Game Display" was created to house the New Adult and YA video games.
- The Aides finished shifting the Picture Book collection, and the end cap signs were updated. The end cap signs were also updated for the new Holiday Picture Book Collection.
- Jake and Kate held interviews for the open Circulation Specialist position, this process is still ongoing.
- The interviewing process for the open Aide position has been completed. We have extended an offer to a candidate, who has accepted. Our new Aide will start on 12/9/2024.
- Throughout the month, the following Circulation staff helped pull pick lists: Jorie (8), Ann (9), Jake (5), Kate (4), Arianne (2), Harris (1), Sandy (5), Iqra (1) and Anam (2).
- On 11/26/24, a Lyngsoe Tech came out and replaced one of the PECs for the AMH on the patron return side in the lobby. The Tech also provided extra replacement PECs for us to have on hand just in case.

Department Statistics

- 227 new library cards were issued in person, and 78 patrons signed up for library cards online.
- 132 license plate stickers were renewed, a 3% increase from November 2023.
- 459 visitors came to our drive-thru, a decrease of 25% from November 2023's total of 613 visits.
- 15,743 were checked out through our self-checkouts.
- 2,337 items were checked out through our drive-thru.
- 992 items were checked out through the On-site Lockers.
- 147 items were checked out through the BRAC Lockers.

Collection Services (Christina Theobald)

Department Summary

- We added a new eResource called the Chicago Community Collection from NewsBank! This database provides access to local and regional news sources, including Chicago Sun Times, Joliet's Herald News and other local newspapers. NewsBank is an alternative to PressReader for digital newspapers, and now the only provider of the Chicago Sun Times in a digital format. Lily and I worked with John, our IT Manager, and Communications to authenticate the resource and make it available on our website.
- Lily and I established a new location to house our New Adult and Teen Video Games. They are now more prominently showcased on a display cart near the self checkouts on the 2nd floor. This also helped provide additional space for the remaining video game collection in the spinners. We coordinated with Circulation to shift the video games and music CD collections.
- We hosted the all-staff Pinnacle Technical Services Committee meeting. Liz, Chris, Bini and I were in attendance. The committee discussed cataloging reminders and some delay issues with Baker & Taylor. We also received a demonstration of how to utilize the Acquisitions module to order materials through Leap.
- We held our quarterly Displays meeting comprising both Collections and ATSD staff, with Lynnette leading the meeting. We were able to effectively brainstorm and plan for displays all of the way through April 2025.
- Liz and Chris completed a Serials Cataloging course presented through RAILS and IHLS.

Department Statistics

- 2,645 new items were added to the collection.
- 2,828 old and worn items were withdrawn from circulation.
- 166 incoming interlibrary loans were processed for our patrons.
- 252 outgoing interlibrary loans were shared with other libraries.
- 491 items were repaired, 344 invoices were paid and 237 boxes were received.
- 36 original bibliographic records were cataloged.

- 4.8% of collection is considered “dead”, defined as items that have not circulated in 2 years. We are under the standard recommendation of less than 10% dead.
- 7.3% of collection is considered “grubby”, defined as having circulated 75 times or more. We are under the standard recommendation of less than 10% grubby.

Collection Highlights

- 6% increase in physical circulation and 5.5% increase in overall circulation.
- 4.6% increase in digital circulation.
- Digital circulation was 20% of the library’s total circulation.
- Picture books experienced the highest positive circulation growth, with 998 more circs and a 11% increase. Following in circulation growth was Movies & TV and Juvenile Movies & TV, with 878 and 732 more circs respectively.
- Juvenile Readalongs, Juvenile Video Games, Easy Readers and Juvenile Graphic Novels also experienced positive circulation growth.
- Picture Books and Movies & TV were the two most popular collections, having the most circs compared to the other collections. Following in popularity were the Adult Fiction and Adult Nonfiction collections.
- 1,959 circulations were yielded from 39 displays. The most popular were the Holiday movies and Thanksgiving displays, garnering 638 circs.
- The most popular adult book was *The Boyfriend* by Freida McFadden. The most popular children’s book was *Diary of a Wimpy Kid: Hot Mess* by Jeff Kinney. The most popular movie was *The Crow*.

Circulation by Branch

Branch	2023	2024	Change	% Changed
Building	43639	46014	2375	5.44%
Outreach	5754	6694	940	16.34%
Studio	1707	1319	-388	-22.73%
Digital	12500	13070	570	4.56%
Totals	63600	67097	3497	5.50%

Digital Collection Usage

Digital Platform	Nov 2023	Nov 2024	Change	% Changed
Hoopla	2689	3317	628	23.35%
Libby	6903	7334	431	6.24%
Kanopy	392	544	152	38.78%
PressReader	318	373	55	17.30%
Boundless	252	237	-15	-5.95%
Freegal	1946	1265	-681	-34.99%
Totals	12500	13070	570	4.56%

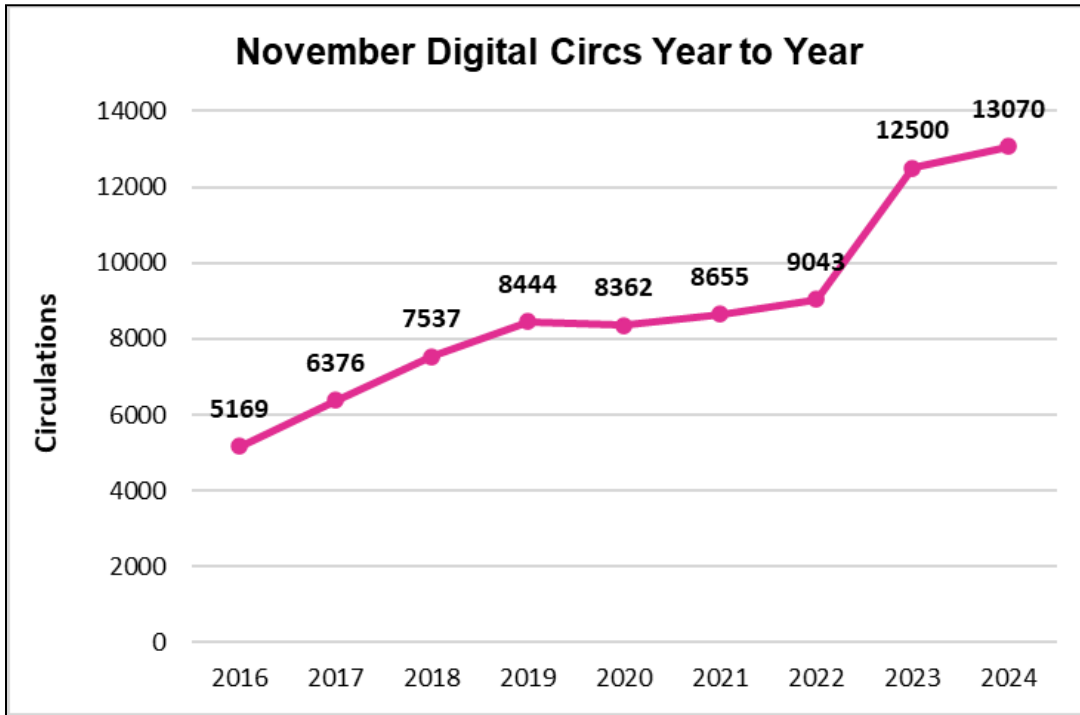


Figure 1 Description

The November Digital Circulations Year-to-Year line graph, seen in figure 1 above, shows the number of digital circulations that occurred each year from 2016 to 2024.

- 2016: 5,169
- 2017: 6,376
- 2018: 7,537
- 2019: 8,444
- 2020: 8,362
- 2021: 8,655
- 2022: 9,043
- 2023: 12,500
- 2024: 13,070

Communications (Melissa Bradley)

Department Highlights

- Our Google Ads had 17,808 impressions and 1,462 clicks.
 - Campaigns with the most impressions:
 - Catalog Items: 7,292 impressions; 261 clicks
 - Kanopy: 3,947 impressions; 318 clicks
 - Digital Media: 3,211 impressions; 317 clicks
- We auto-renewed 127 library cards with Patron Point.
- We scheduled, wrote/edited and published 18 blog posts.
- Melissa and Steven hosted a Staff Picks filming session.
- Melissa worked with other managers to plan how to utilize the DCEO Grant funds.
- Melissa and Steven finalized the photos, copy and layout for the new app.
- Melissa and Steven updated the website and created social media posts to promote Meeting Room D and the Quiet Reading Room reopening.
- Sabrina finalized the annual report, created several TV slides and flyers for Outreach Services and designed many display cart signs for Collection Services.



Wonderful WEDNESDAY STORYTIME

Wednesday, November 20
10-11 a.m.
Best Buy
315 N. Weber Road

Ages 2-6 with an adult • Drop in
fountaindale.org/events



Media Coverage

- [The Patch](#) mentioned us in their voting/election coverage.
- We started promoting Reading Dragons & Friends in Valley View's weekly newsletter.
- One of our patrons shared a great photo on social media of her son and a Stormtrooper posing with their respective newsletter covers.



Social Media Metrics

Facebook

- 51 new followers
- 3,154 page views
- 75,792 people viewed our content (reach)
- 6,772 engagements (likes, clicks, shares & comments)

Instagram

- 19 new followers
- 437 post engagements (likes & comments)
- 9,755 people viewed our content (reach)
- 11,428 reels views

TikTok

- 15 new followers
- 604 post engagements (likes, comments & shares)
- 12,751 views

YouTube

- 3 videos & 6 shorts published
- 26 new subscribers (1,681 total)
- 9,329 views
- 359.7 hours of watch time
- 59,051 impressions (video thumbnails shown to viewers)

Email Marketing Metrics

MailChimp Blogs:

- 3,730 subscribers
- Average open rate: 39.20% (industry average is 21.33%)
- Average click rate: 1.14% (industry average is 2.62%)

Patron Point:

- Average open rate: 63.12% (industry average is 21.33%)
- Average click rate: 12.94% (industry average is 2.62%)

Facilities Operations (Tasos Priovolos)

- Welcome to our department Andrew King!! Andrew joined our department as a Security Guard.
- Early voting and election day was a success!! The entire department worked tirelessly to assure everyone felt comfortable and safe while in the building. This included controlling crowds and assisting patrons that needed help. It was a great event!
- The 3rd Floor Renovation project has been completed. All three rooms have been opened and the new Quiet Reading Room has proven to be popular with patrons. We are working through some minor electrical and mechanical controls adjustments as we see these rooms being used. We are also working through a delay of some signage changes that were specified for these rooms.
- We are waiting for a delayed delivery of lighting sensors and switches before we can move on with the LED lighting project. This project should continue shortly after the holidays and be completed next month. Most of this project was completed early in the morning in order to minimize impact to staff and patrons.
- The security camera upgrade project has been completed. We continue working through debugging of some cameras and network connections with the manufacturers.
- We had our annual elevator hydraulic inspection completed this month. This inspection tests the safety and hydraulic systems on our elevators.
- We began interviewing for our open Security Guard and Facilities Technician positions we currently have open.

Zendesk

In November, 58 new maintenance tickets were created, and 57 new or existing tickets were completed.

Finance (Jennie Nguyen)

Department Highlights

Annual Financial Report

- The Fiscal Year 2024 Annual Financial Report was accepted by the Board of Trustees at the November 21, 2024 board meeting. The District received a clean audit opinion which states the auditors found no significant issues with the Library District's financial statements and considers them to be presented fairly in all material respects.
- The report was submitted to several agencies to fulfill our disclosure requirements.
 - Will and DuPage Counties
 - S&P Global Ratings (Bonds)
 - EMMA (Electronic Municipal Market Access)

Statement of Receipts & Disbursements

- The Statement of Receipts & Disbursements reports were approved at the November 21, 2024 board meeting. The reports include the Vendor's report, Payroll report and the Statement of Receipts and Disbursements (prepared by the auditing firm). The reports are required to be posted and can be found on the Library's website.

FOIA Request

- The District had received three FOIA (Freedom of Information Act) requests in the month of November.

Human Resources (Elena Flores)

Recruitment

Departures

- Daniel Pellecer - Adult and Teen Services Specialist - 11/7

New Hires

- Deanna Jones - Children's Services Specialist - 11/4
- Andrew King - Security Guard/ Customer Service - 11/18

Open Positions

- Accounts Payable Coordinator - Accepting Applications
- Facilities Technician - Accepting Applications
- Circulation Services Aide - Candidate Selected
- Adult and Teen Services Specialist - Candidate Selected

Information Technology (John Matysek)

Highlights

- During the month of November, 80 new help desk tickets were created by FPLD staff, and 86 new or existing tickets were solved by IT staff.
- Met with vendor TDI vertical to review status of issues related to configuring the new staff mobile phones.
- Updated Microsoft Windows on all library servers.
- Updated the underlying VMware vSphere system software on the main network server.
- Updated the most popular utility software on all Windows based patron computers.
- Worked with vendor Today's Business Solutions (TBS) to upgrade their online portal and the MyPC software on the library server.
- Along with Paul Mills, Nancy Korczak, and Jake Luce, met with vendor bibliotheca to review the library's account and learn about new features and services available for the equipment used by the library.
- Worked with vendor Konica Minolta to install the required FAX application on designated staff multi-function devices (MFDs) to enable the new cloud based faxing service for staff usage.
- Met with vendor TDI vertical to discuss potential configuration changes to the wireless network service in the parking lot.
- Met with vendor Zendesk to discuss renewal options.
- Upgraded the software on the library firewall management center and hardware appliance.

Outreach Services (Tana Petrov)

Department Summary

- This month, Outreach worked on multiple teacher material requests, with VOX picture books being the most requested for classroom use.
- We gained three new home-delivery patrons and made deliveries/ pick-ups.
- Adult volunteers contributed 27.5 hours of time assisting staff with projects. We also received seven applications from potential volunteers in November.
- A family shared that coming to the Bookmobile makes it possible for them to enjoy the library more often since it's closer to their home. The mom was also excited to hear about the lockers at BRAC since that will be more convenient for her. She liked the size of the Bookmobile as it's not as overwhelming for her child, and she liked that she could look for books for HER at the same time since it's too hard for her to go browse for books in the main library when she has her child with her.

Programming Highlights

- 1218 elementary school students completed our annual Reading Program: Read-A-Palooza with the top three schools being BJWard, Jamie McGee and Independence. BJWard was awarded a complete set of Bluestem and Monarch award books for having the highest participation at 62% of their whole school! McGee and Independence received 20 award

books each. The remainder of the schools received 5 award books and a variety of popular books. The winner of the Kindle Fire was a student from MCMA. We were happy to see a 15% increase in participation over last year and a 23% increase from the start of Read-A-Palooza. We received great feedback and thank-you emails from teachers.

- During our Bookmobile school visits, kids made



comments about the decorations for National Aviation Month. One student named all of the different airplanes and identified Amelia Earhart! We also saw 29 people at the Promenade Mall for our Book Scavenger Hunt Program. Everyone that participated was happy and awarded a small prize.

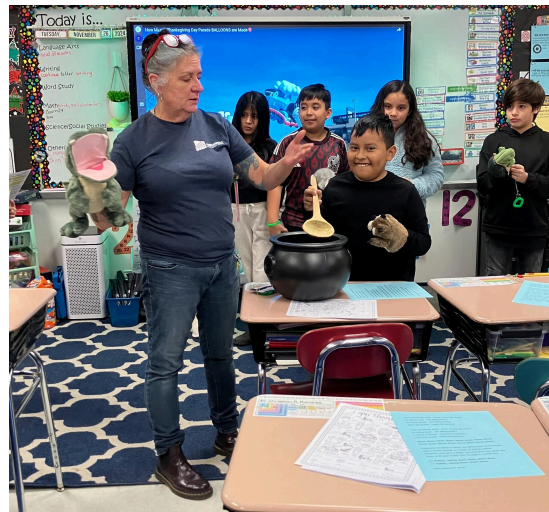
- We attended BJWard Learning & Growing Night and VVSD Family Reading Night, where we promoted library resources, created library cards and checked out materials.



- Outreach provided programs and book club discussions at senior facilities. The Activity Director of Capital Care Adult Care Center complimented Outreach staff about the creative crafts. The craft for November was scarecrow magnets.

- 3359 K-5th grade students and teachers attended our booktalks and puppet shows.

- 540 children attended preschool and community storytimes.



Studio 300 (Jacinto Gonzalez)

Department Summary

- **Glowforge and Equipment Maintenance:**

We updated the Glowforge inventory sheet for supplies and materials and replaced the Glowforge Air Filter cartridge and we had to do maintenance on the laser cartridge and belts, as the Laser cutter saw an uptick in usage by patrons preparing for the holidays.

- The team checked the microphone circulation numbers, ordering updated microphones based on usage trends.

- **Video and Event Production:**

Justin created a promotional video using Premiere, featuring footage from a previous Open Mic event, which will be posted on Facebook and Instagram to promote future events.

Ruth created a video showcasing Studio lighting equipment and how they can be used to set a mood for videos and pictures.



Justin also provided a live audio setup for the *Concerto de Estudiantes* rehearsal.

Jacinto set up Studio Room A for the Winter Selfies program.

- **Training and One-on-One Sessions:**

Justin conducted two one-on-one training sessions for the Blackmagic Design ATEM Television Studio Pro 4K Switcher and its software.

- Monica trained Aidan on the Blackmagic Design Switcher and helped with the Lightsaber Building Station on Star Wars Day.
- Ruth tested the new embroidery machine and assisted patrons with camera use during the Winter Selfies program.

Programming Highlights

- **Let's Start w/ the Beat:** Jack hosted a program on the new Step Sequencer feature in Logic Pro, introducing patrons to pop/hip-hop beat creation.
- **Winter Pom Pom Wreath Program:** Erika hosted this crafting program on November 13th, which was well received.
- **Film Club:** Adriana hosted the *Christmas with the Kranks* film discussion.
- **Teen Glowforge Keychains & Earrings:** Ruth led a workshop for teens to design and make Glowforge-crafted jewelry.
- **Art Day: Georgia O'Keeffe:** Jacinto hosted a follow along soft pastel class exploring the work of American Artist Georgia O'Keeffe
- **Winter Selfies:** Patrons enjoyed the private setting and professional equipment for family photos in Studio Room A, with feedback being positive and appreciation for the setup.
- **Star Wars Day Build Your Own Lightsaber:** Studio participated in Star Wars Day by having a station where Patrons could build their own lightsabers using 3D pieces that were printed throughout the year.

Department Statistics

Programs Hosted:

8 (including workshops, club meetings, and crafting sessions)

One-on-One Tutorials:

10 (including Blackmagic training, audio recording, and other studio equipment usage)

Fountaindale Public Library November 2024 Statistics

Membership

- Active cardholders: 32,875
- New cardholders: 297
- Total visits: 31,444

Circulation

Building	Bookmobile	Lockers	Digital	Total
46,341 (69%)	6,547 (10%)	1,139 (2%)	13,070 (19%)	67,097

Interlibrary Loan

- Items received for patrons: 166
- Items sent to other libraries: 252

Collection

- Total physical items owned: 220,249
- New physical items added: 2,645

Programming

Programs Offered

Children	Teens	Adults	Cross-Departmental	Online	Total
229	36	51	14	3	333

Program Attendance

Children	Teens	Adults	Cross-Departmental	Online	Total
5,554	1,055	492	1,618	9,329	18,048

Reference

Directional Questions	Reference Questions	One-on-One Sessions
3,568	1,722	223

Spaces

Meeting Room Usage	Study Room Usage	Studio Room Usage
57	543	210

Technology

Wireless sessions	Computer usage	Website visits
19,627	2,596	33,805

Social Media

Facebook Likes	Instagram Followers	TikTok Followers
6,007	1,996	1,176

Comparisons

Comparison	This Year	Last Year	% Change
Circulation	67,097	63,600	5.50%
Visitors	31,444	22,986	36.80%
Cardholders	32,875	32,495	1.17%
Room Bookings	810	779	4.11%
Reference Questions	3,568	2,575	38.56%
Computer Usage	2,596	2,912	-10.85%
Wi-Fi	19,627	19,075	2.89%
Programs	18,048	14,561	23.95%