

**MINUTES OF A REGULAR MEETING OF THE BOARD OF TRUSTEES OF  
THE FOUNTAINDALE PUBLIC LIBRARY DISTRICT  
WILL AND DUPAGE COUNTIES, ILLINOIS  
HELD NOVEMBER 21, 2024  
BOLINGBROOK, ILLINOIS**

A meeting of the Board of Trustees of the Fountaindale Public Library District, Will and DuPage Counties, Illinois was held in the Margaret J. "Peggy" Danhof Board Room, 300 West Briarcliff Road, Bolingbrook, Illinois on Thursday, November 21, 2024 at 7 p.m.

**CALL TO ORDER**

The meeting was called to order at 7 p.m. by President Celeste Bermejo.

**ROLL CALL**

The roll was called by recorder, Juanita Lennon, and a quorum was established.

**PRESENT**

Present at roll call were Bobby Armstrong, Marcelo Valencia, Kathryn Spindel, Sarah Siska, Meraj Alam, Jim Daunis Jr. and Celeste Bermejo.

**ABSENT**

None.

**FOUNTAINDALE STAFF PRESENT**

The following staff was present: Paul Mills, Juanita Lennon, Sarah Dolley and Jennie Nguyen.

Nancy Korczak was present online.

## **PUBLIC PRESENT**

The following public was present: Jody Hargett, Jennie Mills, Macade Thorpe and Mary Postellon.

## **AGENDA APPROVAL**

Following the Pledge of Allegiance, Bermejo asked for a motion to approve the agenda. A motion was made by Daunis, seconded by Armstrong.

AYES: Armstrong, Valencia, Spindel, Siska, Alam, Daunis, Bermejo

NAYES: None

ABSENT: None

## **MINUTES OF THE BOARD MEETING – OCTOBER, 2024**

The minutes of the board meeting held October 17, 2024 were presented. A motion to approve the minutes was made by Spindel, seconded by Valencia. Minutes were approved as read.

AYES: Armstrong, Valencia, Spindel, Siska, Alam, Daunis, Bermejo

NAYES: None

ABSENT: None

## **EMPLOYEE RECOGNITION**

President Bermejo recognized Sarah Dolley for her 20 years of service and presented her with a certificate and award.

## **COMMENTS FROM THE PUBLIC**

None.

## **FRIENDS OF THE LIBRARY**

Jody Hargett provided an update for the Board. Hargett commented that both the Nook and the Book Cellar are doing very well. The Friends had a table at the Star Wars Celebration and netted \$74.

Hargett noted a total of 51 Summer Adventure free book vouchers for adults have been redeemed.

## **NEW BUSINESS**

### **Acceptance of Financial Report for Fiscal Year 2023/2024**

Macade Thorpe from Lauterbach & Amen, LLP summarized the Financial Report for Fiscal Year 2023/2024 and answered questions from the Board

A motion to accept the Financial Report Fiscal Year 2023/2024 was made by Alam, seconded by Armstrong.

AYES: Armstrong, Valencia, Spindel, Siska, Alam, Daunis, Bermejo

NAYES: None

ABSENT: None

### **Approval of Ordinance 2024-5 - Tax Levy Ordinance**

Executive Director Mills reviewed the ordinance and levy.

A motion to approve the Ordinance 2024-5 - Tax Levy Ordinance was made by Daunis, seconded by Siska.

AYES: Armstrong, Valencia, Spindel, Siska, Alam, Daunis, Bermejo

NAYES: None

ABSENT: None

### **Approval of Statement of Receipts and Disbursements Fiscal Year 2023/2024**

Mills reported that the Statement of Receipts and Disbursements is a summary from the past fiscal year. It is prepared by our Finance Department with information from our auditors.

A motion to approve the Statement of Receipts and Disbursements Fiscal Year 2023/2024 was made by Spindel, seconded by Valencia.

AYES: Armstrong, Valencia, Spindel, Siska, Alam, Daunis, Bermejo

NAYES: None

ABSENT: None

### **Approval of Resolution 2024-6 - Resolution Regarding the Issuance of Non-Resident Library Cards**

Mills reported that the decision for the District to participate or not participate needs to be made annually. The fee per the mathematical formula would be \$617.88.

A motion to approve Resolution 2024-6 - Resolution regarding the issuance of non-resident library cards was made by Alam, seconded by Daunis.

AYES: Armstrong, Valencia, Spindel, Siska, Alam, Daunis, Bermejo

NAYES: None

ABSENT: None

### **Approval of Certified List of Trustees and Staff for Filing with Will and DuPage Counties for Statements of Economic Interest**

A motion to approve the certified list of Trustees and staff for filing with Will and DuPage Counties for the Statement of Economic Interest was made by Spindel, seconded by Valencia.

AYES: Armstrong, Valencia, Spindel, Siska, Alam, Daunis, Bermejo

NAYES: None

ABSENT: None

### **Approval of Parking Lot Policy**

Mills reviewed the policy which covers the operation and use of the library's parking lot.

A motion to approve the Parking Lot Policy was made by Armstrong seconded by Alam.

AYES: Armstrong, Valencia, Spindel, Siska, Alam, Daunis, Bermejo

NAYES: None

ABSENT: None

### **Approval of Traffic Agreement with the Village of Bolingbrook**

Mills reported that this agreement with the Village of Bolingbrook will give the Village the authority to enforce both local and state laws and village ordinances on library property.

A motion to approve the Traffic Agreement with the Village of Bolingbrook was made by Alam, seconded by Valencia.

AYES: Armstrong, Valencia, Spindel, Siska, Alam, Daunis, Bermejo

NAYES: None

ABSENT: None

## **LIBRARY PROJECTS**

Mills reported that both the Quiet Reading Room and Meeting Room D have been completed, pending a few tasks to be completed by Facilities.

The newly relocated Local History Room has been completed and will soon be filled with materials.

Plans for the new digital monument and parking lot continue.

## **CORRESPONDENCE**

None.

## **TREASURER'S REPORT**

The Treasurer's Report for October, 2024 was presented by Treasurer Spindel and will be filed for audit.

## **BILLS FOR APPROVAL**

### **Bills Paid Report – November, 2024**

Bills paid for the month of November in the amount of \$64,029.36 was presented for approval. Motion to approve was made by Valencia, seconded by Daunis.

AYES: Armstrong, Valencia, Spindel, Siska, Alam, Daunis, Bermejo

NAYES: None

ABSENT: None

### **Bills Payable Report – November, 2024**

Bills payable for the month of November in the amount of \$455,886.75 was presented for approval. Motion to approve was made by Armstrong, seconded by Daunis.

AYES: Armstrong, Valencia, Spindel, Siska, Alam, Daunis, Bermejo

NAYES: None

ABSENT: None

### **DIRECTOR'S REPORT – October, 2024**

Mills provided an update on the work to make the Director's Report more accessible.

Mills shared that Melissa Bradley, Communications Manager, has done excellent work in this area.

Mills reported that work on the DCEO Grant application continues. The application envisions asking for funds to continue supporting young readers.

### **UNFINISHED BUSINESS**

None.

### **REPORTS**

#### **Building**

None.

#### **Finance**

None.

#### **Strategic Plan**

None.

## **Internal Board Operations**

None.

## **AGENDA BUILDING FOR THE NEXT MEETING**

None.

## **ANNOUNCEMENTS**

The library has several donation boxes for the holidays, including Operation Christmas.

The Winter Selfies Station is ready in Studio 300.

## **ADJOURNMENT**

A motion to adjourn the meeting at 7:50 p.m. was made by Valencia, seconded by Daunis.

AYES: Armstrong, Valencia, Spindel, Siska, Alam, Daunis, Bermejo

NAYES: None

ABSENT: None

/s/ Robert Armstrong  
Secretary, Board of Library Trustees  
FOUNTAINDALE PUBLIC LIBRARY DISTRICT  
WILL AND DUPAGE COUNTIES, ILLINOIS

/s/ Celeste M. Bermejo  
President, Board of Library Trustees  
FOUNTAINDALE PUBLIC LIBRARY DISTRICT  
WILL AND DUPAGE COUNTIES, ILLINOIS