

FOUNTAINDALE PUBLIC LIBRARY DISTRICT
BOARD OF LIBRARY TRUSTEES
September 19, 2024 | 6:30 p.m.
300 West Briarcliff Road | Bolingbrook | Margaret J. "Peggy" Danhof Board Room

View the meeting online via YouTube: <https://www.youtube.com/live/4FmS0mkYQMU>

Hearing for Budget and Appropriation Ordinance Fiscal Year 2024/2025

1. Call to Order
2. Roll Call of Trustees
3. Comments from the Public
4. Adjournment

FOUNTAINDALE PUBLIC LIBRARY DISTRICT
BOARD OF LIBRARY TRUSTEES
September 19, 2024 | 7 p.m.
300 West Briarcliff Road | Bolingbrook | Margaret J. "Peggy" Danhof Board Room

View the meeting online via YouTube: <https://www.youtube.com/live/4FmS0mkYQMU>

1. Call to Order and Roll Call of Trustees
2. Pledge of Allegiance
3. Approval of Agenda
4. Minutes for Approval
 - a. Board Meeting – August 15, 2024
5. Comments from the Public
6. Friends of the Library
7. New Business – Action Items
 - a. Approval of Ordinance 2024-3 – Budget & Appropriation Ordinance Fiscal Year 2024/2025
 - b. Approval of Chief Fiscal Officer’s Certificate of Revenues by Source
 - c. Approval of Revised Education Assistance Section in Employee Handbook
8. Library Projects
9. Correspondence
10. Treasurer’s Report
11. Bills for Approval
 - a. Bills Paid Report – September, 2024
 - b. Bills Payable Report – September, 2024
12. Director’s Report – August, 2024
13. Unfinished Business
14. Reports
 - a. Building
 - b. Finance
 - c. Strategic
 - d. Internal Board Operations
15. Agenda Building for the Next Meeting
16. Announcements
17. Adjournment

September 2024 Agenda Background

Paul Mills

7. New Business – Action Items

- a. Approval of Ordinance 2024-3 – Budget & Appropriation Ordinance Fiscal Year 2024/2025

This ordinance is the next step of our budget process.

Suggested Motion: Motion to approve Ordinance 2024-3 – Budget & Appropriation Ordinance for Fiscal Year 2024/2025.

- b. Approval of Chief Fiscal Officer’s Certificate of Revenues by Source

This statement reiterates revenue information included in the Budget and Appropriation Ordinance.

Suggested Motion: Motion to approve the Chief Fiscal Officer’s Certificate of Revenues by Source.

- c. Approval of Revised Education Assistance Section in Employee Handbook

This draft Education Assistance section of the Employee Handbook has a single change. The highlighted phrase clarifies how long a staff member must have worked in a 25-hour or full-time position to be eligible for education assistance.

Suggested Motion: Motion to repeal the Education Assistance section in the Employee Handbook and to approve the revised Education Assistance section in the Employee Handbook.

MINUTES OF A REGULAR MEETING OF
THE BOARD OF TRUSTEES OF
THE FOUNTAINDALE PUBLIC LIBRARY DISTRICT
WILL AND DUPAGE COUNTIES, ILLINOIS
HELD AUGUST 15, 2024
BOLINGBROOK, ILLINOIS

A meeting of the Board of Trustees of the Fountaindale Public Library District, Will and DuPage Counties, Illinois was held in the Margaret J. "Peggy" Danhof Board Room, 300 West Briarcliff Road, Bolingbrook, Illinois on Thursday, August 15, 2024 at 7 p.m.

CALL TO ORDER

The meeting was called to order at 7 p.m. by Vice President Marcelo Valencia.

ROLL CALL

The roll was called by recorder, Juanita Lennon, and a quorum was established.

PRESENT

Present at roll call were Bobby Armstrong, Kathryn Spindel, Sarah Siska, Meraj Alam, Jim Daunis Jr. and Marcelo Valencia.

ABSENT

President Celeste Bermejo

President Bermejo was out of town and unable to attend the meeting.

FOUNTAINDALE STAFF PRESENT

The following staff was present: Paul Mills and Juanita Lennon.

Nancy Korczak was present online.

PUBLIC PRESENT

The following public was present: Jody Hargett and Jennie Mills.

AGENDA APPROVAL

Following the Pledge of Allegiance, Valencia asked for a motion to approve the agenda. A motion was made by Siska, seconded by Daunis.

AYES: Armstrong, Spindel, Siska, Alam, Daunis, Valencia
NAYES: None
ABSENT: Bermejo

MINUTES OF THE BOARD MEETING – July 18, 2024

The minutes of the board meeting held July 18, 2024 were presented. A motion to approve the minutes was made by Armstrong, seconded by Alam. Minutes were approved as read.

AYES: Armstrong, Spindel, Siska, Alam, Daunis, Valencia
NAYES: None
ABSENT: Bermejo

MINUTES OF THE EXECUTIVE SESSION – July 18, 2024

The minutes of the Executive Session held July 18, 2024 were presented. A motion to approve the minutes was made by Spindel, seconded by Daunis. Minutes were approved as read.

AYES: Armstrong, Spindel, Siska, Alam, Daunis, Valencia
NAYES: None
ABSENT: Bermejo

COMMENTS FROM THE PUBLIC

No comments were made.

FRIENDS OF THE LIBRARY

Jody Hargett provided an update to the Board. Recently the Friends have been receiving many donations. The Nook continues to do very well. The classics are the more sought-after books. A total of 27 Summer Adventure free book vouchers for adults have been redeemed.

NEW BUSINESS

Approval of Resolution 2024-2 – Resolution to Determine Estimate of Funds Needed for Fiscal Year 2024/2025

Mills reported that this resolution represents the next step in our budget cycle and restates the amount identified in our Tentative Budget and Appropriation Ordinance of \$10,818,872 passed last month.

A motion to approve Resolution 2024-2 – Resolution to determine estimate of funds needed for Fiscal Year 2024/2025 was made by Alam, seconded by Daunis.

AYES: Armstrong, Spindel, Siska, Alam, Daunis, Valencia
NAYES: None
ABSENT: Bermejo

Approval of Resolution 2024-3 – Resolution Designating Open Meetings Act Officers

A motion to approve Resolution 2024-3, Resolution designating Paul Mills and Juanita Lennon as the Open Meetings Act officers was made by Spindel, seconded by Siska.

AYES: Armstrong, Spindel, Siska, Alam, Daunis, Valencia
NAYES: None
ABSENT: Bermejo

Approval of Resolution 2024-4 – Resolution Designating Freedom of Information Act Officers

A motion to approve Resolution 2024-4, Resolution designating Paul Mills and Jennie Nguyen as the Freedom of Information Act officers was made by Spindel, seconded by Armstrong.

AYES: Armstrong, Spindel, Siska, Alam, Daunis, Valencia
NAYES: None
ABSENT: Bermejo

Approval of Memorandum of Agreement Among Valley View School District, Fountaindale Public Library District and White Oak Library District

Mills reported that this memorandum of agreement would continue the issuance of library cards to students in the Valley View School District from the appropriate library – either the Fountaindale Public Library District or the White Oak Library District. The term of this memorandum would be six years.

A motion to approve the Memorandum of Agreement among the Valley View School District, Fountaindale Public Library District and the White Oak Library District was made by Siska, seconded by Alam.

AYES: Armstrong, Spindel, Siska, Alam, Daunis, Valencia
NAYES: None
ABSENT: Bermejo

Approval of Request for Trustees to Attend 2024 Illinois Library Association Annual Conference – October 8–10, 2024

A motion to approve the request of Trustees to attend the 2024 Illinois Library Association Annual Conference in Peoria, Illinois from October 8–10, 2024 was made by Spindel, seconded by Daunis.

AYES: Armstrong, Spindel, Siska, Alam, Daunis, Valencia
NAYES: None
ABSENT: Bermejo

Approval of 2024 Illinois Public Library Annual Report (IPLAR)

Executive Director Mills discussed the report and commended Deputy Director Nancy Korczak for leading the completion of the report.

A motion to approve the 2024 Illinois Public Library Annual Report (IPLAR) was made by Armstrong, seconded by Alam.

AYES: Armstrong, Spindel, Siska, Alam, Daunis, Valencia
NAYES: None
ABSENT: Bermejo

Approval of Appointment of Local Election Official and Deputy Local Election Officials

A motion to approve the appointment of Trustee Robert Armstrong as the Local Election Official and Juanita Lennon, Paul Mills and Nancy Korczak as the Deputy Local Election Officials was made by Siska, seconded by Daunis.

AYES: Armstrong, Spindel, Siska, Alam, Daunis, Valencia
NAYES: None
ABSENT: Bermejo

LIBRARY PROJECTS

Executive Director Mills provided an update on the various ongoing library projects. The furniture for the 3rd floor renovations will be delivered before the end of August. The tentative completion date is in September. Mills also reported that the interior lighting project is scheduled to begin next week.

Mills, along with Tasos Priovolos and the Tria Architecture team will be meeting with the school district and park district to discuss the drainage issue in the parking lot.

The interior lighting project will begin next week as well.

CORRESPONDENCE

None.

TREASURER'S REPORT

The Treasurer's Report for July, 2024 was presented by Treasurer Spindel and will be filed for audit.

BILLS FOR APPROVAL

Bills Paid Report – August, 2024

Bills paid for the month of August in the amount of \$69,686.04 was presented for approval. Motion to approve was made by Spindel, seconded by Alam.

AYES: Armstrong, Spindel, Siska, Alam, Daunis, Valencia
NAYES: None
ABSENT: Bermejo

Bills Payable Report – August, 2024

Bills payable for the month of August in the amount of \$400,689.67 was presented for approval. Motion to approve was made by Spindel, seconded by Daunis.

AYES: Armstrong, Spindel, Siska, Alam, Daunis, Valencia
NAYES: None
ABSENT: Bermejo

DIRECTOR'S REPORT – July, 2024

Mills commented that the recent Staff In-Service was a great success. Presentations from both RAILS and the Pinnacle Library Cooperative were well received by staff. Mills thanked the Board for providing these training opportunities.

Mills announced that he was selected to chair the Illinois Library Association Public Policy Committee Open Meetings Act Subcommittee.

UNFINISHED BUSINESS

None.

REPORTS

Building – An update was provided earlier.

Finance – None.

Strategic Plan – A full report was distributed.

Internal Board Operations – None.

AGENDA BUILDING FOR THE NEXT MEETING

The Public Hearing will be held at on September 19 at 6:30 p.m. prior to the Board Meeting.

ANNOUNCEMENTS

Trustee Armstrong thanked everyone for their support at his son's Eagle Scout ceremony earlier in the week.

The Friends Appreciation Dinner will be held on Wednesday, September 25 at 6 p.m. in Meeting Room A.

ADJOURNMENT

A motion to adjourn the meeting at 7:34 p.m. was made by Alam, seconded by Daunis.

AYES: Armstrong, Spindel, Siska, Alam, Daunis, Valencia
NAYES: None
ABSENT: Bermejo

Approved: _____
Robert Armstrong, Secretary

Marcelo Valencia, Vice President

Celeste M. Bermejo, President

2024-3
Budget and Appropriation Ordinance
of the
Fountaindale Public Library District
Will and Du Page Counties, Illinois
for
Fiscal Year July 1, 2024 to June 30, 2025

Whereas, Paul Mills, Library Director, has been designated by the Board of Trustees to prepare in tentative form a budget and appropriation ordinance for the FOUNTAINDALE PUBLIC LIBRARY DISTRICT, WILL AND DU PAGE COUNTIES, ILLINOIS, and in accordance with such designation has prepared such tentative budget and appropriation ordinance and on July 18, 2024 such tentative budget and appropriation ordinance was submitted to and inspected by the Board of Library Trustees who thereupon ordered the same filed with the Secretary and ordered the Secretary to make the same conveniently available to public inspection and the Secretary has made said tentative budget and appropriation ordinance conveniently available to public inspection for at least thirty days prior to action thereon; and

Whereas, prior to final action a public hearing was held as to such budget and appropriation ordinance on September 19, 2024, notice of which hearing was given at least thirty days prior thereto by publication in The Bugle, a newspaper regularly circulated in the District, and all other legal requirements having been complied with:

NOW, THEREFORE, BE IT ORDAINED by the Board of Library Trustees, of THE FOUNTAINDALE PUBLIC LIBRARY DISTRICT, WILL AND DU PAGE COUNTIES, ILLINOIS:

SECTION 1. That the following budget containing an estimate of receipts and expenditures of the FOUNTAINDALE PUBLIC LIBRARY DISTRICT, WILL AND DU PAGE COUNTIES, ILLINOIS be and the same is hereby adopted as the budget of this District for the fiscal year commencing July 1, 2024 and ending June 30, 2025

Estimated Available Revenue

Estimated Cash on Hand July 1, 2024	
Cash in the Working Cash Fund	\$1,178,564
Cash in the Special Reserve Fund	\$23,262,483
Cash in the General Corporate Fund	\$6,594,968
Cash in the Liability Insurance Fund	\$15,890
Cash in the FICA Fund	\$114,020
Cash in the Illinois Municipal Retirement Fund	\$304,367
Total Estimated Cash on Hand	\$31,470,292

Cash to be received from 2023 general corporate, municipal retirement, liability insurance, audit, and building maintenance tax levies:

Cash to be received from 2023 levy	
Balance, Corporate Tax Levy	\$4,657,571
Balance, Audit Tax Levy	\$4,050
Balance, Liability Insurance Tax Levy	\$28,280
Balance, FICA Tax Levy	\$227,632
Balance, Illinois Municipal Retirement Tax Levy	\$42,345
Balance, Building Maintenance Tax Levy	\$244,041
Total Cash to be received from 2023 Levy	\$5,203,919

Cash to be received from the 2024 general corporate, municipal retirement, liability insurance, audit, and building maintenance tax levies:

Cash to be received from 2024 levy	
General Corporate Tax Levy	\$9,625,614
Audit Tax Levy	\$8,229
Liability Insurance Tax Levy	\$57,606
FICA Tax Levy	\$471,817
Illinois Municipal Retirement Tax Levy	\$235,908
Building Maintenance Tax Levy	\$419,698
Total 2024 Levy	\$10,818,872
To be Collected after close of Fiscal Year	\$5,625,813
To be Received during Fiscal Year	\$5,193,059

Other Income:	
Personal Property Replacement Tax	\$220,000
State Per Capita Grant	\$99,568
Interest	\$235,110
Fees	\$10,500
Copy Machines/Printing/Fax	\$15,000
Miscellaneous Income	\$6,500
Donations / Gifts / Grants	\$252,000
Back Taxes and Adjustments	\$5,400
Total Other Income	\$844,078

Total Estimated Cash Available During the Year
including Special Reserve Fund, Working Cash Fund and
Bond Proceeds **\$42,711,348**

Note: In addition to the foregoing, there is presently \$1,868,968 on hand in the Library Building Bond and Interest Fund. It is estimated that the following amounts will be received during the fiscal year to pay principal and interest on the September 14, 2016 issue of

\$9,775,000, December 11, 2018 issue of \$10,545,000 and the November 25, 2019 issue of \$7,290,000.

Bond Notation

Balance on hand July 1, 2024	\$1,944,898
Cash to be received from 2023 Tax Levy	\$1,440,096
Cash to be received from 2024 Tax Levy	\$1,559,803
Cash to be received from the General Fund - Abatement	\$247,850
Total	\$5,192,647

Estimated Expenditures

Salaries	\$7,203,750
Total Salaries	\$7,203,750

Prof. Dev. & Training	\$121,250
Employee Recognition	\$7,500
Membership Dues	\$11,250
Dues - Institutional	\$4,375
Mileage & Transportation	\$25,000
Room/Board/Meals	\$34,375
Hiring and Placement	\$2,500
Insurance Benefit Plan	\$687,500
EAP	\$7,500
Total Personnel	\$901,250

Equipment Rental	\$7,500
Equipment Maintenance	\$156,250
Leased Equipment	\$62,500
Outreach Vehicle Maintenance	\$32,500
Legal Expense - Attorney	\$50,000
Legal Expense - Publication	\$5,625
Bank Service Fees	\$10,125
Payroll Service	\$37,500
Professional Services	\$109,375
Communication Contractual Services	\$101,875
Collection Services	\$6,250
Internet Services	\$43,750
Cable TV Services	\$1,875
Catalog Management	\$20,000
Computer Circulation Expense	\$180,000
Total Contractual Services	\$825,125

Telephone Service	\$13,750
Telephone Data	\$16,250

Electricity	\$262,500
Gas	\$43,750
Water & Sewer	\$50,000
Minor Library Equipment	\$6,250
Minor Office Equipment	\$6,250
Minor Library Furniture	\$6,250
Minor Office Furniture	\$6,250
Office Supplies	\$50,000
Program Supplies	\$107,500
Computer Supplies	\$8,750
Board Supplies	\$3,750
Outreach Fuel Expense	\$9,375
Library Supplies	\$85,750
Postage	\$15,000
Shipping	\$18,750
Buildings	\$31,250
Grounds	\$87,500
Total Supplies & Utilities	\$828,875
Books and AV	\$971,000
Contractual Programs - Adult	\$62,500
Contractual Programs - Children/Senior	\$23,750
Contractual Programs - Young Adult	\$27,500
Special Services/Events	\$8,750
Donations Expended	\$6,250
Computer Software	\$530,375
Total Library Materials	\$1,630,125
Library Equipment - Capital	\$6,250
Office Equipment - Capital	\$6,250
Library Furniture - Capital	\$6,250
Office Furniture - Capital	\$6,250
Special Projects	\$111,175
Automated Systems	\$100,000
PC Computer Equipment	\$62,500
Buildings - Capital	\$3,695,000
Grounds - Capital	\$37,500
Total Capital Expenditures	\$4,031,175
Miscellaneous	\$25,000
Public Relation Advertisements	\$66,250
Total Miscellaneous	\$91,250

Per Capita Grant	\$99,568
Total Per Capita Grant	\$99,568
Other Grants	\$250,000
Total Other Grants	\$250,000
Total General Fund	\$15,861,118
Audit Expense	\$31,250
Total Audit Fund	\$31,250
Unemployment Insurance	\$25,000
Workmen's Compensation	\$30,000
Liability Insurance	\$45,000
Umbrella Policy	\$81,250
Treasurer's Bond	\$9,375
Total Liability Insurance Fund	\$190,625
FICA	\$575,800
IMRF	\$431,850
Total Social Security Fund	\$1,007,650
Building Maintenance	\$570,000
Building Supplies	\$56,250
Total Maintenance Fund	\$626,250
Total Operating Fund Expenditures	\$17,716,893

Estimated Cash on Hand at Close of Fiscal Year including Working Cash Fund, Special Reserve Fund, and Bond Proceeds **\$24,994,455**

SECTION 2. That the following amounts, or so much thereof as may be authorized by law and may be needed, be and the same are appropriated for general corporate purposes, audit expense, municipal retirement expense, liability insurance expense and building maintenance expense of the FOUNTAINDALE PUBLIC LIBRARY DISTRICT, WILL AND DU PAGE COUNTIES, ILLINOIS, for the fiscal year commencing July 1, 2024 and ending June 30, 2025.

Estimated Expenditures

Salaries	\$7,203,750
Total Salaries	\$7,203,750
Prof. Dev. & Training	\$121,250
Employee Recognition	\$7,500

Membership Dues	\$11,250
Dues - Institutional	\$4,375
Mileage & Transportation	\$25,000
Room/Board/Meals	\$34,375
Hiring and Placement	\$2,500
Insurance Benefit Plan	\$687,500
EAP	\$7,500
Total Personnel	\$901,250

Equipment Rental	\$7,500
Equipment Maintenance	\$156,250
Leased Equipment	\$62,500
Outreach Vehicle Maintenance	\$32,500
Legal Expense - Attorney	\$50,000
Legal Expense - Publication	\$5,625
Bank Service Fees	\$10,125
Payroll Service	\$37,500
Professional Services	\$109,375
Communication Contractual Services	\$101,875
Collection Services	\$6,250
Internet Services	\$43,750
Cable TV Services	\$1,875
Catalog Management	\$20,000
Computer Circulation Expense	\$180,000
Total Contractual Services	\$825,125

Telephone Service	\$13,750
Telephone Data	\$16,250
Electricity	\$262,500
Gas	\$43,750
Water & Sewer	\$50,000
Minor Library Equipment	\$6,250
Minor Office Equipment	\$6,250
Minor Library Furniture	\$6,250
Minor Office Furniture	\$6,250
Office Supplies	\$50,000
Program Supplies	\$107,500
Computer Supplies	\$8,750
Board Supplies	\$3,750
Outreach Fuel Expense	\$9,375
Library Supplies	\$85,750
Postage	\$15,000
Shipping	\$18,750
Buildings	\$31,250

Grounds	\$87,500
Total Supplies & Utilities	\$828,875

Books and AV	\$971,000
Contractual Programs - Adult	\$62,500
Contractual Programs - Children/Senior	\$23,750
Contractual Programs - Young Adult	\$27,500
Special Services/Events	\$8,750
Donations Expended	\$6,250
Computer Software	\$530,375
Total Library Materials	\$1,630,125

Library Equipment - Capital	\$6,250
Office Equipment - Capital	\$6,250
Library Furniture - Capital	\$6,250
Office Furniture - Capital	\$6,250
Special Projects	\$111,175
Automated Systems	\$100,000
PC Computer Equipment	\$62,500
Buildings - Capital	\$3,695,000
Grounds - Capital	\$37,500
Total Capital Expenditures	\$4,031,175

Miscellaneous	\$25,000
Public Relation Advertisements	\$66,250
Total Miscellaneous	\$91,250

Per Capita Grant	\$99,568
Total Per Capita Grant	\$99,568

Other Grants	\$250,000
Total Other Grants	\$250,000

Total General Fund	\$15,861,118
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Audit Expense	\$31,250
Total Audit Fund	\$31,250

Unemployment Insurance	\$25,000
Workmen's Compensation	\$30,000
Liability Insurance	\$45,000
Umbrella Policy	\$81,250
Treasurer's Bond	\$9,375
Total Liability Insurance Fund	\$190,625

FICA	\$575,800
IMRF	\$431,850
Total Social Security Fund	\$1,007,650

Building Maintenance	\$570,000
Building Supplies	\$56,250
Total Maintenance Fund	\$626,250

Total Operating Fund Expenditures **\$17,716,893**

SECTION 3. That, except for bond proceeds, all unexpended balances of any item or items for which an appropriation is made by this budget and appropriation ordinance may be expended in making up any insufficiency or deficit in any item or items for which an appropriation is made by this ordinance.

SECTION 4. That, except for bond proceeds, all unexpended balances not applied in the manner set forth in Section 3 of this ordinance may be transferred to the special reserve fund created by Ordinance 1981-2 of this District, said fund to accumulate as provided in said Ordinance.

SECTION 5. That a certified copy of this ordinance be published at least once after passage in a newspaper published or circulated in the District.

SECTION 6. This Ordinance is effective immediately upon passage and approval.

Passed by the Board of Trustees of THE FOUNTAINDALE PUBLIC LIBRARY DISTRICT, WILL AND DU PAGE COUNTIES, ILLINOIS, this 19th day of September, 2024

Approved this 19th day of September, 2024.

Celeste Bermejo
President of the Board of Trustees of
THE FOUNTAINDALE PUBLIC LIBRARY DISTRICT
WILL AND DU PAGE COUNTIES, ILLINOIS

ATTEST:

Robert Armstrong
Secretary

Chief Fiscal Officer's Certificate
Of Revenues by Source
Fountaindale Public Library District
Will and Du Page Counties, Illinois
For Fiscal Year July 1, 2024 to June 30, 2025

I, Paul Mills, do hereby certify as follows:

I am the Chief Fiscal Officer of the FOUNTAINDALE PUBLIC LIBRARY DISTRICT, Will and DuPage Counties, Illinois.

I estimate the revenues by source of said District for the fiscal year beginning July 1, 2024 and ending June 30, 2025 to be as follows:

Estimated Available Revenue

Estimated Cash on Hand July 1, 2024	
Cash in the Working Cash Fund	\$1,178,564
Cash in the Special Reserve Fund	\$23,262,483
Cash in the General Corporate Fund	\$6,594,969
Cash in the Liability Insurance Fund	\$15,890
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Total Estimated Cash on Hand	\$31,470,292

Cash to be received from 2023 general corporate, municipal retirement, liability insurance, audit, and building maintenance tax levies:

Cash to be received from 2023 levy

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Illinois Municipal Retirement Tax Levy	\$235,908
Building Maintenance Tax Levy	\$419,698
Total 2024 Levy	\$10,818,872
To be Collected after close of Fiscal Year	\$5,625,813
To be Received during Fiscal Year	\$5,193,059

Other Income:

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including Special Reserve Fund, Working Cash Fund and
Bond Proceeds **\$42,711,348**

Note: In addition to the foregoing, there is presently \$1,868,968 on hand in the Library Building Bond and Interest Fund. It is estimated that the following amounts will be received during the fiscal year to pay principal and interest on the September 14, 2016 issue of \$9,775,000, December 11, 2018 issue of \$10,545,000 and the November 25, 2019 issue of \$7,290,000.

Bond Notation

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Cash to be received from the General Fund - Abatement	\$247,850
Total	\$5,192,647

Paul Mills, Executive Director

Dated: September 19, 2024

Education Assistance (*Draft August 2024*)

The District believes that funds spent to assist employees who wish to pursue approved programs of study in an effort to enhance current knowledge and skills that will improve their job performance are funds well spent. Because of this belief, the District encourages employees to further their education and training in work-related areas and may provide employees with the financial support to do so.

Who is Eligible?

Education assistance is available to assist any full-time and regularly scheduled 25-hour per week part-time employee who has been with the District for at least one year of continuous service **in a full-time or regularly scheduled 25-hour per week part-time position at the time of reimbursement** and is considered by their direct supervisor to have a satisfactory performance rating.

Courses must have the written approval of the department manager and executive director prior to class enrollment in order to qualify for reimbursement. Availability of District funds and District needs will be primary considerations in determining educational assistance funding.

Priority for educational assistance will be given to employees who have provided six months or more notice of intent to seek educational assistance.

Employees wishing to take classes in a Library Technical Assistant (LTA) associate degree or certification program or to take classes in a bachelor or graduate level library school program will receive priority for educational assistance.

Employees wishing to take classes in an accredited program or to earn a certification related to their current position will be considered on a case by case basis. Other classes in a degree program that are not related to their current position will not be considered for educational assistance.

Initial approval of a course of study does not obligate the District to future/continued approval of courses in that course of study.

Class attendance and completion of study assignments are to be accomplished outside of the employee's regular working hours

Reimbursement

The maximum reimbursement that will be made to an individual employee per calendar year is:

Full-time \$10,000

Part-time \$5,000

The District will reimburse employees for the actual cost of the coursework and any applicable fees. Books, classroom supplies, travel expenses and other course materials are not eligible for reimbursement. Total reimbursement to be made per calendar year is 100% with a grade of “B” or above, or upon receiving or renewing certification.

Reimbursement will be granted for approved courses at the rate stated above upon receipt of a paid tuition bill and official grade report.

Employees eligible for reimbursement from any other source (e.g., a government-sponsored program or a scholarship) may seek assistance under our educational assistance program but are reimbursed only for the difference between the amount received from the other funding source and the actual course cost. Total aid from the District and other sources may not exceed 100% of the allowable tuition and fees.

Should an employee be unable to pre-pay certification or educational expenses, they may contact the Executive Director for an exception to this policy. The Executive Director, at their discretion may allow pre-payment directly to the provider on behalf of the employee.

Employees required to take one or more courses as a condition of employment shall have the actual cost of the coursework and any applicable fees pre-paid directly to the provider on behalf of the employee.

Employees are required to sign an Educational Expense Agreement and agree to its terms when any coursework and applicable fees are prepaid.

Tax consequences (if any) as a result of District reimbursement and/or the pre-payment of educational expenses under this plan are the sole responsibility of the employee. Taxable earnings (if applicable) may be added to overall earnings and reflected on an employee’s W-2.

Repayments

An employee agrees to remain with the District for one year from the date of the educational reimbursement. If the employee resigns or is terminated within that year, they will be required to repay the District in full within 120 days of termination or resignation.

Meetings, Workshops, and Conferences

All staff are encouraged to attend District related events (conferences, meetings, workshops, etc.) subject to budget constraints. Staff attendance is subject to approval by the Executive Director following the “Fountaindale Public Library District Travel and Event and Membership Policy”.

[See: Appendix B]

CASH AND INVESTMENT REPORT FOR FOUNTAINDALE PUBLIC LIBRARY DISTRICT
Balance as of 08/31/2024

GL Number	Description	Beginning Balance	Debits	Credits	Ending Balance
CASH					
01-10-1111	Cash Checking/Wintrust Operating	646,263.92	726,229.94	1,209,090.44	163,403.42
	Total Operating Fund	646,263.92	726,229.94	1,209,090.44	163,403.42
01-10-1130	Cash Checking/Payroll	329,851.59	430,743.14	411,603.02	348,991.71
	Total Payroll Fund	329,851.59	430,743.14	411,603.02	348,991.71
01-10-1150	Petty Cash	3,232.09	0.00	500.00	2,732.09
	Total Petty Cash	3,232.09	0.00	500.00	2,732.09
	Total Cash	979,347.60	1,156,973.08	1,621,193.46	515,127.22
INVESTMENTS					
06-10-1205	Investments - Special Reserve PMA	19,957,734.56	159,492.55	0.00	20,117,227.11
	Total Special Reserve PMA	19,957,734.56	159,492.55	0.00	20,117,227.11
01-10-1210	Illinois Funds - General MM	78,663.61	358.98	0.00	79,022.59
	Total IL Fund - General	78,663.61	358.98	0.00	79,022.59
01-10-1211	Invest/Wintrust MM Account	4,976,617.47	929,429.89	1,102,780.56	4,803,266.80
02-10-1211	Invest/Wintrust MM Account	(4,239.91)	351.41	2,980.00	(6,868.50)
03-10-1211	Invest/Wintrust MM Account	(29,044.36)	2,401.31	2,304.75	(28,947.80)
05-10-1211	Invest/Wintrust MM Account	0.18	0.00	0.00	0.18
08-10-1211	Invest/Wintrust MM Account	(118,370.38)	17,570.23	14,070.84	(114,870.99)
10-10-1211	Invest/Money Market Account	74,325.44	19,737.27	29,956.88	64,105.83
11-10-1211	Invest/Money Market Account	297,267.34	9,897.74	21,843.90	285,321.18
	Total General Fund	5,196,555.78	979,387.85	1,173,936.93	5,002,006.70
01-10-1212	Invest/MM/IL Fund - E-Pay	83,346.54	802.33	10.95	84,137.92
	Total IL Fund - ePay	83,346.54	802.33	10.95	84,137.92
06-10-1211	Invest/Wintrust MM Account	3,401,218.37	439,348.09	424,187.42	3,416,379.04
	Total Special Reserve Fund	3,401,218.37	439,348.09	424,187.42	3,416,379.04
07-10-1211	Invest/Wintrust MM Account	1,184,299.93	5,230.26	0.00	1,189,530.19
	Total Working Cash Fund	1,184,299.93	5,230.26	0.00	1,189,530.19
	Total Investments	29,901,818.79	1,584,620.06	1,598,135.30	29,888,303.55
BOND FUND					
04-40-1211	Invest/Wintrust MM Account	1,588,800.58	635,712.23	247,850.00	1,976,662.81
	Total Bond Fund	1,588,800.58	635,712.23	247,850.00	1,976,662.81
	TOTAL CASH AND INVESTMENTS	32,469,966.97	3,377,305.37	3,467,178.76	32,380,093.58

Special Reserve PMA -3.510%
IL Fund General - 5.373%
Money Market - Wintrust - 5.415%

REVENUE REPORT FOR FOUNTAINDALE PUBLIC LIBRARY DISTRICT

Balance As of 08/31/2024

GL Number	Description	Activity For 08/31/2024 Increase (Decrease)	YTD Balance 08/31/2024 Normal (Abnormal)	% Bdg't Used	24-25 Amended Budget	Available Balance 08/31/2024 Normal (Abnormal)
Revenues						
01 - General Fund						
01-10-3140	Property Tax - Will Back Taxes	698.42	897.54	17.95	5,000.00	4,102.46
01-10-3141	Property Tax - Dupage Back Taxes	12.86	19.87	4.97	400.00	380.13
01-10-3150	PROPERTY TAX - WILL 2024			0.00	5,089,197.00	5,089,197.00
01-10-3151	PROPERTY TAX - DUPAGE 2024			0.00	103,861.00	103,861.00
01-10-3162	Property Tax - will 2023	400,599.77	514,814.45	10.09	5,099,841.00	4,585,026.55
01-10-3163	Property Tax - DuPage 2023	2,516.46	3,888.59	3.74	104,078.00	100,189.41
01-10-3190	Replacement Tax	8,495.85	54,045.19	24.57	220,000.00	165,954.81
01-10-3211	Interest - Invest. MM Accounts	22,498.40	51,420.90	21.88	235,000.00	183,579.10
01-10-3212	Interest - Money Market			0.00	10.00	10.00
01-10-3215	Interest on Collected Taxes			0.00	100.00	100.00
01-10-3310	Revenue - Circulation Fees - Epay	1,483.82	3,277.70	36.42	9,000.00	5,722.30
01-10-3311	Revenue - Circulation Fees	264.46	538.04	35.87	1,500.00	961.96
01-10-3410	Revenue - Copy Machines	377.05	842.85	28.10	3,000.00	2,157.15
01-10-3430	Revenue - Printing	1,467.11	2,531.44	25.31	10,000.00	7,468.56
01-10-3440	Revenue - Fax Machine	309.79	710.42	35.52	2,000.00	1,289.58
01-10-3511	Miscellaneous Income	233.31	294.10	19.61	1,500.00	1,205.90
01-10-3512	Auto License Plate Sticker Income	2,143.50	1,534.00	30.68	5,000.00	3,466.00
01-10-3515	Donations Received			0.00	2,000.00	2,000.00
01-10-3613	Miscellaneous Reimbursements	1,234.25	7,694.66	384.73	2,000.00	(5,694.66)
01-10-3614	Staff Purchases & Reimbursements	2,511.32	2,511.32	313.92	800.00	(1,711.32)
01-10-3616	Board Reimbursements		14.90	7.45	200.00	185.10
01-10-3830	Funds Transfer In	500.00	500.00	100.00	0.00	(500.00)
01-10-3910	State Grant		99,567.77	100.00	99,568.00	0.23
01-10-3930	Other Grant Income			0.00	250,000.00	250,000.00
Total 01 - General Fund:		445,346.37	745,103.74	6.63	11,244,055.00	10,498,951.26
02 - Audit Fund						
02-10-3162	Property Tax - will 2023	349.21	448.77	100.00	0.00	(448.77)
02-10-3163	Property Tax - DuPage 2023	2.20	3.40	100.00	0.00	(3.40)
Total 02 - Audit Fund:		351.41	452.17	100.00	0.00	(452.17)
03 - Liability Fund						
03-10-3162	Property Tax - will 2023	2,386.25	3,066.59	100.00	0.00	(3,066.59)
03-10-3163	Property Tax - DuPage 2023	15.06	23.27	100.00	0.00	(23.27)
Total 03 - Liability Fund:		2,401.31	3,089.86	100.00	0.00	(3,089.86)
04 - Bond Fund						
04-40-3150	PROPERTY TAX - WILL 2024			0.00	1,526,613.00	1,526,613.00
04-40-3151	PROPERTY TAX - DUPAGE 2024			0.00	31,155.00	31,155.00
04-40-3162	Property Tax - will 2023	131,069.39	168,438.49	11.94	1,411,294.00	1,242,855.51
04-40-3163	Property Tax - DuPage 2023	831.59	1,285.03	4.46	28,802.00	27,516.97
04-40-3211	Interest - Invest. MM Accounts	8,111.25	16,977.99	28.30	60,000.00	43,022.01
Total 04 - Bond Fund:		140,012.23	186,701.51	6.11	3,057,864.00	2,871,162.49
06 - Special Reserve Fund						
06-10-3211	Interest - Invest. MM Accounts	15,160.67	31,787.55	31.79	100,000.00	68,212.45
06-10-3222	Change In Market Value	159,492.55	265,656.25	53.13	500,000.00	234,343.75
Total 06 - Special Reserve Fund:		174,653.22	297,443.80	49.57	600,000.00	302,556.20
07 - Working Cash Fund						
07-10-3211	Interest - Invest. MM Accounts	5,230.26	10,966.70	36.56	30,000.00	19,033.30

REVENUE REPORT FOR FOUNTAINDALE PUBLIC LIBRARY DISTRICT

Balance As of 08/31/2024

GL Number	Description	Activity For 08/31/2024 Increase (Decrease)	YTD Balance 08/31/2024 Normal (Abnormal)	% Bdgt Used	24-25 Amended Budget	Available Balance 08/31/2024 Normal (Abnormal)
Revenues						
07						
Total 07 - Working Cash Fund:		5,230.26	10,966.70	36.56	30,000.00	19,033.30
08 - Maintenance Fund						
08-10-3162	Property Tax - Will 2023	17,460.40	22,438.52	100.00	0.00	(22,438.52)
08-10-3163	Property Tax - DuPage 2023	109.83	169.71	100.00	0.00	(169.71)
Total 08 - Maintenance Fund:		17,570.23	22,608.23	100.00	0.00	(22,608.23)
10 - Social Security Fund						
10-10-3162	Property Tax - Will 2023	19,613.85	25,205.94	100.00	0.00	(25,205.94)
10-10-3163	Property Tax - DuPage 2023	123.42	190.71	100.00	0.00	(190.71)
Total 10 - Social Security Fund:		19,737.27	25,396.65	100.00	0.00	(25,396.65)
11 - IMRF Fund						
11-10-3162	Property Tax - Will 2023	9,836.03	12,640.37	100.00	0.00	(12,640.37)
11-10-3163	Property Tax - DuPage 2023	61.71	95.36	100.00	0.00	(95.36)
Total 11 - IMRF Fund:		9,897.74	12,735.73	100.00	0.00	(12,735.73)
Revenues		815,200.04	1,304,498.39	8.74	14,931,919.00	13,627,420.61
Report Totals:						
TOTAL REVENUES - ALL FUNDS		815,200.04	1,304,498.39		14,931,919.00	13,627,420.61

EXPENDITURE REPORT FOR FOUNTAINDALE PUBLIC LIBRARY DISTRICT
Balance As of 08/31/2024

GL Number	Description	Activity For 08/31/2024 Increase (Decrease)	YTD Balance 08/31/2024 Normal (Abnormal)	% Bdgt Used	24-25 Amended Budget	Available Balance 08/31/2024 Normal (Abnormal)
Fund: 01 General Fund						
Account Category: Expenditures						
[None]	FUND TRANSFER	500.00	500.00	100.00	0.00	(500.00)
PR EXP	PERSONNEL EXPENSE	453,468.57	898,850.32	13.86	6,484,000.00	5,585,149.68
CONTRACT	CONTRACT SERVICES	21,631.68	115,452.06	18.52	623,500.00	508,047.94
SUPPLIES	SUPPLIES & UTILITIES	46,890.17	50,425.59	7.21	699,600.00	649,174.41
LIBRARY	LIBRARY MATERIALS	95,623.60	111,551.25	8.28	1,347,400.00	1,235,848.75
CAPITAL	CAPITAL EXPENDITURES	915.09	915.09	0.33	279,040.00	278,124.91
MISC	MISCELLANOUS EXPENDITURES	2,312.16	2,312.16	2.85	81,000.00	78,687.84
GRANTPR	GRANT PROJECT			0.00	349,568.00	349,568.00
	Expenditures	621,341.27	1,180,006.47	11.96	9,864,108.00	8,684,101.53
Fund 01 - General Fund:						
	TOTAL EXPENDITURES	621,341.27	1,180,006.47		9,864,108.00	8,684,101.53
Fund: 02 Audit Fund						
Account Category: Expenditures						
CONTRACT	CONTRACT SERVICES	2,980.00	2,980.00	11.92	25,000.00	22,020.00
	Expenditures	2,980.00	2,980.00	11.92	25,000.00	22,020.00
Fund 02 - Audit Fund:						
	TOTAL EXPENDITURES	2,980.00	2,980.00		25,000.00	22,020.00
Fund: 03 Liability Insurance Fund						
Account Category: Expenditures						
PR EXP	PERSONNEL EXPENSE - UNEMPLOYMENT INS	2,304.75	2,304.75	5.24	44,000.00	41,695.25
INS	LIABILITY INSURANCE			0.00	108,500.00	108,500.00
	Expenditures	2,304.75	2,304.75	1.51	152,500.00	150,195.25
Fund 03 - Liability Insurance Fund:						
	TOTAL EXPENDITURES	2,304.75	2,304.75		152,500.00	150,195.25
Fund: 04 Bond Fund						
Account Category: Expenditures						
BONDFUND	BOND FUND		296,425.00	8.48	3,495,700.00	3,199,275.00
	Expenditures	0.00	296,425.00	8.48	3,495,700.00	3,199,275.00
Fund 04 - Bond Fund:						
	TOTAL EXPENDITURES	0.00	296,425.00		3,495,700.00	3,199,275.00
Fund: 06 Special Reserve Fund						
Account Category: Expenditures						
CONTRACT	CONTRACT SERVICES			0.00	100.00	100.00
CAPITAL	CAPITAL EXPENDITURES	212,093.71	212,093.71	7.87	2,695,000.00	2,482,906.29
	Expenditures	212,093.71	212,093.71	7.87	2,695,100.00	2,483,006.29
Fund 06 - Special Reserve Fund:						
	TOTAL EXPENDITURES	212,093.71	212,093.71		2,695,100.00	2,483,006.29

EXPENDITURE REPORT FOR FOUNTAINDALE PUBLIC LIBRARY DISTRICT
Balance As of 08/31/2024

GL Number	Description	Activity For 08/31/2024 Increase (Decrease)	YTD Balance 08/31/2024 Normal (Abnormal)	% Bdgt Used	24-25 Amended Budget	Available Balance 08/31/2024 Normal (Abnormal)
Fund: 08 Maintenance Fund						
Account Category: Expenditures						
CONTRACT	CONTRACT SERVICES	12,982.08	23,882.47	5.24	456,000.00	432,117.53
SUPPLIES	SUPPLIES & UTILITIES	1,088.76	3,894.15	8.65	45,000.00	41,105.85
	Expenditures	<u>14,070.84</u>	<u>27,776.62</u>	<u>5.54</u>	<u>501,000.00</u>	<u>473,223.38</u>
Fund 08 - Maintenance Fund:						
TOTAL EXPENDITURES		14,070.84	27,776.62		501,000.00	473,223.38
Fund: 10 Social Security Fund						
Account Category: Expenditures						
PR EXP	PERSONNEL EXPENSE - FICA	29,956.88	60,178.55	13.06	460,640.00	400,461.45
	Expenditures	<u>29,956.88</u>	<u>60,178.55</u>	<u>13.06</u>	<u>460,640.00</u>	<u>400,461.45</u>
Fund 10 - Social Security Fund:						
TOTAL EXPENDITURES		29,956.88	60,178.55		460,640.00	400,461.45
Fund: 11 IMRF Fund						
Account Category: Expenditures						
PR EXP	PERSONNEL EXPENSE - IMRF	21,843.90	43,759.99	12.67	345,480.00	301,720.01
	Expenditures	<u>21,843.90</u>	<u>43,759.99</u>	<u>12.67</u>	<u>345,480.00</u>	<u>301,720.01</u>
Fund 11 - IMRF Fund:						
TOTAL EXPENDITURES		21,843.90	43,759.99		345,480.00	301,720.01
Report Totals:						
TOTAL EXPENDITURES - ALL FUNDS		904,591.35	1,825,525.09		17,539,528.00	15,714,002.91

Kathryn J. Spindel/Treasurer

**BILLS PAID REPORT FOR FOUNTAINDALE PUBLIC LIBRARY DISTRICT
SEPTEMBER 2024**

Date	Check Number	Payee	Description		Amount Paid
09/01/2024	1190	AFLAC	AUGUST 2024 EMPLOYER CONTRIBUTIONS	01-10-4192	15.08
09/01/2024	1191	Illinois Municipal Retirement Fund	AUGUST 2024 EMPLOYER CONTRIBUTIONS	11-10-4142	21,256.28
09/01/2024	61128	Blue Cross Blue Shield of Illinois	SEPTEMBER 2024 EMPLOYER CONTRIBUTIONS	01-10-4192	43,851.74
09/01/2024	61129	Dearborn National Life Insurance Co	SEPTEMBER 2024 EMPLOYER CONTRIBUTIONS	01-10-4192	611.38
09/01/2024	61130	FIDELITY SECURITY LIFE INSURANCE/EYEMED	SEPTEMBER 2024 EMPLOYER CONTRIBUTIONS	01-10-4192	303.79
09/01/2024	61131	Home Depot Credit Services	VARIOUS SUPPLIES	08-30-4357	115.66
			REPLACEMENT CORDLESS BLOWER	08-30-4211	249.00
					<u>364.66</u>
09/01/2024	61132	THE LANGUAGE LABS	PROGRAM - NOCHE DE LA FAMILIA - 9/9/24	01-20-4572	195.00
09/01/2024	61133	THE LANGUAGE LABS	PROGRAM - NOCHE DE LA FAMILIA - 9/16/24	01-20-4572	195.00
				Report Total:	<u>66,792.93</u>

--- TOTALS BY PAYROLL & FICA ---
GROSS PAYROLL 400,786.26
FICA 29,956.88
430,743.14



JENNIE NGUYEN, FINANCE MANAGER

FOUNTAINDALE PUBLIC LIBRARY DISTRICT
 BILLS PAYABLES REPORT
 SEPTEMBER 19, 2024

Invoice Number	Vendor Name	Description	Distributions\Amounts	Invoice Date	Inv Amt
4imprint, Inc.					
12803665	4imprint, Inc.	OUTREACH GIVEAWAYS	01-10-4735 553.50 01-10-4735 531.00 01-10-4735 967.50 01-10-4735 441.90 01-10-4735 471.60 01-10-4735 514.80 01-10-4735 355.05 01-10-4735 298.80 01-10-4735 357.75 01-10-4735 211.09	08/21/2024	4,702.99
12908692	4imprint, Inc.	BIRTHDAY EMAIL & LIB CARD SIGN-UP GIVEAWAYS	01-10-4735 1,080.00 01-10-4735 1,250.00 01-10-4735 1,530.00 01-10-4735 285.00 01-10-4735 120.00 01-10-4735 159.75 01-10-4735 (426.50)	08/29/2024	3,998.25
Total 4imprint, Inc.:					8,701.24
Accurate Truck & Bus Repairs, Inc.					
2493	Accurate Truck & Bus Repairs, Inc.	BOOKMOBILE BACK STAIRS MAINTENANCE	01-29-4235 114.75	08/06/2024	114.75
Total Accurate Truck & Bus Repairs, Inc.:					114.75
ADOBE, INC.					
2856470394	ADOBE, INC.	11 CREATIVE CLOUD & 10 ACROBAT PRO SUBSCRIPTIONS: 8/26/24-8/25/25	01-14-4631 3,509.88 01-14-4631 1,569.60	08/28/2024	5,079.48
2856470393	ADOBE, INC.	37 ENTERPRISE CREATIVE CLOUD SUBSCRIPTIONS: 8/26/24- 8/25/25	01-14-4631 9,279.60	08/28/2024	9,279.60
Total ADOBE, INC.:					14,359.08
Allyse Schiller					
AS090324	Allyse Schiller	7/19/24 SEMINAR & 7/5/24- 8/30/24 FINANCE MILEAGE	01-10-4171 23.38	09/03/2024	23.38
Total Allyse Schiller:					23.38
Alonti Catering					
M4566- SEPT24	Alonti Catering	8/2/24 STAFF IN-SERVICE LUNCHES	01-10-4353 1,406.97 01-10-4353 140.70 01-10-4353 150.00	08/30/2024	1,697.67
M4566- SEPT24	Alonti Catering	8/15/24 BOARD MEETING DINNERS	01-16-4355 96.80 01-16-4355 10.00 01-16-4355 13.20	08/30/2024	120.00
Total Alonti Catering:					1,817.67
Amazon					
3153	Amazon	REFUNDED DAMAGED ITEMS	01-24-4353 (41.97)	08/30/2024	(41.97)

FOUNTAINDALE PUBLIC LIBRARY DISTRICT
 BILLS PAYABLES REPORT
 SEPTEMBER 19, 2024

Invoice Number	Vendor Name	Description	Distributions\Amounts	Invoice Date	Inv Amt
Amazon 3178	Amazon	STAR WARS DAY SUPPLIES	01-24-4353 24.99 01-24-4353 24.99 01-24-4353 24.99 01-24-4353 24.99 01-24-4353 24.99 01-24-4353 35.19 01-24-4353 19.99 01-24-4353 21.98	08/30/2024	202.11
3182	Amazon	STAR WARS DAY CRAFT SUPPLIES	01-24-4353 50.07 01-24-4353 51.96 01-24-4353 38.97 01-24-4353 19.98 01-24-4353 16.99 01-24-4353 (5.78)	08/30/2024	172.19
3198	Amazon	SENIOR SOCIAL SNACKS	01-24-4353 68.37	08/30/2024	68.37
3205	Amazon	SCHOOL VISIT SUPPLIES	01-28-4353 28.49 01-28-4353 34.31 01-28-4353 5.88 01-28-4353 2.71 01-28-4353 14.75 01-28-4353 26.60 01-28-4353 12.99 01-28-4353 22.49 01-28-4353 5.99 01-28-4353 35.99 01-28-4353 6.05 01-28-4353 7.67 01-28-4353 29.98 01-28-4353 29.98 01-28-4353 3.19	08/30/2024	267.07
3206	Amazon	MAKER SPACE & PATRON USE ITEMS	01-27-4371 17.57 01-27-4568 329.99 01-27-4568 6.99 01-27-4371 0.04	08/30/2024	354.59
3208	Amazon	JULY 2024 DISTRICT INVENTORY RESTOCK	01-10-4351 135.52	08/30/2024	135.52
3209	Amazon	UPHOLSTERY CLEANING BRUSHES	08-30-4211 28.74	08/30/2024	28.74
3215	Amazon	STAR WARS & BRIDGERTON CRAFT SUPPLIES	01-24-4353 36.52 01-24-4353 27.98 01-24-4353 39.88 01-24-4353 51.60 01-24-4353 25.98 01-24-4353 15.98 01-24-4353 15.98	08/30/2024	213.92
3229	Amazon	PROGRAM & CRAFT SUPPLIES	01-27-4568 19.98 01-27-4353 5.99 01-27-4353 7.99 01-27-4568 8.99 01-27-4353 9.09 01-27-4353 8.49 01-27-4371 79.98 01-27-4371 36.00 01-27-4371 25.20 01-27-4371 17.99	08/30/2024	219.70

FOUNTAINDALE PUBLIC LIBRARY DISTRICT
 BILLS PAYABLES REPORT
 SEPTEMBER 19, 2024

Invoice Number	Vendor Name	Description	Distributions\Amounts	Invoice Date	Inv Amt
Amazon 3237	Amazon	PARADE & HALLOWEEN WALK DECORATIONS	01-10-4711 5.99 01-10-4711 54.84 01-10-4711 55.98 01-10-4711 16.95 01-10-4711 16.59 01-10-4711 9.99 01-10-4711 42.99	08/30/2024	203.33
3238	Amazon	FALL PROGRAM SUPPLIES	01-28-4353 16.30 01-28-4353 6.99 01-28-4353 6.98 01-28-4353 19.99 01-28-4353 12.99 01-28-4353 7.99 01-28-4353 4.19 01-28-4353 1.99	08/30/2024	77.42
3251	Amazon	STAFF LOUNGE SUPPLIES	08-30-4357 17.98	08/30/2024	17.98
3259	Amazon	FINANCE ORGANIZATIONAL SUPPLIES	01-10-4351 9.52 01-10-4351 7.99 01-10-4351 1.44	08/30/2024	18.95
3265	Amazon	LAPTOP & MAKER SUPPLIES	01-27-4568 45.98 01-27-4371 13.99	08/30/2024	59.97
3271	Amazon	SEPT 2024 PROGRAMS & WINTER READING SUPPLIES	01-20-4371 57.61 01-20-4371 22.99 01-20-4353 63.08 01-20-4353 62.99 01-20-4353 26.97 01-20-4353 19.99 01-20-4353 39.59 01-20-4353 22.76 01-20-4353 16.18 01-20-4353 24.79 01-20-4353 9.99 01-20-4353 3.99 01-20-4353 11.99 01-20-4353 16.98 01-20-4353 15.55 01-20-4353 7.86 01-20-4353 3.27 01-20-4353 5.99 01-20-4371 7.99 01-20-4371 9.94 01-20-4371 6.59 01-20-4371 19.97 01-20-4353 6.01 01-20-4353 8.69 01-20-4353 747.66	08/30/2024	1,239.42
3273	Amazon	HISPANIC HERITAGE MONTH PROGRAM SUPPLIES	01-28-4353 9.99 01-28-4353 18.99 01-24-4353 13.25	08/30/2024	42.23
3277	Amazon	BIRTHDAY EMAIL SIGNUP STICKERS	01-10-4735 39.48 01-10-4735 39.28	08/30/2024	78.76
3280	Amazon	DIY HOT CHOCOLATE TAKE & MAKE SUPPLIES	01-24-4353 5.99 01-24-4353 13.99 01-24-4353 3.39	08/30/2024	23.37

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Amazon 3283	Amazon	TEEN JEWELRY KIT SUPPLIES	01-24-4353 8.99 01-24-4353 9.99 01-24-4353 7.99 01-24-4353 9.79 01-24-4353 9.86 01-24-4353 8.99 01-24-4353 8.99 01-24-4353 8.99 01-24-4353 8.99	08/30/2024	82.58
3285	Amazon	TEEN FALL 2024 PROGRAM SUPPLIES	01-24-4353 8.41 01-24-4353 7.45 01-24-4353 16.45 01-24-4353 149.00 01-24-4353 51.99 01-24-4353 23.99 01-24-4353 8.99 01-24-4353 5.99 01-24-4353 8.49 01-24-4353 15.74 01-24-4353 36.53 01-24-4353 19.99 01-24-4353 26.99 01-24-4353 14.99 01-24-4353 6.54 01-24-4353 3.99 01-24-4353 3.99 01-24-4353 31.28 01-24-4353 22.60 01-24-4353 6.99 01-24-4353 9.99 01-24-4353 38.99 01-24-4353 38.99 01-24-4353 38.99 01-24-4353 5.99 01-24-4353 6.39 01-24-4353 59.96 01-24-4353 123.03 01-24-4353 22.89 01-24-4353 19.20 01-24-4353 11.99 01-24-4353 19.97 01-24-4353 9.99 01-24-4353 13.89 01-24-4353 17.64 01-24-4353 12.74 01-24-4353 39.98 01-24-4353 28.48 01-24-4353 12.99 01-24-4353 11.99 01-24-4353 11.20 01-24-4353 13.00 01-24-4353 12.18 01-24-4353 13.60 01-24-4353 13.88 01-24-4353 6.49	08/30/2024	1,084.82
3300	Amazon	TEEN BABYSITTING KIT CLEANING SUPPLIES	01-24-4353 30.26	08/30/2024	30.26
3301	Amazon	FINANCE INK CARTRIDGE	01-10-4351 47.99	08/30/2024	47.99

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Amazon					
Total Amazon:					4,627.32
AMAZON CAPITAL SERVICES COLLECTIONS					
1NQ1-3677-17H9	Amazon Capital Services	YOUNG ADULT VIDEO GAMES	01-26-4563 44.99	07/29/2024	44.99
19GM-TV9X-V7LP	Amazon Capital Services	ADULT NONFICTION BOOKS	01-26-4541 35.93	08/05/2024	35.93
11N6-LDTQ-91JK	Amazon Capital Services	ADULT NONFICTION BOOKS	01-26-4541 37.42	08/08/2024	37.42
1NNW-JC1K-19M6	Amazon Capital Services	YOUNG ADULT VIDEO GAMES	01-26-4563 39.99	08/08/2024	39.99
1CQR-NCLH-GQW9	Amazon Capital Services	ADULT FICTION BOOKS	01-26-4540 83.94	08/10/2024	83.94
1PGY-RXQH-GLKY	Amazon Capital Services	ADULT DVD	01-26-4557 54.98	08/10/2024	54.98
13T7-MWN9-6LCD	Amazon Capital Services	YOUNG ADULT VIDEO GAMES	01-26-4563 29.99	08/12/2024	29.99
1J3W-KQ3M-T43G	Amazon Capital Services	YOUNG ADULT VIDEO GAMES	01-26-4563 84.98	08/12/2024	84.98
1PGY-RXQH-RXRD	Amazon Capital Services	JUVENILE DVD	01-26-4558 29.98	08/12/2024	29.98
1341-3V14-7V6G	Amazon Capital Services	YOUNG ADULT VIDEO GAMES	01-26-4563 124.97	08/13/2024	124.97
1L1X-QNTM-9H74	Amazon Capital Services	JUVENILE VIDEO GAMES & SHIPPING	01-26-4518 3.98 01-29-4564 162.76	07/31/2024	166.74
1PQ7-K7W7-4XQ1	Amazon Capital Services	ADULT VIDEO GAMES	01-26-4565 49.99	07/31/2024	49.99
11FD-KW1X-3DV6	Amazon Capital Services	YOUNG ADULT VIDEO GAMES	01-26-4563 62.95	08/01/2024	62.95
1JNP-6PHH-CXLW	Amazon Capital Services	ADULT VIDEO GAMES	01-26-4565 252.80	08/02/2024	252.80
13KR-91GT-HPR7	Amazon Capital Services	ADULT VIDEO GAMES	01-26-4565 89.65	08/03/2024	89.65
13VR-9TCQ-HW9Y	Amazon Capital Services	ADULT WORLD LANGUAGES BOOKS	01-26-4525 58.98	08/03/2024	58.98
167X-FTFT-GJQ3	Amazon Capital Services	YOUNG ADULT VIDEO GAMES	01-26-4563 59.98	08/03/2024	59.98
1JNP-6PHH-JNPK	Amazon Capital Services	ADULT NONFICTION BOOKS	01-26-4541 20.52	08/03/2024	20.52
1R1K-YK1M-HRMX	Amazon Capital Services	YOUNG ADULT VIDEO GAMES	01-26-4563 229.95	08/03/2024	229.95
1RLP-CLHT-HVFJ	Amazon Capital Services	ADULT FICTION BOOKS	01-26-4540 46.31	08/03/2024	46.31
19GM-TV9X-MY77	Amazon Capital Services	YOUNG ADULT VIDEO GAMES	01-26-4563 59.99	08/04/2024	59.99
196M-TD3P-WLH6	Amazon Capital Services	ADULT NONFICTION BOOKS	01-26-4541 35.60	08/05/2024	35.60
17QQ-GM9L-JN9H	Amazon Capital Services	ADULT FICTION BOOKS	01-26-4540 154.02	08/11/2024	154.02
1K3G-9YDK-44WL	Amazon Capital Services	ADULT FICTION BOOKS	01-26-4540 47.97	08/19/2024	47.97
1PWL-7T4W-4M7R	Amazon Capital Services	YOUNG ADULT VIDEO GAMES	01-26-4563 39.99	08/15/2024	39.99

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AMAZON CAPITAL SERVICES COLLECTIONS					
1QN1-61X1- C33C	Amazon Capital Services	LIBRARY COLLECTION PROCESSING & MENDING SUPPLIES	01-12-4371 17.97 01-12-4371 46.00 01-12-4371 44.99 01-12-4371 17.98	08/15/2024	126.94
1LH7-RVQ1- 993X	Amazon Capital Services	ADULT NONFICTION BOOKS	01-26-4541 98.81	08/16/2024	98.81
1F3L-9TYC- GTX9	Amazon Capital Services	JUVENILE VIDEO GAMES	01-26-4564 29.99	08/17/2024	29.99
1MK1-N1GP- GQM1	Amazon Capital Services	ADULT NONFICTION BOOKS	01-26-4541 37.28	08/17/2024	37.28
14FH-PGMC- QLGW	Amazon Capital Services	ADULT DVD	01-26-4557 62.97	08/18/2024	62.97
1C4G-LHNV- PINW	Amazon Capital Services	ADULT NONFICTION BOOKS	01-26-4541 47.00	08/18/2024	47.00
1D17-LXNW- YWKR	Amazon Capital Services	ADULT FICTION BOOKS	01-26-4540 99.66	08/19/2024	99.66
1FG3-3CXT- TRFV	Amazon Capital Services	JUVENILE VIDEO GAMES	01-26-4564 98.99	08/19/2024	98.99
1HNK-PC7K- TQGC	Amazon Capital Services	ADULT NONFICTION BOOKS	01-26-4541 19.08	08/19/2024	19.08
1VG9-PR79- C76N	Amazon Capital Services	JUVENILE VIDEO GAMES	01-26-4564 39.99	08/16/2024	39.99
1CRM-3HH9- 9993	Amazon Capital Services	LIBRARY COLLECTION PROCESSING & MENDING SUPPLIES	01-12-4371 69.00	08/20/2024	69.00
1J36-6TYD- 33LT	Amazon Capital Services	JUVENILE VIDEO GAMES	01-26-4564 68.97	08/20/2024	68.97
1KCR-7LNV- 4C4P	Amazon Capital Services	ADULT NONFICTION BOOKS	01-26-4541 44.33	08/20/2024	44.33
1FWD-1HVM- 1T6V	Amazon Capital Services	JUVENILE STEAMBOX KITS	01-26-4569 35.67	08/21/2024	35.67
1J36-6TYD- DGTJ	Amazon Capital Services	JUVENILE VIDEO GAMES	01-29-4564 168.98	08/21/2024	168.98
14PN-KVLY- DYQY	Amazon Capital Services	JUVENILE VIDEO GAME PRICE ADJ. CREDIT	01-29-4564 (0.99)	08/21/2024	(0.99)
16XQ-3FYM- HTV1	Amazon Capital Services	ADULT FICTION BOOKS	01-26-4540 96.96	08/23/2024	96.96
1D61-LG4F- J9DR	Amazon Capital Services	JUVENILE VIDEO GAMES	01-26-4564 29.99	08/23/2024	29.99
1HPV-PDW7- HVHC	Amazon Capital Services	ADULT NONFICTION BOOKS	01-26-4541 41.28	08/23/2024	41.28
1QC1-TVHJ- N4D4	Amazon Capital Services	YOUNG ADULT VIDEO GAMES	01-26-4563 39.99	08/23/2024	39.99
1CJ6-YL71- R9XC	Amazon Capital Services	ADULT FICTION BOOKS	01-26-4540 60.31	08/24/2024	60.31
1XC9-4P7M- Q414	Amazon Capital Services	YOUNG ADULT VIDEO GAMES	01-26-4563 49.49	08/24/2024	49.49
1H39-LXX9- 4GYP	Amazon Capital Services	ADULT VIDEO GAMES	01-26-4565 39.99	08/26/2024	39.99
1RQF-MK6P- 46Q4	Amazon Capital Services	ADULT NONFICTION BOOKS & SHIPPING	01-26-4541 69.07 01-26-4518 3.99	08/28/2024	73.06
1YGK-FRYD- 9FRV	Amazon Capital Services	YOUNG ADULT VIDEO GAMES	01-26-4563 39.99	08/29/2024	39.99

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AMAZON CAPITAL SERVICES COLLECTIONS					
1461-KVRR-63K7	Amazon Capital Services	YOUNG ADULT VIDEO GAMES	01-26-4563 189.97	08/30/2024	189.97
11WQ-P641-4VQG	Amazon Capital Services	ADULT NONFICTION BOOKS	01-26-4541 86.34	08/30/2024	86.34
14FW-JHGN-4TXV	Amazon Capital Services	YOUNG ADULT VIDEO GAMES	01-26-4563 99.98	08/30/2024	99.98
14NN-KFVV-4TK4	Amazon Capital Services	ADULT FICTION BOOKS	01-26-4540 51.65	08/30/2024	51.65
1CFY-P4HJ-4C6Q	Amazon Capital Services	ADULT MUSIC	01-26-4550 128.55	08/30/2024	128.55
1JG3-JTMR-4ARMY	Amazon Capital Services	JUVENILE VIDEO GAMES	01-26-4564 39.99	08/30/2024	39.99
137N-TTKW-DQ66	Amazon Capital Services	JUVENILE VIDEO GAMES	01-29-4564 59.98	08/31/2024	59.98
1FVD-TPKV-DMKD	Amazon Capital Services	ADULT VIDEO GAMES	01-26-4565 39.99	08/31/2024	39.99
1DMC-CT31-RK1V	Amazon Capital Services	ADULT MUSIC & SHIPPING	01-26-4550 29.99 01-26-4518 6.99	09/01/2024	36.98
1FDV-QVX9-4NY6	Amazon Capital Services	JUVENILE VIDEO GAMES	01-26-4564 39.99	09/02/2024	39.99
11D6-WW1T-7WC6	Amazon Capital Services	JUVENILE VIDEO GAMES	01-26-4564 49.94	09/03/2024	49.94
17F4-7N4J-4Y3D	Amazon Capital Services	ADULT DVD & SHIPPING	01-26-4557 29.99 01-26-4518 6.99	09/03/2024	36.98
19ML-CQGH-1HYD	Amazon Capital Services	JUVENILE VIDEO GAMES	01-26-4564 79.98	09/03/2024	79.98
1D1H-WMPY-3649	Amazon Capital Services	JUVENILE VIDEO GAMES PRICE ADJ. CREDIT	01-26-4564 (0.05)	09/03/2024	(0.05)
1Q1P-JPP9-7GR9	Amazon Capital Services	JUVENILE VIDEO GAMES	01-26-4564 29.99	09/04/2024	29.99
16LY-WNVM-7D3G	Amazon Capital Services	JUVENILE VIDEO GAMES	01-26-4564 119.98	09/05/2024	119.98
Total AMAZON CAPITAL SERVICES COLLECTIONS:					4,550.58
Amber J Rubio					
AJR092124	Amber J Rubio	PROGRAM - TEEN PAINT PARTY - 9/21/24	01-24-4573 200.00	06/11/2024	200.00
Total Amber J Rubio:					200.00
American Building Services, LLC					
4056654	American Building Services, LLC	LAUNDRY ROOM LOCK CYLINDER REPLACEMENTS	08-30-4211 100.00 08-30-4211 25.00	08/14/2024	125.00
Total American Building Services, LLC:					125.00
AMERICAN GIRL					
T7780-SEPT24	AMERICAN GIRL	DOLLS & ACCESSORIES	01-26-4569 311.00 01-26-4569 370.00 01-26-4569 310.00 01-26-4569 310.00 01-26-4569 135.00 01-26-4569 55.00	08/30/2024	1,491.00
Total AMERICAN GIRL:					1,491.00
AMERICAN LIBRARY ASSOCIATION					

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AMERICAN LIBRARY ASSOCIATION					
2332992	American Library Association	ALAM MEMBERSHIP - 10/1/24-9/30/25	01-16-4161 73.00	08/21/2024	73.00
Total AMERICAN LIBRARY ASSOCIATION:					73.00
Andrew J Krause					
AJK081024	Andrew J Krause	COMMUNICO API SOFTWARE SUPPORT - 8/10/24-8/10/25	01-10-4256 540.00	08/10/2024	540.00
Total Andrew J Krause:					540.00
AT & T					
3188313907	AT & T	TELEPHONE - 8/7/24-9/6/24	01-14-4312 253.65	08/07/2024	253.65
3198313905	AT & T	VOIP - 8/7/24-9/6/24	01-14-4314 1,221.06	08/07/2024	1,221.06
5761103903	AT & T	INTERNET - 8/7/24-9/6/24	01-14-4314 1,241.02	08/07/2024	1,241.02
Total AT & T:					2,715.73
AT & T MOBILITY					
23674668	AT & T MOBILITY	WIRELESS PHONES - 7/22/24-8/21/24	01-14-4311 254.20	08/21/2024	254.20
Total AT & T MOBILITY:					254.20
Award Emblem Mfg. Co., Inc.					
427378	Award Emblem Mfg. Co., Inc.	QUIET READING ROOM AWARD PLATES	01-30-4391 586.17 01-30-4391 586.17 01-30-4391 50.00 01-30-4391 27.83	07/30/2024	1,250.17
Total Award Emblem Mfg. Co., Inc.:					1,250.17
B&H Photo-Video					
226364948	B&H Photo-Video	VARIOUS AUDIO & CAMERA EQUIPMENT	01-27-4568 246.75 01-27-4568 74.25 01-27-4568 38.13	08/08/2024	359.13
227136404	B&H Photo-Video	VARIOUS CAMERA GEAR	01-27-4568 60.38 01-27-4568 7.56 01-27-4568 89.80 01-27-4568 78.70	09/05/2024	236.44
Total B&H Photo-Video:					595.57
Baker & Taylor					
2038474619	BAKER & TAYLOR - L315193	ADULT AUDIOBOOKS & SHIPPING	01-26-4551 24.74 01-26-4518 9.87	08/14/2024	34.61
2038472798	BAKER & TAYLOR - L414059	LIBRARY COLLECTION MATERIALS	01-26-4546 845.10 01-26-4526 469.50 01-26-4518 26.29	08/15/2024	1,340.89
2038495241	BAKER & TAYLOR - L414059	LIBRARY COLLECTION MATERIALS	01-26-4546 751.20 01-26-4526 93.90 01-26-4518 16.90	08/21/2024	862.00
2038523989	BAKER & TAYLOR - L414059	JUVENILE EASY BOOKS & SHIPPING	01-26-4546 93.90 01-26-4518 1.88	09/04/2024	95.78
Total Baker & Taylor:					2,333.28
Baker & Taylor - L420685					
2038435129	Baker & Taylor - L420685	LIBRARY COLLECTION MATERIALS	01-29-4540 32.77 01-29-4541 17.22 01-26-4518 4.57	08/01/2024	54.56

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Baker & Taylor - L420685					
2038449129	Baker & Taylor - L420685	LIBRARY COLLECTION MATERIALS	01-29-4540 147.61 01-29-4541 34.49 01-29-4543 38.99 01-26-4518 18.37	07/31/2024	239.46
2038464677	Baker & Taylor - L420685	LIBRARY COLLECTION MATERIALS	01-29-4540 35.08 01-29-4541 51.61 01-26-4518 8.54	08/12/2024	95.23
2038479687	Baker & Taylor - L420685	LIBRARY COLLECTION MATERIALS	01-29-4540 141.94 01-29-4541 37.37 01-29-4543 18.60 01-26-4518 16.82	08/14/2024	214.73
2038487595	Baker & Taylor - L420685	LIBRARY COLLECTION MATERIALS	01-29-4540 18.40 01-29-4541 31.34 01-29-4543 33.24 01-26-4518 5.00	08/21/2024	87.98
2038497150	Baker & Taylor - L420685	LIBRARY COLLECTION MATERIALS	01-29-4540 51.17 01-29-4541 20.13 01-26-4518 6.19	08/27/2024	77.49
2038513854	Baker & Taylor - L420685	LIBRARY COLLECTION MATERIALS	01-29-4540 50.58 01-29-4541 99.25 01-26-4518 7.76	08/28/2024	157.59
Total Baker & Taylor - L420685:					927.04
Baker & Taylor - L420686					
2038455449	Baker & Taylor - L420686	LIBRARY COLLECTION MATERIALS	01-26-4540 808.25 01-26-4541 406.66 01-26-4543 19.20 01-26-4518 126.90	08/06/2024	1,361.01
2038458119	Baker & Taylor - L420686	LIBRARY COLLECTION MATERIALS	01-26-4540 226.23 01-26-4541 257.99 01-26-4543 74.79 01-26-4525 12.57 01-26-4518 55.01	08/06/2024	626.59
2038466845	Baker & Taylor - L420686	LIBRARY COLLECTION MATERIALS	01-26-4540 499.88 01-26-4541 1,152.42 01-26-4525 26.59 01-26-4518 186.06	08/09/2024	1,864.95
2038444312	Baker & Taylor - L420686	LIBRARY COLLECTION MATERIALS	01-26-4540 339.93 01-26-4541 245.61 01-26-4518 79.42	07/30/2024	664.96
2038446842	Baker & Taylor - L420686	LIBRARY COLLECTION MATERIALS	01-26-4540 92.01 01-26-4541 275.29 01-26-4518 37.70	07/30/2024	405.00
2038449698	Baker & Taylor - L420686	LIBRARY COLLECTION MATERIALS	01-26-4540 110.64 01-26-4541 20.13 01-26-4525 124.94 01-26-4518 27.99	07/31/2024	283.70
2038470085	Baker & Taylor - L420686	LIBRARY COLLECTION MATERIALS	01-26-4540 137.66 01-26-4541 17.24 01-26-4543 110.59 01-26-4525 6.57 01-26-4518 29.61	08/12/2024	301.67
2038490058	Baker & Taylor - L420686	LIBRARY COLLECTION MATERIALS	01-26-4540 280.65 01-26-4541 100.18 01-26-4518 37.01	08/19/2024	417.84

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Baker & Taylor - L420686					
2038472475	Baker & Taylor - L420686	LIBRARY COLLECTION MATERIALS	01-26-4540 317.02 01-26-4541 127.36 01-26-4525 77.22 01-26-4518 56.39	08/13/2024	577.99
2038474392	Baker & Taylor - L420686	LIBRARY COLLECTION MATERIALS	01-26-4540 294.36 01-26-4541 269.75 01-26-4543 19.20 01-26-4525 11.99 01-26-4518 56.18	08/14/2024	651.48
2038476786	Baker & Taylor - L420686	LIBRARY COLLECTION MATERIALS	01-26-4540 355.55 01-26-4541 16.10 01-26-4525 14.37 01-26-4518 44.65	08/14/2024	430.67
2038478903	Baker & Taylor - L420686	LIBRARY COLLECTION MATERIALS	01-26-4540 296.54 01-26-4541 72.57 01-26-4543 43.20 01-26-4518 47.66	08/14/2024	459.97
2038485163	Baker & Taylor - L420686	LIBRARY COLLECTION MATERIALS	01-26-4540 690.32 01-26-4541 315.62 01-26-4543 37.20 01-26-4525 97.53 01-26-4518 169.23	08/19/2024	1,309.90
2038488116	Baker & Taylor - L420686	LIBRARY COLLECTION MATERIALS	01-26-4540 28.79 01-26-4541 217.30 01-26-4543 18.00 01-26-4525 66.45 01-26-4518 37.07	08/19/2024	367.61
2038492501	Baker & Taylor - L420686	LIBRARY COLLECTION MATERIALS	01-26-4540 236.97 01-26-4541 335.71 01-26-4518 63.83	08/22/2024	636.51
2038498113	Baker & Taylor - L420686	LIBRARY COLLECTION MATERIALS	01-26-4540 360.31 01-26-4541 268.65 01-26-4543 37.80 01-26-4525 23.70 01-26-4518 66.48	08/22/2024	756.94
2038500303	Baker & Taylor - L420686	LIBRARY COLLECTION MATERIALS	01-26-4540 511.03 01-26-4541 405.09 01-26-4543 20.40 01-26-4525 83.22 01-26-4518 102.49	08/26/2024	1,122.23
2038503644	Baker & Taylor - L420686	LIBRARY COLLECTION MATERIALS	01-26-4540 179.82 01-26-4541 204.67 01-26-4543 19.20 01-26-4525 82.48 01-26-4518 35.94	08/27/2024	522.11
2038505896	Baker & Taylor - L420686	LIBRARY COLLECTION MATERIALS	01-26-4540 612.75 01-26-4541 164.97 01-26-4518 84.98	08/28/2024	862.70
2038509043	Baker & Taylor - L420686	LIBRARY COLLECTION MATERIALS	01-26-4540 460.53 01-26-4541 411.20 01-26-4543 77.79 01-26-4518 106.28	08/28/2024	1,055.80

Total Baker & Taylor - L420686:

14,679.63

BeLynda Head

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Belynda Head					
BH101324	Belynda Head	PROGRAM - R&B LINE DANCING - 10/13/24	01-24-4571 145.00	05/30/2024	145.00
Total Belynda Head:					145.00
Best Quality Cleaning, Inc.					
50915	Best Quality Cleaning, Inc.	7/29/24 CLEANING: 1ST FL MENS RESTROOM	08-30-4211 75.00	08/07/2024	75.00
50957	Best Quality Cleaning, Inc.	SEPTEMBER 2024 CLEANING SERVICE	08-30-4215 9,900.45	09/01/2024	9,900.45
51149	Best Quality Cleaning, Inc.	SEPTEMBER 2024 SATURDAY PORTER SERVICE	08-30-4215 523.69	09/01/2024	523.69
51248	Best Quality Cleaning, Inc.	8/30/24 SPECIAL CLEANING: 3RD FL STAFF RESTROOM	08-30-4211 75.00	09/06/2024	75.00
51249	Best Quality Cleaning, Inc.	8/30/24 SPECIAL CLEANING: 2ND FL MENS PUBLIC RESTROOM	08-30-4211 75.00	09/06/2024	75.00
Total Best Quality Cleaning, Inc.:					10,649.14
Blackstone Publishing					
2165269	Blackstone Publishing	ADULT AUDIOBOOKS	01-26-4551 297.48	08/06/2024	297.48
Total Blackstone Publishing:					297.48
CANVA					
N8770-SEPT24	CANVA	1,000 BOOKS BEFORE KINDERGARTEN STICKERS	01-10-4256 42.24 01-10-4256 42.24 01-10-4256 42.24 01-10-4256 42.24 01-10-4256 42.24	08/30/2024	211.20
N8770-SEPT24	CANVA	LIBRARY CARD SIGN-UP MONTH BANNERS	01-10-4731 281.00	08/30/2024	281.00
Total CANVA:					492.20
CATALINA M JOHNSON					
CMJ092424	CATALINA M JOHNSON	PROGRAM - CHICAGO'S LATINE ARTS & MUSIC SCENES - 9/24/24	01-24-4571 300.00	06/21/2024	300.00
Total CATALINA M JOHNSON:					300.00
Center Point Large Print					
2110196	Center Point Large Print	ADULT LARGE PRINT BOOKS	01-26-4543 151.02	08/01/2024	151.02
2116281	Center Point Large Print	ADULT LARGE PRINT BOOKS	01-26-4543 151.02	09/04/2024	151.02
Total Center Point Large Print:					302.04
Christina Beard					
CMB100924	Christina Beard	PROGRAM - GEN. CLUB: DIGGING IN & OPENING UP - 10/9/24	01-24-4571 175.00	07/21/2024	175.00
Total Christina Beard:					175.00
Cindy Consalvo					
CC080824	Cindy Consalvo	OUTREACH MILEAGE - 1/11/24- 7/23/24	01-10-4171 151.15	08/09/2024	151.15
Total Cindy Consalvo:					151.15
Cintas Corporation					
8406968533	Cintas Corporation	FIRST AID SUPPLIES RESTOCK - 8/5/24	08-30-4215 376.16	08/09/2024	376.16

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Cintas Corporation					
8406987883	Cintas Corporation	FIRST AID SUPPLIES RESTOCK - 08-30-4215 8/30/24	426.52	08/30/2024	426.52
Total Cintas Corporation:					802.68
Cintas Corporation #344					
4202316007	Cintas Corporation #344	WEEKLY MAT SERVICE - 8/16/24 08-30-4215	30.09	08/16/2024	30.09
4201599999	Cintas Corporation #344	WEEKLY MAT SERVICE - 8/9/24 08-30-4215	30.09	08/09/2024	30.09
4203030501	Cintas Corporation #344	WEEKLY MAT SERVICE - 8/23/24 08-30-4215	30.09	08/23/2024	30.09
4203795051	Cintas Corporation #344	8/30/24 WEEKLY FLOOR MAT SERVICE 08-30-4215	30.09	08/30/2024	30.09
4204478685	Cintas Corporation #344	9/6/24 WEEKLY FLOOR MAT SERVICE 08-30-4215	30.09	09/06/2024	30.09
Total Cintas Corporation #344:					150.45
Comcast Cable					
0367494- SEPT24	Comcast Cable	9/3/24-10/2/24 CABLE	01-14-4316	103.20	08/27/2024
Total Comcast Cable:					103.20
CRUNCHYROLL					
P9444- SEPT24	CRUNCHYROLL	1/8 OUTREACH ROKU MONTHLY SUBSCRIPTION	01-26-4523	11.99	08/30/2024
P9444- SEPT24	CRUNCHYROLL	1/8 OUTREACH ROKU MONTHLY SUBSCRIPTION	01-26-4523	11.99	08/30/2024
T7780- SEPT24	CRUNCHYROLL	1/8 OUTREACH ROKU MONTHLY SUBSCRIPTION	01-26-4523	11.99	08/30/2024
T7780- SEPT24	CRUNCHYROLL	1/8 OUTREACH ROKU MONTHLY SUBSCRIPTION	01-26-4523	11.99	08/30/2024
T7780- SEPT24	CRUNCHYROLL	1/8 OUTREACH ROKU MONTHLY SUBSCRIPTION	01-26-4523	11.99	08/30/2024
T7780- SEPT24	CRUNCHYROLL	1/8 OUTREACH ROKU MONTHLY SUBSCRIPTION	01-26-4523	11.99	08/30/2024
T7780- SEPT24	CRUNCHYROLL	1/8 OUTREACH ROKU MONTHLY SUBSCRIPTION	01-26-4523	11.99	08/30/2024
T7780- SEPT24	CRUNCHYROLL	1/8 OUTREACH ROKU MONTHLY SUBSCRIPTION	01-26-4523	11.99	08/30/2024
Total CRUNCHYROLL:					95.92
Culligan Bolingbrook, IL					
0160111	Culligan Bolingbrook, IL	8/7/24 SOLAR SALT DELIVERY	08-30-4215	173.74	08/31/2024
Total Culligan Bolingbrook, IL:					173.74
CUTTING EDGE DOCUMENT DESTRUCTION					
M31560	CUTTING EDGE DOCUMENT DESTRUCTION	RECORDS SHRED - 8/27/24	08-30-4215	30.00	08/27/2024
Total CUTTING EDGE DOCUMENT DESTRUCTION:					30.00
DAWN FOLKER-CALDERON					
DFC101024	DAWN FOLKER-CALDERON	PROGRAM - BALLET FOLKLORICO INFINITY - 10/10/24	01-20-4572	100.00	08/06/2024
Total DAWN FOLKER-CALDERON:					100.00
Demco, Inc.					

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Demco, Inc.					
7514780	Demco, Inc.	PROCESSING & REPAIR MATERIALS	01-12-4371 28.25 01-12-4371 39.55 01-12-4371 125.40 01-12-4371 57.27 01-12-4371 88.92	08/06/2024	339.39
7522944	Demco, Inc.	VORTEX LOCK	08-30-4211 17.99 08-30-4211 10.95	08/21/2024	28.94
Total Demco, Inc.:					368.33
Discount School Supply					
P4305965010 1	Discount School Supply	SEPT PROGRAM SUPPLIES & GLUE RESTOCK	01-20-4353 59.98 01-20-4353 84.99	08/22/2024	144.97
Total Discount School Supply:					144.97
DISNEY+					
P9444- SEPT24	DISNEY+	1/8 OUTREACH ROKU ANNUAL SUBSCRIPTION	01-26-4523 139.99	08/30/2024	139.99
P9444- SEPT24	DISNEY+	1/8 OUTREACH ROKU MONTHLY SUBSCRIPTION	01-26-4523 24.99	08/30/2024	24.99
P9444- SEPT24	DISNEY+	1/8 OUTREACH ROKU MONTHLY SUBSCRIPTION	01-26-4523 24.99	08/30/2024	24.99
P9444- SEPT24	DISNEY+	1/8 OUTREACH ROKU MONTHLY SUBSCRIPTION	01-26-4523 24.99	08/30/2024	24.99
T7780- SEPT24	DISNEY+	4/12 ROKU ANNUAL SUBSCRIPTIONS	01-26-4523 139.99	08/30/2024	139.99
T7780- SEPT24	DISNEY+	4/12 ROKU ANNUAL SUBSCRIPTIONS	01-26-4523 139.99	08/30/2024	139.99
T7780- SEPT24	DISNEY+	4/12 ROKU ANNUAL SUBSCRIPTIONS	01-26-4523 139.99	08/30/2024	139.99
T7780- SEPT24	DISNEY+	1/8 OUTREACH ROKU ANNUAL SUBSCRIPTIONS	01-26-4523 139.99	08/30/2024	139.99
Total DISNEY+:					774.92
DONUT DEN					
M4566- SEPT24	DONUT DEN	8/20/24 DONUTS W/ DIRECTOR REFRESHMENTS	01-10-4715 16.45	08/30/2024	16.45
Total DONUT DEN:					16.45
Dynegy Energy Services					
03128000421 1	Dynegy Energy Services	ELECTRICITY - 7/2/24-7/31/24	01-30-4321 22,163.42	08/17/2024	22,163.42
03000037032 7	Dynegy Energy Services	ELECTRICITY - 8/1/24-8/29/24	01-30-4321 21,421.13	09/06/2024	21,421.13
Total Dynegy Energy Services:					43,584.55
Elite Detailing Services, Inc.					
15177A	Elite Detailing Services, Inc.	3 VEHICLES INTERIOR/EXTERIOR CLEANING - AUG. 2024	01-29-4235 270.00	08/12/2024	270.00
Total Elite Detailing Services, Inc.:					270.00
FACEBOOK					
N8770- SEPT24	FACEBOOK	MONTHLY ADS	01-10-4731 168.31	08/30/2024	168.31
Total FACEBOOK:					168.31

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FAIR GAMES ENTERPRISES LLC					
FGE092324	FAIR GAMES ENTERPRISES LLC	PROGRAM - MONDAY MORNING MAHJONG - 9/23/24	01-24-4571 100.00	08/01/2024	100.00
FGE101424	FAIR GAMES ENTERPRISES LLC	PROGRAM - MONDAY MORNING MAHJONG - 10/14/24	01-24-4571 100.00	08/01/2024	100.00
Total FAIR GAMES ENTERPRISES LLC:					200.00
Flood Bros Disposal Co					
7658512	Flood Bros Disposal Co	GARBAGE & RECYCLING - AUGUST 2024	08-30-4215 326.00	08/07/2024	326.00
Total Flood Bros Disposal Co:					326.00
Forward Space					
839743	Forward Space	QUIET READING ROOM FURNITURE INSTALLATION	06-10-4681 9,940.00	08/30/2024	9,940.00
Total Forward Space:					9,940.00
Fun Express LLC					
73207919601	Fun Express LLC	8/2/24 IN-SERVICE STAFF ACTIVITY SUPPLIES	01-10-4353 14.37 01-10-4353 59.97 01-10-4353 59.97 01-10-4353 59.97	07/26/2024	194.28
73221042001	Fun Express LLC	MIDDLE SCHOOL VISIT CRAFT SUPPLIES	01-24-4353 159.90 01-24-4353 132.60 01-24-4353 111.98 01-24-4353 132.60 01-24-4353 179.80 01-24-4353 79.98 01-24-4353 159.80 01-24-4353 79.18 01-24-4353 127.80 01-24-4353 108.60 01-24-4353 143.80	08/06/2024	1,416.04
73235283101	Fun Express LLC	1000 BOOKS SIGNUP PRIZES	01-20-4353 399.75	08/19/2024	399.75
73242723701	Fun Express LLC	STAR WARS DAY ADVENTURE ROOM SUPPLIES	01-20-4353 49.99	08/23/2024	49.99
73242723702	Fun Express LLC	STAR WARS DAY ADVENTURE ROOM SUPPLIES	01-20-4353 43.19 01-20-4353 9.95	08/22/2024	53.14
73242726201	Fun Express LLC	BIRTHDAY EMAIL SIGN UP GIVEAWAYS	01-10-4735 671.16 01-10-4735 (148.01)	08/23/2024	523.15
Total Fun Express LLC:					2,636.35
Gale/Cengage Learning					
84770382	Gale/Cengage Learning	ADULT LARGE PRINT BOOKS	01-26-4543 224.73	08/07/2024	224.73
84802595	Gale/Cengage Learning	ADULT LARGE PRINT BOOKS	01-26-4543 36.78	08/14/2024	36.78
84848401	Gale/Cengage Learning	ADULT LARGE PRINT BOOKS	01-26-4543 74.22	08/19/2024	74.22
Total Gale/Cengage Learning:					335.73
Glowforge, Inc.					
N8770-SEPT24	Glowforge, Inc.	8/10/24-8/10/25 ANNUAL SUBSCRIPTION	01-27-4568 239.40	08/30/2024	239.40
Total Glowforge, Inc.:					239.40
GODADDY					
N8770-SEPT24	GODADDY	STUDIO300.ORG DOMAIN 2 YR RENEWAL	01-14-4631 46.34	08/30/2024	46.34

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GODADDY					
Total GODADDY:					46.34
GOTPRINT					
N8770-SEPT24	GOTPRINT	1,000 BOOKS READING LOGS & READ-A-PALOOZA MATERIALS	01-10-4256 102.20 01-10-4256 266.70 01-10-4256 133.34 01-10-4256 173.45 01-10-4256 116.47 01-10-4256 (16.13)	08/30/2024	776.03
N8770-SEPT24	GOTPRINT	BIRTHDAY EMAIL BOOKMARKS	01-10-4735 39.61 01-10-4735 70.55 01-10-4735 25.58	08/30/2024	135.74
Total GOTPRINT:					911.77
Graybar					
9338603066	Graybar	BULB RESTOCK	08-30-4357 127.20	08/21/2024	127.20
9338610298	Graybar	BULB RESTOCK	08-30-4357 45.72	08/22/2024	45.72
9338651987	Graybar	BULB RESTOCK	08-30-4357 131.28	08/26/2024	131.28
Total Graybar:					304.20
HOME CUT DONUTS					
N8770-SEPT24	HOME CUT DONUTS	8/2/24 STAFF IN-SERVICE BREAKFAST	01-10-4353 185.72	08/30/2024	185.72
Total HOME CUT DONUTS:					185.72
HULU					
K6602-SEPT24	HULU	2/12 ROKU MONTHLY SUBSCRIPTIONS	01-26-4523 17.99	08/30/2024	17.99
K6602-SEPT24	HULU	2/12 ROKU MONTHLY SUBSCRIPTIONS	01-26-4523 17.99	08/30/2024	17.99
K6602-SEPT24	HULU	2/12 ROKU MONTHLY SUBSCRIPTIONS	01-26-4523 17.99	08/30/2024	17.99
K6602-SEPT24	HULU	2/12 ADDITIONAL ROKU MONTHLY SUBSCRIPTIONS	01-26-4523 17.99	08/30/2024	17.99
K6602-SEPT24	HULU	2/12 ADDITIONAL ROKU MONTHLY SUBSCRIPTIONS	01-26-4523 17.99	08/30/2024	17.99
K6602-SEPT24	HULU	2/12 ADDITIONAL ROKU MONTHLY SUBSCRIPTIONS	01-26-4523 17.99	08/30/2024	17.99
M4566-SEPT24	HULU	2/12 ADDITIONAL ROKU MONTHLY SUBSCRIPTIONS	01-26-4523 17.99	08/30/2024	17.99
N8770-SEPT24	HULU	2/12 ADDITIONAL ROKU MONTHLY SUBSCRIPTIONS	01-26-4523 17.99	08/30/2024	17.99
P9444-SEPT24	HULU	1/8 OUTREACH ROKU MONTHLY BUNDLE SUBSCRIPTION	01-26-4523 24.99	08/30/2024	24.99
P9444-SEPT24	HULU	1/8 OUTREACH ROKU MONTHLY SUBSCRIPTION	01-26-4523 17.99	08/30/2024	17.99
P9444-SEPT24	HULU	1/8 OUTREACH ROKU MONTHLY SUBSCRIPTION	01-26-4523 17.99	08/30/2024	17.99
P9444-SEPT24	HULU	1/8 OUTREACH ROKU MONTHLY SUBSCRIPTION	01-26-4523 17.99	08/30/2024	17.99
T7780-SEPT24	HULU	2/12 ROKU MONTHLY SUBSCRIPTIONS	01-26-4523 17.99	08/30/2024	17.99
T7780-SEPT24	HULU	2/12 ROKU MONTHLY SUBSCRIPTIONS	01-26-4523 17.99	08/30/2024	17.99

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HULU					
T7780- SEPT24	HULU	2/12 ROKU MONTHLY SUBSCRIPTIONS	01-26-4523 17.99	08/30/2024	17.99
T7780- SEPT24	HULU	2/12 ADDITIONAL ROKU MONTHLY SUBSCRIPTIONS	01-26-4523 17.99	08/30/2024	17.99
T7780- SEPT24	HULU	1/8 OUTREACH ROKU MONTHLY SUBSCRIPTIONS	01-26-4523 17.99	08/30/2024	17.99
Total HULU:					312.83
I JUST WANNA DANCE STUDIO LLC					
IJWD092624	I JUST WANNA DANCE STUDIO LLC	PROGRAM - LATIN SOCIAL DANCE - 9/26/24	01-24-4571 150.00	05/30/2024	150.00
Total I JUST WANNA DANCE STUDIO LLC:					150.00
ILLINOIS AMERICAN WATER					
1025- 21000308946 5	Illinois American Water	FIRE PROTECTION - 8/20/24-9/19/24	01-30-4331 45.74	08/20/2024	45.74
1025- 21000308991 5	Illinois American Water	IRRIGATION - 7/19/24-8/19/24	01-30-4331 2,738.68	08/21/2024	2,738.68
Total ILLINOIS AMERICAN WATER:					2,784.42
ILLINOIS AMERICAN WATER/BOLINGBROOK					
1025- 21000308831 8	Illinois American Water/Bolingbrook	WATER & SEWER - 7/19/24-8/19/24	01-30-4331 848.30	08/21/2024	848.30
Total ILLINOIS AMERICAN WATER/BOLINGBROOK:					848.30
ILLINOIS MUNICIPAL RETIREMENT FUND					
1255596- W4V2	Illinois Municipal Retirement Fund	ADDITIONAL AUG. 2024 EMPLOYEE & EMPLOYER CONTRIBUTIONS	11-10-4142 527.75 01-10-2214 416.64	08/31/2024	944.39
Total ILLINOIS MUNICIPAL RETIREMENT FUND:					944.39
Incrediblebats, Inc.					
I100724	Incrediblebats, Inc.	PROGRAM - INCREDIBLE BATS & OTHER MISUNDERSTOOD CREATURES - 10/7/24	01-24-4573 400.00	06/08/2024	400.00
Total Incrediblebats, Inc.:					400.00
Ingram Library Services					
83077337	Ingram Library Services	LIBRARY COLLECTION MATERIALS	01-26-4544 32.48 01-26-4546 991.87 01-26-4548 11.29 01-29-4544 10.16 01-29-4546 10.73 01-26-4518 48.54	08/07/2024	1,105.07
83094940	Ingram Library Services	LIBRARY COLLECTION MATERIALS	01-26-4544 1,024.41 01-26-4546 421.45 01-26-4548 24.89 01-26-4518 90.20	08/08/2024	1,560.95
83102814	Ingram Library Services	LIBRARY COLLECTION MATERIALS	01-26-4544 42.40 01-26-4546 541.38 01-26-4548 11.04 01-26-4549 33.99 01-26-4518 9.18	08/08/2024	637.99

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Ingram Library Services					
83121615	Ingram Library Services	LIBRARY COLLECTION MATERIALS	01-26-4544 121.02 01-26-4546 53.65 01-26-4548 17.09 01-29-4546 10.73 01-26-4518 15.20	08/09/2024	217.69
83138799	Ingram Library Services	LIBRARY COLLECTION MATERIALS	01-26-4544 77.84 01-26-4546 42.88 01-26-4548 137.25 01-29-4544 9.60 01-29-4548 10.16 01-26-4518 16.94	08/12/2024	294.67
82997663	Ingram Library Services	LIBRARY COLLECTION MATERIALS	01-26-4544 216.05 01-26-4546 125.44 01-26-4548 22.58 01-29-4544 260.62 01-29-4546 28.79 01-26-4526 10.16 01-26-4518 46.72	08/01/2024	710.36
83036569	Ingram Library Services	LIBRARY COLLECTION MATERIALS	01-26-4544 262.65 01-26-4546 153.09 01-26-4548 109.63 01-29-4544 33.22 01-29-4548 20.32 01-26-4518 35.83	08/05/2024	614.74
83058056	Ingram Library Services	LIBRARY COLLECTION MATERIALS	01-26-4544 123.03 01-26-4546 64.38 01-26-4548 11.87 01-29-4544 31.71 01-26-4518 22.13	08/06/2024	253.12
83072672	Ingram Library Services	CREDITED JUVENILE FICTION BOOKS	01-29-4544 (21.21)	08/06/2024	(21.21)
83050778	Ingram Library Services	CREDITED YOUNG ADULT NONFICTION BOOKS	01-26-4549 (20.05)	08/05/2024	(20.05)
83159984	Ingram Library Services	LIBRARY COLLECTION MATERIALS	01-26-4544 551.92 01-26-4546 570.83 01-29-4546 10.16 01-26-4518 48.35	08/13/2024	1,181.26
83184551	Ingram Library Services	LIBRARY COLLECTION MATERIALS	01-26-4544 487.43 01-26-4546 74.58 01-26-4548 495.11 01-29-4544 10.16 01-29-4546 10.16 01-29-4548 10.16 01-26-4518 79.36	08/14/2024	1,166.96
83203103	Ingram Library Services	LIBRARY COLLECTION MATERIALS	01-26-4544 449.52 01-26-4546 82.00 01-26-4548 32.33 01-29-4544 216.89 01-29-4546 394.08 01-29-4548 17.84 01-26-4526 29.49 01-29-4526 22.00 01-26-4518 55.71	08/15/2024	1,299.86
83207659	Ingram Library Services	LIBRARY COLLECTION MATERIALS	01-26-4544 84.11 01-26-4546 276.33 01-26-4518 32.43	08/15/2024	392.87
83218281	Ingram Library Services	REFUNDED JUVENILE EASY BOOKS	01-26-4546 (347.48)	08/15/2024	(347.48)

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Ingram Library Services					
83223458	Ingram Library Services	LIBRARY COLLECTION MATERIALS	01-26-4544 52.51 01-26-4546 30.48 01-26-4548 14.12 01-26-4549 13.00 01-29-4544 63.63 01-26-4526 9.71 01-26-4518 16.03	08/16/2024	199.48
83249151	Ingram Library Services	LIBRARY COLLECTION MATERIALS	01-26-4544 236.73 01-26-4546 173.90 01-26-4548 99.46 01-29-4544 76.78 01-29-4546 32.75 01-26-4526 13.17 01-26-4518 57.85	08/19/2024	690.64
83249152	Ingram Library Services	READ-A-PALOOZA BOOK PRIZES	01-28-4353 74.12	08/19/2024	74.12
83269340	Ingram Library Services	LIBRARY COLLECTION MATERIALS	01-26-4544 33.87 01-26-4546 30.48 01-26-4548 100.08 01-29-4544 42.17 01-29-4546 10.16 01-26-4518 20.90	08/20/2024	237.66
83277764	Ingram Library Services	LIBRARY COLLECTION MATERIALS	01-26-4540 14.39 01-26-4544 49.32 01-26-4546 65.44 01-29-4546 10.14 01-26-4526 29.49 01-29-4526 22.00 01-26-4518 17.26	08/20/2024	208.04
83297569	Ingram Library Services	LIBRARY COLLECTION MATERIALS	01-26-4544 59.66 01-26-4546 87.60 01-26-4548 31.93 01-29-4546 10.16 01-26-4518 16.11	08/21/2024	205.46
83302507	Ingram Library Services	LIBRARY COLLECTION MATERIALS	01-26-4544 356.96 01-26-4548 71.13 01-29-4544 71.02 01-29-4546 53.63 01-26-4518 15.36	08/21/2024	568.10
83335387	Ingram Library Services	REFUNDED JUVENILE EASY BOOKS	01-26-4546 (10.73)	08/22/2024	(10.73)
83341441	Ingram Library Services	LIBRARY COLLECTION MATERIALS	01-26-4544 323.96 01-26-4546 82.44 01-26-4548 32.33 01-29-4544 62.67 01-29-4546 9.03 01-26-4526 26.94 01-26-4518 46.21	08/23/2024	583.58
83341442	Ingram Library Services	LIBRARY COLLECTION MATERIALS	01-26-4544 121.22 01-26-4546 60.39 01-26-4548 27.70 01-29-4544 10.73 01-26-4518 18.01	08/23/2024	238.05

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Ingram Library Services					
83370476	Ingram Library Services	LIBRARY COLLECTION MATERIALS	01-26-4544 384.48 01-26-4546 452.29 01-26-4548 302.30 01-29-4544 50.80 01-29-4546 73.26 01-29-4548 19.34 01-26-4526 59.78 01-29-4526 35.32 01-26-4518 118.72	08/26/2024	1,496.29
83420087	Ingram Library Services	REFUNDED JUVENILE FICTION BOOKS	01-29-4544 (10.02)	08/27/2024	(10.02)
83425291	Ingram Library Services	LIBRARY COLLECTION MATERIALS	01-26-4544 123.06 01-26-4546 240.04 01-26-4548 35.01 01-29-4544 20.32 01-29-4546 59.40 01-26-4518 36.66	08/28/2024	514.49
83430908	Ingram Library Services	LIBRARY COLLECTION MATERIALS	01-26-4544 25.76 01-26-4545 11.29 01-26-4546 33.39 01-26-4548 86.96 01-26-4526 42.81 01-29-4526 16.47 01-26-4518 33.82	08/28/2024	250.50
83445611	Ingram Library Services	REFUNDED JUVENILE EASY BOOKS	01-26-4546 (76.21)	08/28/2024	(76.21)
83452947	Ingram Library Services	LIBRARY COLLECTION MATERIALS	01-26-4546 100.40 01-26-4548 78.36 01-29-4546 10.73 01-26-4526 14.97 01-26-4518 17.02	08/29/2024	221.48
83479244	Ingram Library Services	LIBRARY COLLECTION MATERIALS	01-26-4546 164.45 01-26-4548 38.62 01-26-4549 33.95 01-29-4544 11.29 01-26-4526 8.44 01-26-4518 19.00	08/30/2024	275.75
Total Ingram Library Services:					14,713.48
Intrinsic Landscaping, Inc.					
24-0491	Intrinsic Landscaping, Inc.	GREEN ROOF MAINTENANCE - AUGUST 2024	08-30-4215 713.32	08/09/2024	713.32
Total Intrinsic Landscaping, Inc.:					713.32
Jacinto Gonzalez					
JG090524	Jacinto Gonzalez	10/8/24-10/10/24 ILA CONFERENCE PER DIEM	01-10-4173 200.00	09/05/2024	200.00
Total Jacinto Gonzalez:					200.00
Jacob M. Luce					
JL082624	Jacob M. Luce	CIRC MILEAGE & TOLLS - 6/26/24-8/22/24	01-10-4171 238.24	08/26/2024	238.24
JL090524	Jacob M. Luce	10/8/24-10/10/24 ILA CONFERENCE PER DIEM	01-10-4173 238.00	09/05/2024	238.00
Total Jacob M. Luce:					476.24
JANICE M. SELLERS					

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JANICE M. SELLERS					
JMS092524	JANICE M. SELLERS	PROGRAM - GEN. CLUB: GRANDMA, WHO ARE YOU? - 9/25/24	01-24-4571 175.00	07/28/2024	175.00
Total JANICE M. SELLERS:					175.00
Jennie Nguyen					
JN090924	Jennie Nguyen	9/3/24 FINANCE MILEAGE	01-10-4171 14.74	09/09/2024	14.74
Total Jennie Nguyen:					14.74
Jennifer Fredrick					
JF082024	Jennifer Fredrick	TUITION REIMB. - INFORMATION PROFESSIONS - 6/3/24-8/9/24	01-10-4151 1,616.74	08/19/2024	1,616.74
Total Jennifer Fredrick:					1,616.74
Jessica Parks					
JP9723	Jessica Parks	REFUND - "THE LAST KIDS ON EARTH & MONSTER DIMENSION"	01-10-3310 14.99	08/23/2024	14.99
Total Jessica Parks:					14.99
JEWEL-OSCO					
N8770-SEPT24	JEWEL-OSCO	S. FORD: FAREWELL CUPCAKES	01-10-4711 37.98	08/30/2024	37.98
T7780-SEPT24	JEWEL-OSCO	8/2/24 IN-SERVICE COLLECTIONS CANDY & PRIZES	01-10-4353 38.99	08/30/2024	38.99
Total JEWEL-OSCO:					76.97
JIMMY JOHN'S					
K6602-SEPT24	JIMMY JOHN'S	8/15/24 SENIOR SOCIAL SANDWICHES	01-24-4353 125.97 01-24-4353 21.27 01-24-4353 0.30	08/30/2024	147.54
Total JIMMY JOHN'S:					147.54
Jo-Ann Stores, LLC					
N8770-SEPT24	Jo-Ann Stores, LLC	TEEN CRAFT SUPPLIES	01-24-4353 7.98 01-24-4353 7.98 01-24-4353 7.98 01-24-4353 7.98 01-24-4353 7.98 01-24-4353 7.98 01-24-4353 7.98	08/30/2024	63.84
Total Jo-Ann Stores, LLC:					63.84
Joseph Crookham					
JC082224	Joseph Crookham	TUITION REIMB. - EVIDENCE BASED PLANNING, MGMT, & DECISION MAKING - 5/6/24-8/19/24	01-10-4151 2,687.70	08/22/2024	2,687.70
Total Joseph Crookham:					2,687.70
Kellie Chase					
KC092724	Kellie Chase	PROGRAM - SEWING W/ KELLIE CHASE - 9/27/24	01-24-4571 210.00	06/19/2024	210.00
KC093024	Kellie Chase	PROGRAM - SEWING W/ KELLIE CHASE - 9/30/24	01-24-4571 210.00	06/19/2024	210.00

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Kellie Chase					
Total Kellie Chase:					420.00
KONICA MINOLTA BUSINESS SOLUTIONS					
9010068931	KONICA MINOLTA BUSINESS SOLUTIONS	7/15/24-8/14/24 MAINTENANCE: 01-14-4234 1 DEVICE	1.22	08/14/2024	1.22
9010100775	KONICA MINOLTA BUSINESS SOLUTIONS	8/1/24-8/31/24 MAINTENANCE: 01-14-4234 31 DEVICES	209.37	09/03/2024	209.37
9010100776	KONICA MINOLTA BUSINESS SOLUTIONS	9/1/24-9/30/24 MAINTENANCE: 01-14-4234 13 DEVICES	263.27	09/03/2024	263.27
Total KONICA MINOLTA BUSINESS SOLUTIONS:					473.86
Konica Minolta Premier Finance					
535877161	Konica Minolta Premier Finance	LICENSE PLATE STICKER PRINTER LEASE - SEPT. 2024	15.66	08/14/2024	15.66
536269145	Konica Minolta Premier Finance	LEASED EQUIPMENT - SEPTEMBER 2024	1,705.20	08/20/2024	1,705.20
Total Konica Minolta Premier Finance:					1,720.86
Lakeshore Learning Materials					
83237108292 4	Lakeshore Learning Materials	STEM PROGRAM KITS	279.00 41.85	08/29/2024	320.85
Total Lakeshore Learning Materials:					320.85
Leah D Moon					
LDM100224	Leah D Moon	PROGRAM - SEWING BASICS FOR TEENS - 10/2/24	300.00	06/26/2024	300.00
Total Leah D Moon:					300.00
LIBRARIA					
249743	LIBRARIA	JUVENILE NONFICTION BOOKS	16.99	08/02/2024	16.99
249749	LIBRARIA	JUVENILE NONFICTION BOOKS	55.89	08/02/2024	55.89
249769	LIBRARIA	JUVENILE NONFICTION BOOKS	18.99	08/05/2024	18.99
249789	LIBRARIA	JUVENILE NONFICTION BOOKS	41.98	08/05/2024	41.98
249790	LIBRARIA	JUVENILE NONFICTION BOOKS	19.95	08/05/2024	19.95
249829	LIBRARIA	YOUNG ADULT NONFICTION BOOKS	373.86	08/06/2024	373.86
249921	LIBRARIA	JUVENILE NONFICTION BOOKS	162.91	08/08/2024	162.91
249976	LIBRARIA	JUVENILE NONFICTION BOOKS	18.99	08/09/2024	18.99
249584	LIBRARIA	JUVENILE NONFICTION BOOKS	101.91	07/31/2024	101.91
249592	LIBRARIA	JUVENILE NONFICTION BOOKS	546.66	07/31/2024	546.66
249593	LIBRARIA	JUVENILE NONFICTION BOOKS	145.85	07/31/2024	145.85
249594	LIBRARIA	JUVENILE NONFICTION BOOKS	676.04	07/31/2024	676.04
249672	LIBRARIA	JUVENILE NONFICTION BOOKS	15.90	08/01/2024	15.90
249982	LIBRARIA	JUVENILE NONFICTION BOOKS	173.91	08/12/2024	173.91
249989	LIBRARIA	JUVENILE NONFICTION BOOKS	9.99	08/12/2024	9.99
249993	LIBRARIA	JUVENILE NONFICTION BOOKS	24.99	08/12/2024	24.99
250008	LIBRARIA	JUVENILE NONFICTION BOOKS	104.90	08/13/2024	104.90
250045	LIBRARIA	JUVENILE NONFICTION BOOKS	188.91	08/13/2024	188.91
250143	LIBRARIA	JUVENILE NONFICTION BOOKS	24.95	08/16/2024	24.95
250159	LIBRARIA	JUVENILE NONFICTION BOOKS	59.98	08/19/2024	59.98
250160	LIBRARIA	JUVENILE NONFICTION BOOKS	73.97	08/19/2024	73.97
250209	LIBRARIA	JUVENILE NONFICTION BOOKS	49.98	08/20/2024	49.98
250173	LIBRARIA	JUVENILE NONFICTION BOOKS	62.97	08/22/2024	62.97
250386	LIBRARIA	JUVENILE NONFICTION BOOKS	270.56	08/27/2024	270.56

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LIBRARIA					
250387	LIBRARIA	JUVENILE NONFICTION BOOKS	01-26-4549 252.56	08/27/2024	252.56
250388	LIBRARIA	JUVENILE NONFICTION BOOKS	01-26-4545 369.04	08/27/2024	369.04
250395	LIBRARIA	JUVENILE NONFICTION BOOKS	01-26-4545 60.97	08/27/2024	60.97
250484	LIBRARIA	JUVENILE NONFICTION BOOKS	01-26-4545 86.95	08/28/2024	86.95
250485	LIBRARIA	JUVENILE NONFICTION BOOKS	01-29-4545 24.99	08/28/2024	24.99
250495	LIBRARIA	JUVENILE NONFICTION BOOKS	01-29-4545 164.80	08/28/2024	164.80
250497	LIBRARIA	YOUNG ADULT NONFICTION BOOKS	01-26-4549 29.32	08/28/2024	29.32
250498	LIBRARIA	JUVENILE NONFICTION BOOKS	01-26-4545 266.25	08/28/2024	266.25
250499	LIBRARIA	JUVENILE NONFICTION BOOKS	01-26-4545 39.98	08/28/2024	39.98
Total LIBRARIA:					4,535.89
Literacy DuPage					
LD092524	Literacy DuPage	PROGRAM - ENGLISH CONVERSATION - 9/25/24	01-24-4571 25.00	07/26/2024	25.00
LD100224	Literacy DuPage	PROGRAM - ENGLISH CONVERSATION - 10/2/24	01-24-4571 25.00	07/26/2024	25.00
LD100924	Literacy DuPage	PROGRAM - ENGLISH CONVERSATION - 10/9/24	01-24-4571 25.00	07/26/2024	25.00
LD101624	Literacy DuPage	PROGRAM - ENGLISH CONVERSATION - 10/16/24	01-24-4571 25.00	07/26/2024	25.00
Total Literacy DuPage:					100.00
Lorena Y Carreno					
LYC090524	Lorena Y Carreno	PROGRAM - ARTESANIAS EN ESPANOL - 9/5/24	01-24-4571 250.00	08/26/2024	250.00
Total Lorena Y Carreno:					250.00
MAILCHIMP					
N8770-SEPT24	MAILCHIMP	MONTHLY SUBSCRIPTION	01-10-4731 75.00	08/30/2024	75.00
Total MAILCHIMP:					75.00
MARIACHI SIRENAS INC					
MS092924	MARIACHI SIRENAS INC	PROGRAM - MARIACHI SIRENAS - 9/29/24	01-20-4572 1,050.00	08/27/2024	1,050.00
Total MARIACHI SIRENAS INC:					1,050.00
MAX HBO MAX					
P9444-SEPT24	MAX	2/8 OUTREACH ROKU ANNUAL SUBSCRIPTIONS	01-26-4523 169.99	08/30/2024	169.99
P9444-SEPT24	MAX	2/8 OUTREACH ROKU ANNUAL SUBSCRIPTIONS	01-26-4523 169.99	08/30/2024	169.99
P9444-SEPT24	MAX	1/8 OUTREACH ROKU ANNUAL SUBSCRIPTION	01-26-4523 169.99	08/30/2024	169.99
T7780-SEPT24	MAX	3/12 ROKU MONTHLY SUBSCRIPTIONS	01-26-4523 16.99	08/30/2024	16.99
T7780-SEPT24	MAX	3/12 ROKU MONTHLY SUBSCRIPTIONS	01-26-4523 16.99	08/30/2024	16.99
T7780-SEPT24	MAX	3/12 ROKU MONTHLY SUBSCRIPTIONS	01-26-4523 16.99	08/30/2024	16.99
T7780-SEPT24	MAX	3/12 ROKU MONTHLY SUBSCRIPTIONS	01-26-4523 16.99	08/30/2024	16.99
T7780-SEPT24	MAX	3/12 ADDITIONAL ROKU MONTHLY SUBSCRIPTIONS	01-26-4523 16.99	08/30/2024	16.99

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MAX HBO MAX					
T7780-SEPT24	MAX	3/12 ADDITIONAL ROKU MONTHLY SUBSCRIPTIONS	01-26-4523 16.99	08/30/2024	16.99
T7780-SEPT24	MAX	3/12 ADDITIONAL ROKU MONTHLY SUBSCRIPTIONS	01-26-4523 16.99	08/30/2024	16.99
T7780-SEPT24	MAX	3/12 ADDITIONAL ROKU MONTHLY SUBSCRIPTIONS	01-26-4523 16.99	08/30/2024	16.99
Total MAX HBO MAX:					645.89
Maxon Computer Inc					
201616	Maxon Computer Inc	STUDIO MAXON ONE SUBSCRIPTION - 8/9/24-8/9/25	01-14-4631 2,398.00	08/13/2024	2,398.00
Total Maxon Computer Inc:					2,398.00
Melisa Martinez					
MM100724	Melisa Martinez	PROGRAM - PAPER CRAFTING W/ MELISA MARTINEZ - 10/7/24	01-24-4571 250.00	07/02/2024	250.00
Total Melisa Martinez:					250.00
MENARDS					
P7810-SEPT24	MENARDS	VARIOUS MAINTENANCE SUPPLIES	08-30-4357 1.09 08-30-4357 0.85 08-30-4357 16.99	08/30/2024	18.93
P7810-SEPT24	MENARDS	REDUCING WASHERS	08-30-4357 1.50 08-30-4357 0.93	08/30/2024	2.43
P7810-SEPT24	MENARDS	ASST ROLL PINS	08-30-4357 5.99	08/30/2024	5.99
P7810-SEPT24	MENARDS	SECURITY BITS & SAWZALL BLADES	08-30-4357 6.49 08-30-4357 11.99	08/30/2024	18.48
Total MENARDS:					45.83
MERAJ ALAM					
MA090424	MERAJ ALAM	6/27/24 & 7/2/24 ALA CONFERENCE FLIGHTS REIMBURSEMENT	01-16-4171 650.96 01-16-4173 (188.95) 01-16-4171 (70.73)	09/04/2024	391.28
Total MERAJ ALAM:					391.28
Midwest Tape					
505876312	Midwest Tape	ADULT DVD	01-26-4557 362.90	08/08/2024	362.90
505876313	Midwest Tape	ADULT DVD	01-26-4557 38.25	08/08/2024	38.25
505876314	Midwest Tape	ADULT DVD	01-26-4557 78.64	08/08/2024	78.64
505876315	Midwest Tape	ADULT DVD	01-26-4557 208.12	08/08/2024	208.12
505876316	Midwest Tape	ADULT DVD	01-26-4557 171.65	08/08/2024	171.65
505876317	Midwest Tape	ADULT DVD	01-26-4557 143.30	08/08/2024	143.30
505876318	Midwest Tape	ADULT DVD	01-26-4557 51.86	08/08/2024	51.86
505876319	Midwest Tape	ADULT MUSIC	01-26-4550 409.36	08/08/2024	409.36
505876491	Midwest Tape	ADULT DVD	01-26-4557 122.58	08/08/2024	122.58
505876492	Midwest Tape	ADULT DVD	01-26-4557 181.56	08/08/2024	181.56
505876493	Midwest Tape	ADULT MUSIC	01-26-4550 20.08	08/08/2024	20.08
505876494	Midwest Tape	ADULT DVD	01-26-4557 190.40	08/08/2024	190.40
505876495	Midwest Tape	JUVENILE DVD	01-26-4558 105.24	08/08/2024	105.24
505876496	Midwest Tape	JUVENILE DVD	01-26-4558 92.73	08/08/2024	92.73
505876497	Midwest Tape	ADULT DVD	01-26-4557 190.40	08/08/2024	190.40
505876498	Midwest Tape	JUVENILE DVD	01-26-4558 105.24	08/08/2024	105.24

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Midwest Tape						
505876499	Midwest Tape	JUVENILE DVD	01-26-4558	92.73	08/08/2024	92.73
505876500	Midwest Tape	ADULT DVD	01-26-4557	44.83	08/08/2024	44.83
505876501	Midwest Tape	JUVENILE DVD	01-26-4558	26.40	08/08/2024	26.40
505876502	Midwest Tape	JUVENILE DVD	01-26-4558	23.41	08/08/2024	23.41
505876503	Midwest Tape	ADULT DVD	01-29-4557	32.41	08/08/2024	32.41
505876504	Midwest Tape	ADULT DVD	01-29-4557	28.66	08/08/2024	28.66
505876505	Midwest Tape	JUVENILE DVD	01-29-4558	30.91	08/08/2024	30.91
505876506	Midwest Tape	ADULT DVD	01-26-4557	38.30	08/08/2024	38.30
505876507	Midwest Tape	ADULT DVD	01-26-4557	183.25	08/08/2024	183.25
505876508	Midwest Tape	ADULT DVD	01-26-4557	32.30	08/08/2024	32.30
505876509	Midwest Tape	ADULT DVD	01-26-4557	30.93	08/08/2024	30.93
505876510	Midwest Tape	ADULT DVD	01-26-4557	45.74	08/08/2024	45.74
505839494	Midwest Tape	ADULT DVD	01-26-4557	46.16	07/31/2024	46.16
505839495	Midwest Tape	ADULT DVD	01-26-4557	56.66	07/31/2024	56.66
505839496	Midwest Tape	ADULT DVD	01-26-4557	64.98	07/31/2024	64.98
505839497	Midwest Tape	ADULT MUSIC	01-26-4550	31.33	07/31/2024	31.33
505839498	Midwest Tape	ADULT DVD	01-26-4557	97.23	07/31/2024	97.23
505839499	Midwest Tape	ADULT DVD	01-26-4557	162.05	07/31/2024	162.05
505839740	Midwest Tape	ADULT MUSIC	01-26-4550	72.52	07/31/2024	72.52
505839742	Midwest Tape	ADULT DVD	01-26-4557	124.55	07/31/2024	124.55
505839743	Midwest Tape	ADULT DVD	01-26-4557	56.71	07/31/2024	56.71
505839744	Midwest Tape	ADULT DVD	01-26-4557	47.57	07/31/2024	47.57
505839745	Midwest Tape	JUVENILE DVD	01-26-4558	80.31	07/31/2024	80.31
505839746	Midwest Tape	JUVENILE DVD	01-26-4558	15.58	07/31/2024	15.58
505839747	Midwest Tape	ADULT DVD	01-29-4557	20.41	07/31/2024	20.41
505839748	Midwest Tape	ADULT DVD	01-26-4557	21.63	07/31/2024	21.63
505908777	Midwest Tape	ADULT MUSIC	01-26-4550	258.95	08/15/2024	258.95
505908779	Midwest Tape	ADULT DVD	01-26-4557	76.75	08/15/2024	76.75
505908830	Midwest Tape	ADULT DVD	01-26-4557	115.55	08/15/2024	115.55
505908831	Midwest Tape	ADULT DVD	01-26-4557	50.66	08/15/2024	50.66
505908833	Midwest Tape	JUVENILE DVD	01-26-4558	83.73	08/15/2024	83.73
505908832	Midwest Tape	JUVENILE DVD	01-26-4558	83.73	08/15/2024	83.73
505908835	Midwest Tape	ADULT DVD	01-26-4557	85.98	08/15/2024	85.98
505908836	Midwest Tape	ADULT DVD	01-26-4557	85.98	08/15/2024	85.98
505908837	Midwest Tape	ADULT DVD	01-26-4557	49.82	08/15/2024	49.82
505908838	Midwest Tape	ADULT DVD	01-26-4557	61.23	08/15/2024	61.23
505908839	Midwest Tape	ADULT DVD	01-26-4557	272.51	08/15/2024	272.51
505908840	Midwest Tape	ADULT DVD	01-26-4557	72.99	08/15/2024	72.99
505908841	Midwest Tape	JUVENILE DVD	01-26-4558	70.16	08/15/2024	70.16
505908842	Midwest Tape	JUVENILE DVD	01-26-4558	61.82	08/15/2024	61.82
505908843	Midwest Tape	JUVENILE DVD	01-26-4558	70.16	08/15/2024	70.16
505908844	Midwest Tape	JUVENILE DVD	01-26-4558	98.89	08/15/2024	98.89
505908845	Midwest Tape	ADULT DVD	01-26-4557	20.33	08/15/2024	20.33
505908846	Midwest Tape	JUVENILE DVD	01-29-4558	55.82	08/15/2024	55.82
505908847	Midwest Tape	ADULT DVD	01-26-4557	166.48	08/15/2024	166.48
505908848	Midwest Tape	ADULT DVD	01-26-4557	79.10	08/15/2024	79.10
505937563	Midwest Tape	ADULT MUSIC	01-26-4550	132.11	08/22/2024	132.11
505937565	Midwest Tape	ADULT DVD	01-26-4557	101.93	08/22/2024	101.93
505937566	Midwest Tape	JUVENILE DVD	01-26-4558	63.32	08/22/2024	63.32
505937567	Midwest Tape	JUVENILE DVD	01-26-4558	63.32	08/22/2024	63.32

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Midwest Tape					
505937568	Midwest Tape	ADULT DVD	01-26-4557 122.14	08/22/2024	122.14
505937569	Midwest Tape	ADULT DVD	01-26-4557 122.14	08/22/2024	122.14
505942510	Midwest Tape	ADULT DVD	01-26-4557 58.16	08/22/2024	58.16
505942511	Midwest Tape	ADULT DVD	01-26-4557 171.53	08/22/2024	171.53
505942512	Midwest Tape	ADULT DVD	01-26-4557 335.49	08/22/2024	335.49
505942513	Midwest Tape	ADULT DVD	01-26-4557 183.21	08/22/2024	183.21
505942514	Midwest Tape	JUVENILE DVD	01-26-4558 718.57	08/22/2024	718.57
505942515	Midwest Tape	ADULT DVD	01-26-4557 53.66	08/22/2024	53.66
505942516	Midwest Tape	ADULT DVD	01-26-4557 37.07	08/22/2024	37.07
505942517	Midwest Tape	ADULT DVD	01-26-4557 97.23	08/22/2024	97.23
505942518	Midwest Tape	ADULT DVD	01-26-4557 182.90	08/22/2024	182.90
505942519	Midwest Tape	ADULT DVD	01-26-4557 97.23	08/22/2024	97.23
505942520	Midwest Tape	ADULT DVD	01-26-4557 182.90	08/22/2024	182.90
505942521	Midwest Tape	JUVENILE DVD	01-26-4558 119.25	08/22/2024	119.25
505942522	Midwest Tape	JUVENILE DVD	01-26-4558 159.00	08/22/2024	159.00
505942523	Midwest Tape	ADULT DVD	01-26-4557 27.91	08/22/2024	27.91
505942524	Midwest Tape	ADULT DVD	01-26-4557 171.65	08/22/2024	171.65
505942525	Midwest Tape	ADULT DVD	01-26-4557 171.65	08/22/2024	171.65
505942526	Midwest Tape	JUVENILE DVD	01-26-4558 61.23	08/22/2024	61.23
505942527	Midwest Tape	JUVENILE DVD	01-26-4558 61.23	08/22/2024	61.23
505942528	Midwest Tape	JUVENILE DVD	01-29-4558 31.66	08/22/2024	31.66
505942529	Midwest Tape	ADULT DVD	01-29-4557 28.66	08/22/2024	28.66
505942530	Midwest Tape	JUVENILE DVD	01-29-4558 56.57	08/22/2024	56.57
505942531	Midwest Tape	ADULT DVD	01-29-4557 32.41	08/22/2024	32.41
505942532	Midwest Tape	ADULT MUSIC	01-29-4550 21.43	08/22/2024	21.43
505942533	Midwest Tape	ADULT DVD	01-26-4557 66.84	08/22/2024	66.84
505942534	Midwest Tape	ADULT DVD	01-26-4557 74.85	08/22/2024	74.85
505942535	Midwest Tape	ADULT DVD	01-26-4557 128.45	08/22/2024	128.45
505942536	Midwest Tape	ADULT DVD	01-26-4557 25.05	08/22/2024	25.05
505968911	Midwest Tape	ADULT MUSIC	01-26-4550 84.35	08/28/2024	84.35
505968913	Midwest Tape	ADULT DVD	01-26-4557 90.64	08/28/2024	90.64
505968914	Midwest Tape	JUVENILE DVD	01-26-4558 117.21	08/28/2024	117.21
505968915	Midwest Tape	ADULT DVD	01-26-4557 51.32	08/28/2024	51.32
505968916	Midwest Tape	ADULT DVD	01-26-4557 23.41	08/28/2024	23.41
505968917	Midwest Tape	ADULT DVD	01-26-4557 102.99	08/28/2024	102.99
505968918	Midwest Tape	ADULT DVD	01-26-4557 53.46	08/28/2024	53.46
505968919	Midwest Tape	ADULT DVD	01-26-4557 229.01	08/28/2024	229.01
505968970	Midwest Tape	ADULT DVD	01-26-4557 46.17	08/28/2024	46.17
505968971	Midwest Tape	ADULT DVD	01-26-4557 37.76	08/28/2024	37.76
505968972	Midwest Tape	ADULT MUSIC	01-26-4550 32.21	08/28/2024	32.21
505968973	Midwest Tape	JUVENILE DVD	01-29-4558 75.05	08/28/2024	75.05
505968974	Midwest Tape	ADULT DVD	01-26-4557 50.23	08/28/2024	50.23
505968975	Midwest Tape	ADULT DVD	01-26-4557 63.10	08/28/2024	63.10
505908834	Midwest Tape	ADULT DVD	01-26-4557 74.34	08/15/2024	74.34
Total Midwest Tape:					10,992.51
MISC VENDORS					
51057	BACKSTAGE LIBRARY WORKS	THE BUGLE MICROFILMING PRESERVATION	01-26-4511 183.20 01-26-4511 197.66	08/15/2024	380.86

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MISC VENDORS					
T7780- SEPT24	LIBRARY OF CONGRESS	CLASSIFICATION WEB PLUS: 11/3/24-11/2/25	01-12-4272 375.00	08/30/2024	375.00
JZ7797	JOSHUA ZUMHAGEN	REFUND: "THE LOUD HOUSE SEASON 3 VOL 2"	01-10-3311 12.74	09/09/2024	12.74
SB7988	SHAH BANO	REFUND: "RED WIDOW"	01-10-3310 15.53	09/09/2024	15.53
M4566- SEPT24	SPOTHERO	8/16/24 LIRA EXECUTIVE COMMITTEE MTG PARKING	01-10-4171 7.25	08/30/2024	7.25
N8770- SEPT24	1-800-FLOWERS	SILVA SYMPATHY ARRANGEMENT	01-10-4711 90.99	08/30/2024	123.23
N8770- SEPT24	BOOKDEPOT	2024 ADULT SUMMER ADVENTURE BOOK PRIZES	01-10-4711 32.24 01-24-4353 362.87 01-24-4353 59.35	08/30/2024	422.22
N8770- SEPT24	TEACHERS PAY TEACHERS	FAMILY LOTERIA NIGHT SUPPLIES	01-20-4353 16.99	08/30/2024	16.99
N8770- SEPT24	GAMES WORKSHOP	PROGRAM PAINT SUPPLIES	01-27-4353 100.00 01-27-4353 4.22	08/30/2024	104.22
N8770- SEPT24	GORDON FOOD SERVICE	2024 PATHWAYS PARADE CANDY	01-10-4735 614.95 01-10-4735 51.96	08/30/2024	666.91
N8770- SEPT24	ONLINE LABELS	BIRTHDAY EMAIL LABELS	01-10-4735 64.35 01-10-4735 4.95	08/30/2024	69.30
N8770- SEPT24	DISPLAYS2GO	VAN DISPLAY BOARD	01-10-4731 176.99 01-10-4731 14.95	08/30/2024	191.94
N8770- SEPT24	XYZ DISPLAYS	OUTDOOR BANNER DISPLAY	01-10-4731 204.00 01-10-4731 88.44	08/30/2024	292.44
P7810- SEPT24	BATTERIES+	PANIC BUTTON BATTERIES	08-30-4357 23.31 08-30-4357 11.90 08-30-4357 78.92 08-30-4357 (35.21)	08/30/2024	78.92
P7810- SEPT24	LED LIGHTING SPACE	STUDIO SPOT LIGHT LED DRIVERS	08-30-4211 176.40 08-30-4211 12.80	08/30/2024	189.20
P7810- SEPT24	THE WEBSTAUANT STORE	CSD TABLE REPLACEMENT STAINLESS STORAGE	08-30-4211 47.97 08-30-4211 14.05	08/30/2024	62.02
P7810- SEPT24	EXXON REBEL	UHAUL RENTAL FUEL	01-10-4711 10.00	08/30/2024	10.00
P7810- SEPT24	EASYKEYS	ADMIN ASST CABINET LOCKS	08-30-4211 13.50 08-30-4211 26.00	08/30/2024	39.50
Total MISC VENDORS:					3,058.27
Nancy Korczak					
NK090524	Nancy Korczak	10/8/24-10/10/24 ILA CONFERENCE PER DIEM	01-10-4173 200.00	09/05/2024	200.00
Total Nancy Korczak:					200.00
Natasha Lehrer Lewis Art					
NLLA100824	Natasha Lehrer Lewis Art	PROGRAM - FELTED GHOST - 10/8/24	01-24-4573 290.00	06/21/2024	290.00
Total Natasha Lehrer Lewis Art:					290.00
NETFLIX					
M4566- SEPT24	NETFLIX	4/12 ADDITIONAL ROKU MONTHLY SUBSCRIPTIONS	01-26-4523 22.99	08/30/2024	22.99
N8770- SEPT24	NETFLIX	4/12 ADDITIONAL ROKU MONTHLY SUBSCRIPTIONS	01-26-4523 22.99	08/30/2024	22.99
N8770- SEPT24	NETFLIX	4/12 ADDITIONAL ROKU MONTHLY SUBSCRIPTIONS	01-26-4523 22.99	08/30/2024	22.99

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NETFLIX					
P9444-SEPT24	NETFLIX	4/8 OUTREACH ROKU MONTHLY SUBSCRIPTIONS	01-26-4523 22.99	08/30/2024	22.99
P9444-SEPT24	NETFLIX	2/8 OUTREACH ROKU MONTHLY SUBSCRIPTIONS	01-26-4523 22.99	08/30/2024	22.99
P9444-SEPT24	NETFLIX	2/8 OUTREACH ROKU MONTHLY SUBSCRIPTIONS	01-26-4523 22.99	08/30/2024	22.99
T7780-SEPT24	NETFLIX	4/12 ROKU MONTHLY SUBSCRIPTIONS	01-26-4523 22.99	08/30/2024	22.99
T7780-SEPT24	NETFLIX	4/12 ROKU MONTHLY SUBSCRIPTIONS	01-26-4523 22.99	08/30/2024	22.99
T7780-SEPT24	NETFLIX	4/12 ROKU MONTHLY SUBSCRIPTIONS	01-26-4523 22.99	08/30/2024	22.99
Total NETFLIX:					206.91
NEXTERA ENERGY SERVICES MIDWEST LLC					
G404408081224	NEXTERA ENERGY SERVICES MIDWEST LLC	7/1/24-7/31/24 GAS SERVICE	01-30-4322 593.52	08/14/2024	593.52
Total NEXTERA ENERGY SERVICES MIDWEST LLC:					593.52
Pace Systems, Inc.					
IN00060393	Pace Systems, Inc.	MEETING ROOM D RSVP SIGN INSTALLATION	01-30-4651 500.00	07/29/2024	500.00
Total Pace Systems, Inc.:					500.00
PANERA BREAD					
N8770-SEPT24	PANERA BREAD	8/2/24 IN-SERVICE BREAKFAST	01-10-4353 199.45 01-10-4353 18.29 01-10-4353 279.90 01-10-4353 144.13 01-10-4353 (64.18)	08/30/2024	577.59
N8770-SEPT24	PANERA BREAD	AUG 2024 DONUTS W/ DIRECTOR BEVERAGES	01-10-4715 10.59	08/30/2024	10.59
N8770-SEPT24	PANERA BREAD	8/27/24 PINNACLE MEETING REFRESHMENTS	01-10-4715 16.39	08/30/2024	16.39
N8770-SEPT24	PANERA BREAD	8/28/24 PIRC MEETING REFRESHMENTS	01-10-4715 65.47 01-10-4715 15.00 01-10-4715 9.53	08/30/2024	90.00
Total PANERA BREAD:					694.57
Parkside Insulation Inc.					
7691	Parkside Insulation Inc.	DOMESTIC BOOSTER SYSTEM REINSULATE PIPING	08-30-4211 1,590.00	08/30/2024	1,590.00
Total Parkside Insulation Inc.:					1,590.00
PATIBULARIO ART & CRAFT LLC					
PAC100324	PATIBULARIO ART & CRAFT LLC	PROGRAM - ALEBRIJE MASKS - 10/3/24	01-24-4573 375.00	06/12/2024	375.00
Total PATIBULARIO ART & CRAFT LLC:					375.00
Paul Mills					
PM081924	Paul Mills	MILEAGE REIMBURSEMENT - 8/16/24	01-10-4171 88.12	08/19/2024	88.12
PM090524	Paul Mills	10/8/24-10/10/24 ILA CONFERENCE PER DIEM	01-10-4173 219.00	09/05/2024	219.00

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Paul Mills					
Total Paul Mills:					307.12
Peerless Network, Inc.					
57698	Peerless Network, Inc.	TELEPHONE - 8/15/24-9/14/24	01-14-4312 444.59	08/15/2024	444.59
Total Peerless Network, Inc.:					444.59
PeopleFacts					
33754-082024	PeopleFacts	AUG 2024 NEW HIRE BACKGROUND CHECKS	01-10-4253 77.90	09/01/2024	77.90
Total PeopleFacts:					77.90
PITNEY BOWES GLOBAL FINANCIAL SERVICES					
3106811713	PITNEY BOWES GLOBAL FINANCIAL SERVICES	9/30/24-12/30/24 SENDPRO C AUTO EQUIPMENT LEASE	01-10-4231 628.59	08/30/2024	628.59
Total PITNEY BOWES GLOBAL FINANCIAL SERVICES:					628.59
Playaway Products LLC					
471040	Playaway Products LLC	PROCESSING & REPAIR MATERIALS	01-12-4371 175.05 01-12-4371 37.92	08/07/2024	212.97
471215	Playaway Products LLC	PROCESSING & REPAIR MATERIALS	01-12-4371 180.12	08/08/2024	180.12
471267	Playaway Products LLC	ADULT AUDIOBOOKS	01-26-4551 322.45	08/09/2024	322.45
471199	Playaway Products LLC	JUVENILE LAUNCHPADS	01-26-4566 617.46	08/08/2024	617.46
471009	Playaway Products LLC	YOUNG ADULT AUDIOBOOKS	01-26-4555 181.79	08/05/2024	181.79
471759	Playaway Products LLC	YOUNG ADULT AUDIOBOOKS	01-26-4555 222.92	08/16/2024	222.92
472193	Playaway Products LLC	ADULT AUDIOBOOKS	01-26-4551 520.09	08/21/2024	520.09
472419	Playaway Products LLC	JUVENILE AUDIOBOOKS	01-26-4553 817.65	08/22/2024	817.65
472420	Playaway Products LLC	JUVENILE AUDIOBOOKS	01-29-4562 470.97	08/22/2024	470.97
472421	Playaway Products LLC	YOUNG ADULT AUDIOBOOKS	01-26-4555 100.51	08/22/2024	100.51
472634	Playaway Products LLC	YOUNG ADULT AUDIOBOOKS	01-26-4555 64.37	08/27/2024	64.37
473251	Playaway Products LLC	JUVENILE LAUNCHPADS	01-26-4566 2,930.56	08/30/2024	2,930.56
Total Playaway Products LLC:					6,641.86
Plunkett's					
8760222	Plunkett's	8/30/24 PEST CONTROL	08-30-4215 118.98	08/30/2024	118.98
Total Plunkett's:					118.98
POS Supply solutions					
INV-192255	POS Supply Solutions	AUGUST 2024 DISTRICT RESTOCK THERMAL RECEIPT ROLLS	01-10-4351 146.90	09/03/2024	146.90
Total POS Supply Solutions:					146.90
Promevo, LLC					
245289	Promevo, LLC	GPANEL STARTER ANNUAL RENEWAL - 8/10/24-8/10/25	01-14-4631 428.75	08/10/2024	428.75
Total Promevo, LLC:					428.75
Quench USA, Inc.					
INV07657912	Quench USA, Inc.	PRORATED 3 COOLERS RENTAL - 7/1/24-10/31/24	08-30-4215 29.04	07/11/2024	29.04
INV07624585	Quench USA, Inc.	PRORATED 3RD FL COOLER RENTAL - 7/1/24-10/31/24	08-30-4215 9.68	07/01/2024	9.68
Total Quench USA, Inc.:					38.72

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RICHARD HUDSON					
RH101024	RICHARD HUDSON	PROGRAM - SHADOW OF THE RAVEN - 10/10/24	01-24-4571 550.00	08/23/2024	550.00
Total RICHARD HUDSON:					550.00
Royal Publishing					
8130761	Royal Publishing	2024 BHS FALL/WINTER ATHLETIC PROGRAM BOOK AD	01-10-4731 600.00	08/19/2024	600.00
Total Royal Publishing:					600.00
Sally Minor					
SM1660	Sally Minor	REFUND - "THE SECRET OF THE DRAGON GEMS"	01-10-3310 10.73	08/19/2024	10.73
Total Sally Minor:					10.73
SCHOOL SPECIALTY LLC					
308104570979	SCHOOL SPECIALTY LLC	ELLISON CUTTING PADS	01-27-4371 16.04 01-27-4568 77.17	08/07/2024	93.21
Total SCHOOL SPECIALTY LLC:					93.21
Sebert Landscaping Inc.					
279983	Sebert Landscaping Inc.	LAWN MAINTENANCE - SEPTEMBER 2024	01-30-4392 1,895.00	09/01/2024	1,895.00
Total Sebert Landscaping Inc.:					1,895.00
Showcases					
329106	Showcases	LIBRARY COLLECTION PROCESSING & REPAIR MATERIALS	01-12-4371 36.75 01-12-4371 28.80 01-12-4371 60.90 01-26-4518 10.12	08/01/2024	136.57
329235	Showcases	LIBRARY COLLECTION PROCESSING SUPPLIES & SHIPPING	01-26-4518 85.44 01-12-4371 1,068.00	08/23/2024	1,153.44
Total Showcases:					1,290.01
SIGNS BY TOMORROW					
I-24067	SIGNS BY TOMORROW	BOOK DROP WRAPS	01-10-4731 1,216.87	08/29/2024	1,216.87
Total SIGNS BY TOMORROW:					1,216.87
Soapy Roads of Lombard LLC					
SRL093024	Soapy Roads of Lombard LLC	PROGRAM - ALL-NATURAL BATH BOMB WORKSHOP - 9/30/24	01-24-4571 375.00	05/08/2024	375.00
Total Soapy Roads of Lombard LLC:					375.00
SOUTHWEST SUBURBAN IMMIGRANT PROJECT					
1004	SOUTHWEST SUBURBAN IMMIGRANT PROJECT	2024 DAY OF THE IMMIGRANT SPONSORSHIP	01-10-4731 500.00	08/19/2024	500.00
Total SOUTHWEST SUBURBAN IMMIGRANT PROJECT:					500.00
SPOTIFY					
N8770-SEPT24	SPOTIFY	PATRON STORYTIME MUSIC MONTHLY SUBSCRIPTION	01-14-4631 19.99	08/30/2024	19.99
Total SPOTIFY:					19.99
SPRINGSHARE LLC					

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SPRINGSHARE LLC					
#24-R7115	SPRINGSHARE LLC	PATRON POINT ANNUAL SUBSCRIPTION - OCT. 2024 - SEPT. 2025	01-10-4256 7,500.00 01-10-4256 1,000.00	08/01/2024	8,500.00
Total SPRINGSHARE LLC:					8,500.00
STORY VIDEO GRAPHIC BLOCKS					
INV9526	STORY VIDEO GRAPHIC BLOCKS	8/15/24-8/14/25 STORYBLOCKS SUBSCRIPTION	01-27-4568 9,900.00	08/16/2024	9,900.00
Total STORY VIDEO GRAPHIC BLOCKS:					9,900.00
Studio Nafisa					
SN101724	Studio Nafisa	PROGRAM - KNOTS & CREATIVITY - 10/17/24	01-24-4571 350.00	05/08/2024	350.00
Total Studio Nafisa:					350.00
SUMMER KORNFIED					
SK092424	SUMMER KORNFIED	PROGRAM - BEGINNER MAKEUP FOR TEENS - 9/24/24	01-24-4573 250.00	06/13/2024	250.00
Total SUMMER KORNFIED:					250.00
SURVEYMONKEY					
M4566-SEPT24	SURVEYMONKEY	8/15/24-8/14/25 RECURRING SUBSCRIPTION	01-14-4631 468.00	08/30/2024	468.00
Total SURVEYMONKEY:					468.00
Susan K Maddox					
SKM091924	Susan K Maddox	PROGRAM - COOKING DEMO W/ CHEF MADDOX - 9/19/24	01-24-4571 375.00	08/26/2024	375.00
Total Susan K Maddox:					375.00
Tana Petrov					
TP090524	Tana Petrov	10/8/24-10/10/24 ILA CONFERENCE PER DIEM	01-10-4173 200.00	09/05/2024	200.00
Total Tana Petrov:					200.00
Taste of Home					
01068	Taste of Home	ADULT NONFICTION BOOKS & SHIPPING	01-26-4541 34.99 01-26-4518 4.99	08/12/2024	39.98
Total Taste of Home:					39.98
TDI VERTICAL					
1449	TDI VERTICAL LLC	REMAINING 50% WIRELESS SURVEY: REPORT DELIVERY	01-14-4253 3,750.00	09/06/2024	3,750.00
Total TDI VERTICAL:					3,750.00
The Bugle Newspapers					
822511	The Bugle Newspapers	7/25/24 LEGAL AD: TENTATIVE B&A ORDINANCE	01-10-4243 112.75	07/25/2024	112.75
Total The Bugle Newspapers:					112.75
THE LANGUAGE LABS					
TLL092324	THE LANGUAGE LABS	PROGRAM - NOCHE DE LA FAMILIA - 9/23/24	01-20-4572 195.00	08/21/2024	195.00
TLL093024	THE LANGUAGE LABS	PROGRAM - NOCHE DE LA FAMILIA - 9/30/24	01-20-4572 195.00	08/21/2024	195.00

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THE LANGUAGE LABS					
TLL100724	THE LANGUAGE LABS	PROGRAM - NOCHE DE LA FAMILIA - 10/7/24	01-20-4572 195.00	08/21/2024	195.00
TLL101424	THE LANGUAGE LABS	PROGRAM - NOCHE DE LA FAMILIA - 10/14/24	01-20-4572 195.00	08/21/2024	195.00
Total THE LANGUAGE LABS:					780.00
The Shop Bolingbrook					
99856	The Shop Bolingbrook	SCHEINER BUSINESS CARDS	01-10-4351 45.00	07/09/2024	45.00
Total The Shop Bolingbrook:					45.00
Titan Image Group, Inc					
61994	Titan Image Group, Inc	FALL 2024 NEWSLETTER PRINTING	01-10-4256 5,340.00	08/12/2024	5,340.00
62047	Titan Image Group, Inc	WINTER 2024 NEWSLETTER PAPER	01-10-4256 7,460.00	08/31/2024	7,460.00
Total Titan Image Group, Inc:					12,800.00
Tressler LLP					
491853	Tressler LLP	JULY 2024 ATTORNEY LEGAL EXPENSE	01-10-4241 138.00	08/08/2024	138.00
491852	Tressler LLP	JULY 2024 ATTORNEY LEGAL EXPENSE	01-10-4241 253.00	08/08/2024	253.00
493857	Tressler LLP	AUGUST 2024 ATTORNEY LEGAL EXPENSE	01-10-4241 621.00	09/11/2024	621.00
493858	Tressler LLP	AUGUST 2024 ATTORNEY LEGAL EXPENSE	01-10-4241 533.50	09/11/2024	533.50
Total Tressler LLP:					1,545.50
Tria Architecture, Inc.					
5314	Tria Architecture, Inc.	MONUMENT SIGN RENOVATION CONSTRUCTION DOCS	06-10-4681 1,846.87	08/22/2024	1,846.87
5312	Tria Architecture, Inc.	3RD FL INTERIOR RENOVATIONS CONSTRUCTION OBSERVATIONS	06-10-4681 1,887.50	08/22/2024	1,887.50
5313	Tria Architecture, Inc.	2023 SITE RENOVATIONS: PARKING LOT PROJECT CONSTRUCTION DOCUMENTS	06-10-4681 8,506.25	08/22/2024	8,506.25
5311	Tria Architecture, Inc.	INTERIOR LIGHTING REPLACEMENT CONSTRUCTION OBSERVATIONS	06-10-4681 3,500.00	08/22/2024	3,500.00
Total Tria Architecture, Inc.:					15,740.62
ULINE					
181291886	ULINE	CARPET PROTECTOR TAPE & TRASH PICKER	08-30-4357 39.00 08-30-4357 296.00 08-30-4357 40.49	08/01/2024	375.49
182070152	ULINE	BIRTHDAY EMAIL GIVEAWAY BAGS	01-10-4735 108.00 01-10-4735 22.10	08/20/2024	130.10
Total ULINE:					505.59
Unique Management Services, Inc.					
6128915	Unique Management Services, Inc.	JULY 2024 COLLECTION SERVICES	01-10-4245 482.65	08/01/2024	482.65
6130032	Unique Management Services, Inc.	AUG 2024 COLLECTION SERVICES	01-10-4245 305.35	09/01/2024	305.35
Total Unique Management Services, Inc.:					788.00

FOUNTAINDALE PUBLIC LIBRARY DISTRICT
 BILLS PAYABLES REPORT
 SEPTEMBER 19, 2024

Invoice Number	Vendor Name	Description	Distributions\Amounts	Invoice Date	Inv Amt
Verizon Wireless					
9971672730	Verizon Wireless	TELEPHONE - 7/17/24-8/16/24	01-14-4311 539.83	08/16/2024	539.83
Total Verizon Wireless:					539.83
WALMART					
K6602-SEPT24	WALMART	8/2/24 IN-SERVICE STAFF ACTIVITY SUPPLIES	01-10-4353 35.66	08/30/2024	35.66
N8770-SEPT24	WALMART	8/2/24 STAFF IN-SERVICE FRUIT	01-10-4353 4.71	08/30/2024	4.71
N8770-SEPT24	WALMART	DIY HOT CHOCOLATE TAKE & MAKE SUPPLIES	01-24-4353 26.88	08/30/2024	26.88
P9444-SEPT24	WALMART	PRIZE BASKET & SOUP PROGRAM SUPPLIES	01-28-4353 15.25	08/30/2024	15.25
Total WALMART:					82.50
warehouse Direct					
5766266-0	Warehouse Direct	LIBRARY COLLECTION PROCESSING & REPAIR MATERIALS	01-12-4371 165.20	08/02/2024	165.20
5781384-1	Warehouse Direct	CAN LINERS RESTOCK - AUGUST 2024	08-30-4357 103.94	08/29/2024	103.94
5781384-0	Warehouse Direct	CLEANING & RESTROOM SUPPLIES - AUGUST 2024	08-30-4357 655.92 08-30-4357 292.32 08-30-4357 96.66 08-30-4357 135.27 08-30-4357 42.59 08-30-4357 274.17	08/28/2024	1,496.93
5784770-0	Warehouse Direct	AUGUST 2024 DISTRICT RESTOCK	01-10-4351 16.17 01-10-4351 660.60	09/04/2024	676.77
Total Warehouse Direct:					2,442.84
WOOBX					
N8770-SEPT24	WOOBX	MONTHLY PRO SUBSCRIPTION	01-10-4731 29.00	08/30/2024	29.00
Total WOOBX:					29.00
Report Total:					266,247.25



August 2024 Monthly Board Report Paul Mills

Director

Konica Minolta Copier and Printer

Our new copiers and printers have been deployed by Konica Minolta. John Matysek, our IT Manager, oversaw the process and he ensured that it went smoothly.

Pathways Parade

We had a great Parade event this year! Special thanks to our Outreach Team who decorated our vehicles with the Beyond the Stars theme, to our banner holders Jay and Richard, and to our candy folks Brian, Courtney, Fatima, Harris, Iqra, Nancy, and Tif. President Bermejo, Vice President Valencia, and Trustee Daunis, Jr. marched with us as well and everyone had a great time!

Pinnacle Library Cooperative (PLC) Update

I have several Pinnacle Library Cooperative (PLC) updates to share.

- The PLC Operations Group (PinOps) will begin work on doing a bulk order of PLC apparel.
- Car dealerships have expressed an interest in partnering with libraries for National Library Card Sign-Up Month in September and a banner is being created for placement in interested dealerships.
- The PLC Circulation Committee (PIRC) will do a national change of address clean-up of our patron database this Fall.
- Coassemble has been selected as a training platform to develop and host PLC training classes.

Deputy Director (Nancy Korczak)

We started the month of August hosting our staff in-service. We had some great presentations where our staff learned about our library system, RAILS, our consortium, Pinnacle, and had a presentation by our Collections Department. Staff feedback on the in-service was overall positive.

During the month of August, our Teen Librarian has been coordinating field trips for Brooks Middle School students. The field trips will start on Sept. 16th, and for two weeks, every classroom at Brooks will visit the library and learn about our resources and Studio 300. Our staff is looking forward to these visits.

From Tana Petrov's report

Outreach Services

From Carolyn's report: *Outreach staff had a busy month attending several back-to-school and community events, in addition to our regular community and facility stops and programs. Outreach attended DuPage Township's Tools for Schools, Valley View's Back to School event at Annerino Community Center, Bulldog Bash at Brooks Middle School, BJ Ward's Kindergarten Bridge program, Taste of Bolingbrook, Back to School event at the Learning Experience, Summer Adventure Bookmobile Party, Bolingbrook's Jubilee, STEM/LEGO Night at the Learning Experience, New Hope Baptist event, Heritage Woods for Game Day. Tana gave tours to students in the STEP program. In anticipation of returning to our back to school fall schedule, we also spent time planning upcoming programs, organizing our office space and communicating with schools and community partners.*

Below is a summary of our most notable August projects and activities:

- We worked on renewing and creating teacher library cards and business library cards for preschools/ daycare centers.
- Sarah and Jen put together a packet of stuff for the Fall Boredom Busters.
- Cindy worked on creating spreadsheets for teachers to sign up for book talk slots, wrote new puppet shows, organized puppets and went through bilingual and Spanish books she plans to incorporate in her programs for the dual language classes.
- All staff spent time moving our event giveaways from above and below our desks to the third floor closet. While there still are a number of boxes in the office, we have freed up space by organizing the boxes.
- Carolyn sent out Bookmobile sign-up Google Docs to LMCs at the elementary and middle schools and followed up, as needed.
- Carolyn worked on the upcoming winter Spice Club program for the Bookmobile (reviewed recipes, made sample cards and flyers in Library Aware, looked for packaging, available spices, reviewed other library program descriptions/activities).
- Joe updated the NY Best Sellers Collection on the Bookmobile with the most recent items.
- What's Happening on the Bookmobile Program was Tomato-Mania. Cindy decorated the Bookmobile, made magnets, put together facts and other fun activities, and put together the prize basket. We had 12 patrons scanning the QR code on the flier to complete the fun quiz.

Services for Preschools

From Jaci's report and statistics:

- **August 1: Last Preschool Park District Camp**
 - *This was my 7th and final storytime with the preschoolers at the Park District for the summer. I really enjoyed these visits each week. Many of the preschoolers I see during the year attended this camp and it was nice to network with some of the preschool teachers as well. I had a really nice experience with a little boy this summer. He attends the preschool at the Park District as well. He used to always cry when I came to visit his class. At this last storytime he actually talked to me and participated in all of the activities. It was such a huge win for me.*
- **August 13: Storytime at Historical Museum**
 - *We had so much fun at this storytime. It was everyone's first time at the museum. One of the families was really into the historical artifacts and stayed after to ask the*

volunteer all about the local history. Two of the families were regulars at my other community storytimes. They both told me how excited they were to discover that I was the librarian doing this storytime and that they plan on following me around to all of my community stops. I also talked about the IKEA storytime starting in September. The families were excited to hear that this storytime was starting up again.

Outreach Programs and Events

- **August 1: Tools For School Fair**

- **From Jen's report:** *Sarah and I went to the Tools for School event at the Levy Center with the Bookmobile. At one point, I made 4 replacement cards, 1 new card, and redeemed summer adventure prizes all at the same time!*



- **August 3: New Hope Baptist Church**

- **From Melissa's report:** *Jen and I attended an event at New Hope Baptist Church. We were only able to attend for an hour because we were at an event prior to this one. Some families were not aware that they could check out books with us if they had a library card from one of the Pinnacle libraries. Once they found out they could, they ended up checking out some of our materials. The organizers of the event were very appreciative that we were able to come, even if it was just for an hour.*



- **August 10: Taste of Bolingbrook**

- **From Ramon's report:** *The Taste of Bolingbrook was a great event! We saw 335 patrons at our table and almost 200 inside the bookmobile. During the course of the event, we talked to many patrons who had nothing but good things to say about our library. I was even interviewed by the Bolingbrook Community Television news, and was asked several questions regarding our library. It was a fun experience being interviewed, even if it was just for the local station!*



- **August 16: Bookmobile Party - Summer Adventure Grand Prize**

- **From Jaci's report:** *Cindy and I planned a Pete the Cat Storytime and games for the winner. We also created a mini obstacle course and set up outdoor games. The winner, Natalie, was so excited to hang out on the bookmobile. It was the kids favorite part of the whole party. It was a small party so the kids and their parents all sat on the floor of the Bookmobile and read books. I visited Natalie's class during the school year, so it was nice to see her again. Her dad told me she was watching us set up the party in her front lawn, from the window. She told her dad to stop bothering her because she was trying to figure out if Miss Jaci was one of the librarians at her party.*



From Jacinto Gonzalez's report
Studio 300

Here are our **August 2024 key stats**:

- 787 patrons actively **used** our lab.
 - **4** were Non-District Users.
- 1919 items were **checked out**
 - **178** of that total circulated out of the lab
- 116 patrons **attended** our programs.
 - Total programming hours came to 10.5
- 74 patrons **completed** our online classes:
 - 46 Orientation
 - 28 Maker Training



August Studio Usage Highlights!

- We had 28 patrons use our digitizing stations
- Our most used service was our audio booths with 167 sessions
- Our collection circulation went up by 7.74% from last month
- Our rooms usage went up by 13.25% from last month
- Our orientation completion went up by 27.16%

Connor, a new addition to the department, has spent time getting used to the team and the daily procedures. He also initiated a creative project, constructing a paper mâché Death Star to serve as decoration for the studio in preparation for Star Wars Day.



In the month of August, Jack conducted two programs: one on Canva and the other on DaVinci Resolve. The Canva class introduced Canva as a graphic design tool and provided a short tutorial on how to navigate and use the web-based program. It was a huge success, with full attendance and participants being at the targeted skill level. Jack's DaVinci Resolve class focused specifically on color grading, with instruction on navigating and using the color page within the software. This class was also well-received, with full attendance and participants meeting the intended skill level.

Jack continues to learn and improve in program development, instructional design, and understanding the community's needs. This process evolves as new software, equipment, and techniques emerge, and as patrons teach themselves new skills. In addition to programming, Jack practices 3D printing, working to enhance his ability to level the bed and troubleshoot issues. He also stays proactive in sharpening his other skills by assisting patrons with tasks like photo editing, using Glowforge software, video editing, and digitizing.

In August, Justin updated the Glowforge inventory sheet for supplies and materials. He created promotional media from the previous Open Mic event, which will be shared on the Facebook group and possibly Instagram to promote future events. Justin hosted the monthly Open Mic Event, providing patrons with the opportunity to showcase their talents. Additionally, he hosted the Summer edition of "Sample This," where participants analyzed vintage music compositions and explored how they were transformed into hip-hop summer anthems. He also assisted in setting up the PA system for Staff In-service day.

In August Adriana worked on getting the new paper installed in Studio A and making sure the lead bars were placed correctly to make sure the background paper does not tear easily. Adriana also ordered new Sony to Canon and Nikon lens adapters. This will open up the field for many Sony users to be able to check out lenses to use with their Sony cameras.

Adriana also worked on taking pictures to share with the Photo Club. After discussion with the club Adriana has altered the format slightly and has been working in collaboration with Ericka and Monica to alternate who leads Photo Club each month. This past month Adriana chose the theme of colorful pictures and patrons were able to bring in their images and share.

In August Jacinto spent time translating the Studio Orientation to Spanish. He plans to do the voiceover in September. He also hosted the monthly writers club where three new members came and shared some of their work. They also talked about Haikus and were given the opportunity to write one following the real "rules" of haiku. Jacinto also hosted a program discussing Fanzines their history and cultural impact while showing patrons how they can create their own. Lastly he hosted STEP students and gave them an in person orientation to help them get access to the studio's digital media lab and its collection

[From Debra Dudek's report](#)
[Adult and Teen Services](#)

General Comments on the Month

Our department bid farewell to Ben J. and Alison P., both of whom have accepted full-time employment. Ben accepted a position in Fountaindale Public Library's IT department, and Alison accepted a teen librarian position at the Crest Hill branch of the White Oak Library District. August marked the transition from Summer Adventure to Back to School preparation. Our Vortex team has been welcoming a new class of sixth graders to the space, introducing them to the programs, computers, books, kits, and video games available. The steam kits and maker cart continue to be popular.

Summer Adventure prizes were distributed through August 12. The two bags of book prizes were selected by our winners, and the most selected genres were general fiction and cooking. Our department has some leftover teen and adult titles, which we have stored and will be used next year. I submitted a request for a traveling exhibit request through the National Library of Medicine for January 2025 through June 2026. Should we not be selected for a tour date, I will book a traveling exhibit through the Gilder Lehrman Institute of American History.

Randi, Teen Services Librarian

Teen Programming

August was a quieter month for our team in the Vortex as Summer Adventure ended. After the hustle and bustle of June and July programming, we had fewer activities as we started to transition and welcome our after school/back to school crowd. We scheduled additional drop-in programming including open game play, game day, movies and Teen Crafternoon. We also scheduled our regular monthly registered programming including anime afternoons, VR game play and popular arts & crafts.

Our teens really love arts & crafts and working with miniatures. To coincide with our Summer Adventure theme, I scheduled a second session of our popular **DIY Mini Library Tin** program that I originally hosted last spring. Teens create their own mini libraries using small metal tins (about the size of an Altoids tin). They customize these libraries with their own books, wallpaper, stickers and other little tchotchkes like cats, plants, artwork, fish bowls and much, much more. I really appreciate all their creativity. This time we had teens include escaping fish, spider webs and windows. We also were able to make our own books. I used the Studio 300 Glowforge to cut small wooden blocks. Hayley and I worked to create book cover stickers using images of actual teen fiction and graphic novel book covers. Teens then added the stickers to the wooden blocks to create custom books for their tiny libraries. And they absolutely loved it! In fact, they want to have another session of this craft. We'll have to get creative so that we can put a new spin on this popular program. Check out the results!



Public Services

Collections Services completed our new Babysitting Kits. These kits are designed to assist young babysitters and include a selection of books, games and toys, as well as additional resources for guidance and aid. We have six kits in total, each geared towards a specific age group (Baby, Toddler, Pre-K–Grade 2 and Grades 3–5). I had several tasks related to these kits in August.

- Completed a blog post that provided details on the kits. I included pictures and a booklist of supporting materials, mostly digital.
- Created procedures for ATSD staff that includes the inventory sheets, check-out parameters and check-in procedures.
- Created a physical procedure manual for the Vortex that includes the above procedures as well as the inventory sheets.
- Ordered cleaning supplies, including CleanSmart Toy Disinfectant, that will be used to sanitize materials upon check-in.

School Services

- I have been coordinating the 2024 Brooks Walking Field trips with their school librarian. Those visits begin the week of September 16.
- I have also been finalizing the details for the Great Reading Race, the middle school reading program. I have been working with the school librarians to change the program parameters, pre-register their students and complete the setup with Steven Ford.
- I have been working with the new BHS school librarian to schedule monthly visits to their LMC. We will once again be there to promote library services and present a monthly craft project.
- We also scheduled a visit to BHS for September 5 to promote the library's eResources to students in their new IL Global Scholars class. Hayley was able facilitate this visit. The teens asked a lot of good questions and seemed excited using the resources.

Career Online High School:

Currently Enrolled: 3

Currently Enrolled 30 Day Probation: 0

Currently Enrolled Completed 30 Day Probation: 1

Students 75% Through Program: 1

Graduate: 31

Pending Graduate: 0

Inactive Enrollment: 0

Withdrawn Enrollment: 10

From Nic Mitchel's Report

Windy City? Myths, Lies, and Legends about Chicago

Thursday, August 8 / 16 Attendees

We had this program in the hopper for a while, so it was a relief to find that Valerie Gugala, the presenter, still had the date set aside for us. Working with Valerie is always a smooth process, especially considering we've hosted her before. And of the lecture programs we plan, hers seem to have the best turnout for in-person events. But despite Chicago being a consistent topic, we thought that looking at the



“folklore” surrounding the city would be interesting and would bring in patrons. I also tend to enjoy programs like this one because I always seem to learn something new about the city, though not always bright and uplifting but still important to the history of Chicago.

The patrons were very engaged with the presentation, with Valerie giving them some time to have them talk about their own stories and myths that they had heard. Many learned new things about the city, different stories that seemed like they would be farfetched but were actually true. I had recognized many of the different stories that Valerie had talked about, like Mrs. O’Leary and the Great Chicago Fire.

British Reinvasion: A Senior Social Event

Thursday, August 15 / 37 Attendees



We have had the pleasure of working with Dave Rudolf a few times, once virtually due to the pandemic and once in person. The virtual program was well received all things about that time in 2020 considered, but the “Cracked Christmas” event we had last winter wasn’t as well attended as I would have hoped. The patrons that had attended the event, though, thought that it was very well done and were looking forward to the next time that we would be hosting him. With maximizing attendance in mind, I planned to schedule Dave for one of our Senior

Social events. That would be a guaranteed audience and more people would be able to experience Dave’s performance. I also had seen the success of previous musical events that had focused on the music from the 50s and 60s. That particular period in music lined up well with the music in Dave’s “British Reinvasion” program.

Librarian Highlight

Aysha

Book Clubs:

Chills & Thrills: *Moonflower Murders* by Anthony Horowitz. 13 attended.

Coffee & Conversation: *Tomorrow, and Tomorrow, and Tomorrow* by Gabrielle Zevin, 16 attended.

Love Lit book club: *By the Book* by Jasmine Guillory, 3 attended.

Summer Crafts & Reading: Tissue Paper Canvas Art. 7 patrons attended. It’s always great to see patrons’ creativity. I brought books from the “Books to Tickle Your Funny Bone” display on the 3rd floor.

August book display at the 3rd floor checkout: “Read a Romance Month” There were 12 checkouts.

Teen Specialist Highlight

Hayley

August is always a strange time. Summer Adventure ended and the last of the prizes were picked up. School started back up, which meant the Vortex has become a bit more lively again! It’s genuinely great to see kids hanging out after school.

Reader's Advisory

This month I worked on: Celebrate Hispanic Heritage Month for the large flare display, Quick Reads (short books) and Staff Picks for end caps, and Rainbow Reads for the 4way. I used my Hispanic Heritage sign from last year because I still liked it, and I made signs for Quick Reads and two signs for the 4 way.

Programs

August started with Anime Afternoon. It was a little bittersweet because it was the last program one of our regulars attended as she officially graduated from the Vortex. Since it was her last program, I let her pick the show and she chose PreCure, a magical girl anime. The others gave it a try and liked it! There was lots of conversation and coloring this time around. We even ended up with a very interesting Super Saiyan Goku surrounded by the Dragon Balls.

Up next was Get Your Game on! Game Day, where we had the consoles open and board games out. It was a drop-in program where teens could just show up and play games with their friends.



From Joyce Arellano's report
Children's Services

Monthly Overview of Children's Services:

As many families prepared for the first day of school, Children's Services completed the summer book club and storytime season and began preparing for upcoming events. We also offered crafting events, an Olympics-themed program, STEM programs and more. An outdoor preschool art program that was rained out in July was rescheduled for August, and thankfully, the weather was perfect!

ARTS & CRAFTS

HOOKED ON LATCH HOOK (16 attendees)

“Had some great volunteers who helped me demonstrate the latch hook process. Some of the kids really took to it right away and others needed extra help. I was so lucky to have really great volunteers. Some of the kids after they understood how to do it helped each other too! I did have some very late arrivals that were not registered that were very insistent on joining. I tried my best to accommodate them but with only a short time left in the program all I could really do was show them how to do it.” *Chris Z.*



CRAFT KITS

TAKE-IT MAKE-IT (249 kits)

- Cool Summer Treat Magnet (Purchased)
- [Creepy Pair of Underwear](#) (Rosemary B.)
- Beach Avocado Magnet (Purchased)
- Cactus (Annalise P.)
- Fire Breathing Dragon (Arielle E.)
- Goofy Fruit Magnet (Purchased)



GAMING, PLAY, CONTESTS

NATIVE PLANTS & ANIMALS SCAVENGER HUNT (100 participants)



“Sarah emailed, ‘Two kids did the scavenger hunt last night. They were SUPER excited about the temporary tattoos as prizes and went into the bathroom to put them on right away! They were very happy.’” *Annalise P.*

THIS BARBIE IS GOING FOR GOLD (5 participants)

“We wanted to do a program during the Olympics that highlighted one of the Olympic athletes immortalized as Barbies in our doll collection. I thought it would be fun to feature Ibtihaj Muhammad, the fencer.

I don't have experience with fencing, and when I started to read about it I learned that modern fencing uses electronics to prove that one fencer successfully touched the other with her sword. The technology varies a little from one type of fencing to another, but it relies on sensors and circuits. A fencer wears a jacket that conducts electricity and touching it with a sword is like flipping a lightswitch, turning on a light that indicates a point was scored. I realized that our Cubelets and LittleBits would be good tools for the tweens to learn about sensors and circuits.

I used some more short online videos to introduce a few basic fencing moves: advance, retreat, 3 parries and lunge. We practiced these movements without an opponent before spending a bit of time trying out the moves in pairs. Most of the kids got big smiles on their faces when we got to this part! I remembered just in time that there were leftover medals from the scavenger hunt, and everyone got one.” *Sarah D.*

STEAM & LEARNING

GIANT MARBLE MAZE (14 attendees)



I covered this program for another staff member. I had supplies and materials to work with, but I had to come up with a program plan on the fly. I found inspiration in two nonfiction books in our collection, [Build It!](#) and [Slides](#). We also used the [Marble Runners STEAMbox](#) as a resource to build the tracks. When patrons

arrived we looked at the images from the books, brainstormed different ways we could create ramps, then our teen volunteers helped hand out materials to each table. The kids were so resourceful and collaborative! When we didn't have enough of one type of box, they looked for solutions among other materials including cereal boxes and popsicle sticks. Two kids helped some of the younger children and showed them how to create tubes using cardstock and strips of cereal boxes. A huge thank you to Melissa and Christina for helping me sort through the supplies and piece together a program plan! One child didn't want to leave and kept trying to elevate his already-amazing project with more levels. One grownup said she was going to share this activity with her homeschool co-op and with other moms at her mosque. She said our library always has great ideas and she has shared many of our program activities with others in the past.

STORYTIMES & SYNCHRONOUS PROGRAMS AGES 0–5

Synchronous (Active) Programs Ages 0–5	Attendance	Programming Hours
Baby Storytime (5 programs)	105	1.65
Paint Like Pollock (1 program)	35	1
Sensory Storytime (1 program)	2	0.5
Storytime (9 programs)	208*	4.5
Total	350	7.65

READING PROGRAMS

1000 BOOKS BEFORE KINDERGARTEN (114)

4 children completed the program this month!



RECOMMENDATIONS/READERS' ADVISORY

"A young patron, around 3 years old, came in with a big blue dog stuffie and a Rudolph (the red nosed reindeer) stuffie. He placed both on my lap and told me he had a larger Rudolph at home. His mom explained that Christmas was his favorite holiday and he talked about it year round. I told them both about the new Holiday and Seasonal Picture Book section we were working on and how the Christmas books were already up. The little boy's eyes lit up and mom was also very excited. Around 10 minutes later I was standing up at the desk and the young boy popped up right next to me and asked when Halloween was. His mom explained that they wanted to know when the Halloween books would be added to the section. I told them that the books were on their way but were still getting ready upstairs. Mom and son were happy to hear that and then showed off the pile of Christmas books they had chosen to take home. I loved witnessing this concrete, joyful result of all the hard work Collections, especially Brett L., has done to add this section. I anticipate many happy, holiday-focused children in our future." *Christina M.*

From Jacob Luce's report
Circulation Services

For the month of August, my Managers and I visited the Oak Park Public Library and the McHenry Public Library to look at their AMH machines. It was nice to be able to see how other libraries set up their AMH's and to also speak with them about their experiences with the vendors and their AMH. There are a couple of other libraries that I would like to eventually visit to view their AMH's.

Additionally, I attended the staff in-service day and held an all-Circulation meeting. The agenda went quick and we were able to play a team building game at the end of the meeting. I attended a Circulation roundtable discussion at the Messenger Public Library. I also attended a LACONI presentation focusing on different tools and techniques to help be a more effective manager.

Furthermore, I set up one-on-one meetings with the Managers and Lead Specialists for the month of September. I held my second Circulation Orientation at the end of August and had 7 staff attend. In addition to that, I gave an impromptu tour of the Circulation workroom to some of the visiting STEP students.

Moreover, I attended the Children's Collection task force meeting as well as the Collection Usage Committee meeting. In addition to my monthly one on one meetings with Circulation staff, I also held a Lead Specialist meeting. I attended the Circulation aide meeting and Fountaindale hosted the August PIRC meeting.

Kate Thurston, Assistant Manager

We had our Staff In-Service Day on August 2nd and in the afternoon we met for an all Circulation meeting. Luckily we were able to go through our agenda fairly quickly so we had time for a team building game.

As of August 1st, we are no longer using Mosio so Specialist staff have easily transitioned to looking for and responding to the New Ask Us Submissions that come through.

Lockers were steady this month with 707 checkouts.

We had our Lead meeting and had a great discussion regarding Redline and Blueline policies and how we can better help our patrons.

Jake, Jorie, and myself visited the Oak Park and McHenry Public Libraries this month to take a look at the AMH systems. Oak Park's machine was quite large and had one return point for patrons from the lobby. McHenry's machine was on the smaller side and the only return point for patrons was at their drive-up.

The week of August 19th through the 23rd, we had our quarterly RAILS count. We sent out 66 bins and 1,983 items.

The PIRC Committee met this month and discussed the National Change of Address and the recent Polaris upgrade. The group will be meeting again in October.

At the end of the month, we were very busy renewing license plate stickers. We renewed 175 stickers, which was a 60% increase from last August.

Jorie Karum, Associate Manager

We continued to work with Collections Services on the Holiday Picture Book project. The Aides finished reprocessing the Halloween and Fall books. They also helped reprocess the Summer, Father’s Day and 4th of July books as well. I coordinated with Brett to have the Aides shelve some of the holidays that were ready to go out. Winter, Spring, Summer, 4th of July, Father’s Day, Thanksgiving, and Valentine’s Day have all been shelved. In addition, the Aides also completed a weeding list of J AV materials for Lily and a J Graphic list for Brett this month. When needed, I pulled pick lists, and covered the bins and floor sweeps when we were shorthanded or to cover for the Aides so they could focus on working on the picture book relabeling project. I also conducted evaluations for 2 of the Circ Aides- Noah, who marked his 2nd anniversary and Madison who has been with us for 3 years. On Thursday 8/22 Jake, Kate and I had a field trip to the Oak Park and McHenry Public Libraries to see their AMH’s. We saw 2 very different machines and got some great information about how they work.

August 2024 Locker Checkouts

August 2024 - Checkouts by Time and Day (On-Site)

8/1/2024 - 8/31/2024

Hour	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Total
12am-1am							1	1
4am-5am							5	5
7am-8am					7	5		12
8am-9am	20	46	42	58	19	28	58	271
9am-10am			2				6	8
10am-11am	2		1	4			11	18
11am-12pm	1	2		1	5	1		10
12pm-1pm			5			6		11
1pm-2pm	1		7	5	15	6	9	43
2pm-3pm	2		3	70		35	6	116
3pm-4pm	9		3	1	5	2	3	23
4pm-5pm	4	3	3	6	12	10	3	41
5pm-6pm	10	17	8	4	4	6		49
6pm-7pm	3	5	8	2		3	12	33
7pm-8pm	3	3	1	4		5	1	17
8pm-9pm	1		1		7	2	1	12
9pm-10pm	6		1	1	3	5	1	17
10pm-11pm		8	1		5			14
11pm-12am			6					6
Total	62	84	92	156	82	114	117	707

August 2024 - Checkouts by Time and Day (BRAC)

8/1/2024 - 8/31/2024

Hour	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Total
5am-6am						2		2
6am-7am		1				2		3
8am-9am	3	1	8	2		10	10	34
9am-10am						18		18
10am-11am			1		2	2	2	7
11am-12pm		1					1	2
12pm-1pm	1				4			5
1pm-2pm		1		5	3			9
2pm-3pm		1	1					2
3pm-4pm			2					2
4pm-5pm			1					1
5pm-6pm			2	2	1			5
6pm-7pm			1		2		4	7
7pm-8pm						1		1
8pm-9pm				1				1
9pm-10pm		1						1
Total	4	6	16	10	12	35	17	100

August 2024 Drive Through Report

	CURRENT MONTH	SAME MONTH LY	INCREASE/DECREASE %
TOTAL VISITS	526	577	-9%
	CURRENT YEAR	YTD LY	
VISITS YTD	1031	1112	-7%
	CURRENT MONTH	LAST YEAR	
BUSIEST DAY/S	8/16, 8/27 28 visits	8/29 32 visits	-12%
BUSIEST TIME PERIOD	3pm-6pm 204 visits	3pm-6pm 220 visits	-7%
	CURRENT YEAR	LY	
9AM-12PM	105	116	-9%
12PM-3PM	154	152	+3%
3PM-6PM	204	220	-7%
6PM-9PM	56	59	-5%

Building Operations (Tasos Priovolos)

The 3rd Floor Renovation continued this month. The general construction of the rooms has been completed. We are working with the general contractor to complete final inspections and complete minor outstanding items.

The staff lighting project began this month. This project includes replacing all staff lighting to LED. The project is proceeding as scheduled and we continue working closely with the electricians and electrical engineers to keep this project on schedule.

We continue working with our architect and engineers in order to properly assess any drainage needs prior to resurfacing of our parking lot. We met with the park district and school district to discuss the options and proposed designs of the drainage system since it will impact small portions of the adjacent properties.

The security camera upgrade project has begun and cabling has been pulled to the new camera locations. We are expecting to have the new server and storage installed soon. As soon as the new server is installed and configured, the camera replacement can be completed. We are hoping to have this project completed in the next few weeks.

The entire department assisted in our successful staff in-service event. Staff assisted in setting up for the event and assuring all meeting rooms and lobby were ready for patrons before we opened the next morning.

We had the main valve replaced on the staff elevator. The valve was preventing the elevator car from running smoothly when moving. The project was completed within a day which minimized the downtime of this elevator.

In August, 54 new maintenance tickets were created, and 54 new or existing tickets were completed.

August 2024 Statistics Snapshot

- 17% increase in digital circulation; 4% increase in total circulation
- 3,117 new items added to collection
- 4,002 old & worn items were withdrawn
- 294 interlibrary loans processed for our patrons
- 325 items repaired, 271 invoices paid and 260 boxes opened

Staff Updates

This month we filled the open Cataloging Specialist position and welcomed Lauren Lotarski to our department. We're excited to have Lauren on our team!

New Collection: Babysitting Training Kits

We launched a new collection of Babysitting Training Kits this month! These kits include books, games, toys, and activities to help novice babysitters. Each kit is aimed at babysitting a different age group, including Baby, Toddler, PreK - 2nd grade and 3rd - 5th grade. The collection is housed in the Teen Vortex area.



Strategic Plan Board Liaison Meeting

Christina and Lynnette attended a Strategic Plan meeting and provided a progress report to our Strategic Plan Board Liaisons.

Christina provided updates on Objective 2.2: *Expand collections with high growth potential and adjust other collection areas as needed to respond to community needs.*

In July, we launched a new resource called Fiero Code, that teaches patrons how to code in 13 different coding languages. Fiero Code is self paced and has a unique, gamified interface that motivates young patrons to continue learning through different challenges and missions.

Additionally, we have received patron and staff inquiries for more resources on American Sign Languages. To meet these needs, we have added ASL to the list of languages offered through our language learning resource Mango Languages. To satisfy patron demand, Collections staff performed in depth research on dyslexia and added more resources for learners with dyslexia to our general collection and to our Home Learning Collection. These new additions include books about dyslexia, as well as books and resources with dyslexia-friendly fonts. Patrons can also find more books with dyslexia-friendly fonts in our Libby ebook platform. Furthermore, we have added some new additions to popular collections. We have added new dolls and accessories to our American Girl Doll collection and new titles to the Book Club Kits collection. Additionally, Studio Services has added several new sought-after equipment, including new cameras and lenses, tripods, and various lighting and audio accessories.

In August, we released a new collection of Babysitting Training Kits. We have been noticing more teens asking for resources about babysitting. Many of our teens and younger patrons are charged with taking care of their younger siblings, so we wanted to provide more materials and resources to help. Lastly, we have established a new task force for our children's collections. Our charge is to implement initiatives to facilitate increased circulation, discovery, access and engagement of the Children's collections. One of our first objectives is to implement a Holiday and Seasons picture book collection, and to continue working on merchandising and further promoting our children's collections. We are making fast progress with this collection, and are already about halfway through implementation.

Lynnette provided updates on Objective 2.1: *Continue to develop opportunities to showcase and cross promote library collections and resources.*

Fountaindale libraries granted the Valley View School District access to our Pinnacle digital collection through the Sora app and Public Library Connect functionality, achieving increased access and discoverability of the Pinnacle collection to Valley View students and teachers, while also providing further curation of age-appropriate content through the Sora app. We also held a Homeschool Expo in May. Staff from CSD, ATSD, Outreach and Collections hosted the Homeschool Expo, which promoted the library's databases, STEAMboxes, and collections that help provide resources and support to homeschoolers. Additionally, we have created several book and AV displays throughout the year that have coordinated with library programs, including weather and science programs, Black History Month, Get Gardening, the Fire and Freedom traveling exhibit, Kindness Day, Finance programs, Eclipse and stars, and our Summer Adventure program, "Reading Through the Eras". Our most popular display was Get Gardening, where we partnered with the Bolingbrook Garden Club to provide seeds alongside the promotion of our library collection. Other popular displays were Reading through the Eras and Black History Month, totaling four displays across all floors of the library building.

Collection Services Staff Reports

From Liz Scheiner, *Collection Services Assistant Manager*

This month, we welcome Lauren to our team! We are excited to have her join Collections Services as one of our Cataloging Specialists. Chris has been training with her during her first few weeks here, and as my own training transitions more into the Cataloging side, this has been a great opportunity for me to sit in on reviewing these processes as well. We have gone over periodicals and serials so far, and have started reviewing Fiction cataloging. I am excited to get into learning more about this part of the department! This month, Bini and I have been training with Sue to cover her work while she is out on leave. I will take over the receiving and invoicing of her specialized vendors for the next couple months, which includes Amazon receiving and invoicing. In addition, I have wrapped up my Cataloging Basics class, which was offered through RAILS, and will begin my MARC 21 class, also offered through RAILS. I hope the overlap between these courses is minimal, but am eager to develop my cataloging training. This class will continue into September and October. Finally, Bini and I completed work on our magazine renewals through EBSCO this month, which was a new process for both of us.

From Brett Luminais, *Children's Collection Librarian*

In August, I met my spending goal of 20% expended and encumbered on funds I oversee. I also began building and sending carts for September. I assisted with ILL Coverage in late-August. I started assisting the Cataloging Supervisor in an inventory of items in the Storytime Collection that may need cataloging updates. I began physical inspections of the Storytime Collection to start locating items on my list. I touched base with the Children's Services Manager as well and was able to get access to an internal inventory that should help expedite the process of locating some of the items. I continued to help coordinate the Holiday and Seasonal Picture Book project. I provided pull lists for Father's Day, Fourth of July, Thanksgiving, Valentine's Day, and Summer. I collaborated with the Adult Collections Librarian to have the Collection Aides pull the lists. I reviewed all of these sections and passed them on to be re-cataloged and re-processed. I created magnetic shelf signs for Father's Day, Fourth of July, Halloween, Thanksgiving, Valentine's Day, Spring, Summer, and Winter. I collaborated with Circulation to have Father's Day, Fourth of July, Thanksgiving, Valentine's Day, Spring, Summer, and Winter shelved. I assessed the space and ensured we were leaving adequate space for Halloween and Fall, which we held back for displays planned for early-September. I put up the Halloween Magnets in advance. As of the end of August, we only have four holidays remaining to be pulled and adjusted to complete the project. I assisted ATSD staff on procedures for the circulation of the Babysitting Kits by providing information on the kits. I worked with ATSD staff to plan the shelving layout for the Babysitting kits, and on receiving approval from the Collection Services Manager, provided Circulation, CSD, and ATSD with information about the new collection. We debuted the Babysitting Kits in mid-August. I also began looking into acquiring additional babysitting resources for the YA Nonfiction collection. I placed an order for the new Harry Potter American Girl Doll accessories following up on a patron request. I also ordered several Disney American Girl Dolls. Since some of the Harry Potter American Girl Doll outfits wouldn't fit in our original outfit kit containers, I adapted the old doll outfit kit processing for new Sterilite containers. I reviewed the new processing with the Assistant Collection Services Manager. I prepped labels for the four kits that will be in the new containers. I reviewed and repaired eleven doll kits and created one brand new Elsa American Girl Doll Kit. I also reviewed and repaired thirteen STEAMboxes and ordered replacement parts as necessary. I reviewed seven carts of dead

and damaged materials, ultimately reviewing and withdrawing around 1,500 items from the collection.

From Lynnette Hopwood, *Adult Collection Librarian*

August has come and gone. It really flew by, and we are already in September! Ordering has really gone well, and I have been ordering the big titles through November for all of the collections including our Lucky Day. One of the most popular displays in the lobby was Trending on #BookTok. It had 67 checkouts by the two week mark, and a checkout total of 237 items checked out. We will definitely be doing this display again! Also most of our seven new titles for our Book Club Kits have been cataloged, and we are just waiting for a few more items to arrive. Our Collection Aides that I supervise have been busy keeping the displays filled. We had to take our Empty Nest display on the third floor down because everything was checked out and we did not have any more items to replace them. I have ordered more materials with that theme so next time we will be ready. Our new vendor Knowledge Exchange has really been working out well. They come out every two weeks and collect our gently used withdrawn materials. I am glad that we started working with them. I have also been using some of our reports to analyze our collection and the top authors that our patrons have been checking out on audiobooks. I have also been using that data to tailor what I purchase on audio. I have also been purchasing more books that have been trending on both Facebook and TikTok. Several of these take place in the Chicago area. As many of these are self published, I need to be careful that they are of good quality. Some books I have been given a preview copy of, and they seem to need a bit more editing. One series that I have been reading because of BookTok I have been enjoying. I posted on the author's Facebook page how much I am enjoying them and she emailed me right away! She also mentioned one of my favorite authors in one of the passages, so I had a double dose of excitement! I have ordered many of the big authors' titles and some of the bigger nonfiction titles for the Lucky Day collection, And I am experimenting with some midlist titles that might be popular.

From Lily Reardon, *Digital & AV Collection Librarian*

August was another busy month! Throughout the month, I have placed orders for all of my physical collections to ensure that I achieve my 20% spending goal for the month. I worked to complete a sizable launchpad order this month in preparation for our Acquisitions Specialist's leave. I began a proposal for a new collection of audio materials for children. This month, I focused my weeding efforts on Juvenile DVDs and video games as well as Vinyl Records. While the Interlibrary Loan Specialist was on vacation, I was able to do more hands-on training with ILL. As a result, I feel confident in my abilities to cover ILL in the future. Freegal usage was down last month so I ran a report to do some more research. I came to the conclusion that some of our power users were using Freegal less than they had previously. I'm hoping that we see some more usage in the next few months. I also worked on the New Movies Newsletter for September. I began to work with Communications in order to reconcile the links for the Statewide Database Package through EBSCO. We will continue this work next month. I met with a Newsbank vendor to learn more about their Chicago Community Collection as well as their Heritage Hub and Hispanic Life in America Collections. I attended the staff in-service. I'm glad that the Statewide Database Package through EBSCO received attention from the Rails presentation. I also watched a webinar called A Library's Guide to Building A Long-Term Digital Strategy. In this webinar, 11 considerations were addressed when building a long-term digital strategy. To me, it seemed like Fountaindale often already considered many of these when introducing new digital collections and content. Finally, this

month, on August 29, I also celebrated my one year anniversary here at Fountaindale. I'm excited for the opportunity for more years to come!

From Chris Castle, *Cataloging Supervisor*

We welcomed our new Cataloging Specialist, Lauren, this month! Her training is progressing nicely, and I have trained her on general library and department info. I have also trained her on many Polaris functions including the serials and cataloging modules, record sets, and bulk changes. Isabel trained her on our morning newspaper procedure, and I trained her on the Bugle procedure. Since Liz is now starting to learn more about cataloging in our department, I took this opportunity to train both her and Lauren on several cataloging-related processes. I trained them on checking in periodicals, item records, bib records, cataloging fiction items in the Juvenile, Young Adult, and Adult collections, and using OCLC Connexion. I further trained Liz on creating prediction patterns, adding new magazine bibs, and SHR creation. Lauren has already helped relabel and move a magazine from the third floor down to the second to see if it gains greater visibility there. She has also alerted me to quite a few magazines that have changed publication patterns, so I have been busy updating their prediction patterns. We also added two new magazines to our collection: Crochet World, and Scott Stamp Monthly. Earlier in the month, I worked to clean up some of our periodical holdings so that the EBSCO renewal could go more smoothly. To further Isabel's training and coverage she can provide, I trained her on cataloging Playaways this month. I also trained her and Liz on how to run, interpret, and clean up the Bib TOM/Item Material Type report. Isabel and I spent some time this month working through a few of the combinations to make sure the PAC was displaying the correct TOMs. This is an ongoing project that we will keep looking into as time allows. I continued recataloging for the Children's Holiday picture book collection this month. Valentine's Day, Thanksgiving, Father's Day, Fourth of July, and Summer have all been recataloged. This project is nearing completion in regards to cataloging. Christina, Liz, and I continued our review of the Cataloging Exceptions report this month. We discussed some equipment records, and then we began discussing J Reference and Storytime kits. Since this part of the report is larger and more complex, we decided I should coordinate with Brett on this part of the project. He has begun an inventory of the Storytime collection to see which and how many items might need recataloging. Isabel also helped me with part of the cleanup. She found books with the Romance stat code, but a prefix of Fiction. This list had significantly decreased since initially running the report, so I decided it was time to look at these items. Once determining what changes needed to be made, Isabel completed recataloging of these items. I watched the Polaris 7.6 upgrade video from Brittany at Pinnacle, and learned about the increased cataloging functionality in Leap, among other updates. Additionally, I cataloged 14 new items for Studio 300 and 2 new dolls which required 10 total original records.

From Bini Issac, *Acquisitions Supervisor*

In-service day was once again enjoyed with good food and informational sessions. Lauren joined our team! I watched the webinar - How to Hug a Porcupine: Dealing with Difficult Patrons and Co-Workers. The program highlighted main lessons from the "How to Hug a Porcupine" book, with attention given to the importance of developing and maintaining unconditional acceptance of yourself, others, and life, and the "How-to's" of doing so. Trained Liz on Amazon DVD and Vinyl collection ordering. I got Liz a login for EBSCO. Liz and I added, renewed and deleted magazines for Ebsco subscription for the year 24/25. I also showed Liz how to sort through magazine mail. With one staff member being away, I trained on all of their daily assignments and to create Purchase

orders, receive and pay invoices for the vendors they handle. I ordered Staff summer reading prizes, received them and distributed them. With the name change for one of the vendors from Children Plus to Libraria, I familiarized myself with their new website and communicated with the vendor to solve initial glitches for placing orders through the site. They appreciated the feedback as they didn't know the glitch existed. I also changed the supplier's name in Polaris. We are once again using the Baker and Taylor's BB JUV AUTOMATICALLY YOURS account- vendor, Library Ideas is placing Vox book orders through Baker and Taylor for us. The account usage is new to me. Vox shipment was received in PO, invoice and item records were created for the order.

From Isabel Schauer, Cataloger

I learned how to search with reports on Pinnacle. After this I was able to work on the TOM cleanup project. I also learned how to catalog playaways. I predominantly worked on cataloging dated and new items as well as working through the backlog. Finally, I trained the new cataloging specialist Lauren on how to check in the morning newspapers. I finished the month with 44 original records.

From Christine Jason, Interlibrary Loan Specialist

I published the Christian fiction newsletter. This month's theme was "Serving Up a Good Book" featuring food related settings and characters. I continued to work on damaged items sending titles in B&T for Lynnette to review. I reviewed the horror brochure adding new authors and deleting those we no longer carry. After all these years, the brochure is still popular with our patrons. While I was on vacation the training I did with Lily paid off as she helped Lynnette with ILL. They did great. August was a quieter month so that worked in their favor. I attended a webinar on upcoming fall books. Finally, we received two requests from Denmark!

Circulation by Branch

Branch	2023	2024	Change	% Change
Building	46225	46106	-119	-0.26%
Outreach	2052	2199	147	7.16%
Studio	1637	1919	282	17.23%
Digital	11136	13001	1865	16.75%
Totals	61050	63225	2175	3.56%

**Outside Lockers are included in Building circ stats; BRAC Lockers are included in Outreach circ stats*

Battle of the AV Formats

Format	Circs	vs.	Format	Circs
Blu-ray	2187		DVD	6088
CD Audiobook	266		Playaway Audiobook	462
Vinyl Record	218		Music CD	714

Special Collections

Collection	Circs
Backpacks	160
Bluetooth Transmitters	2
Boomboxes	2
Dolls	130
Hotspots	83
Laptops	202
Lucky Day	962
Portable CD Players	19
Portable Record Players	37
Rokus	46
STEAMboxes	134
Tween Book Boxes	5
Vinyl Records & Cases	251

Physical Collection Circulation

**Sorted alphabetically by collection*

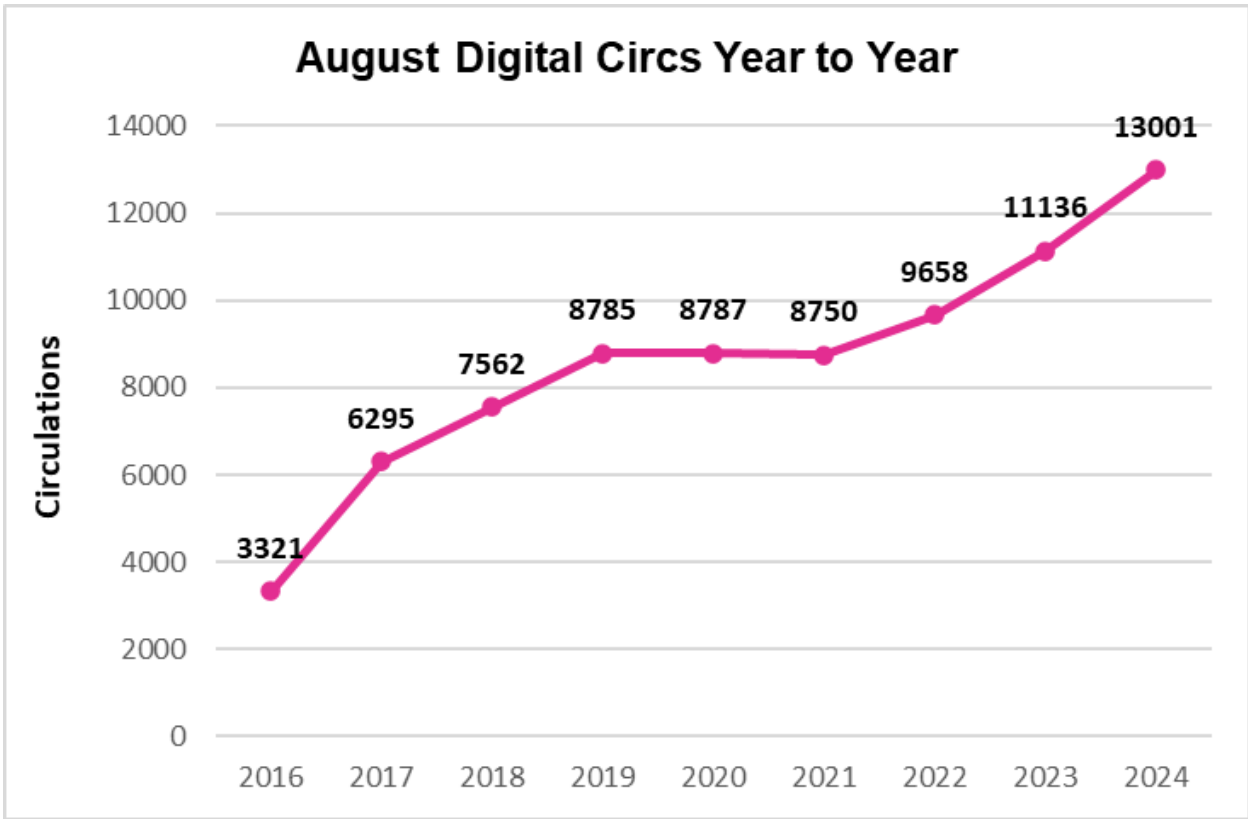
Collection	Aug 2023 Circs	Aug 2024 Circs	Change	% Change
Adult Audiobooks	348	331	-17	-5%
Adult Fiction	5270	5432	162	3%
Adult Graphic Novels	451	462	11	2%
Adult Nonfiction	4549	4174	-375	-8%
Adult Video Games	492	554	62	13%
Beginning Readers	1812	2074	262	14%
Interlibrary Loan	292	278	-14	-5%
Juvenile Audiobooks	898	965	67	7%
Juvenile Fiction	3551	3299	-252	-7%
Juvenile Graphic Novels	2426	2780	354	15%
Juvenile Kits	278	324	46	17%
Juvenile Movies & TV	1982	2171	189	10%
Juvenile Nonfiction	2518	2456	-62	-2%
Juvenile Technology & Equipment	377	367	-10	-3%
Juvenile Video Games	942	893	-49	-5%
Large Print	1075	916	-159	-15%
Local Authors	6	5	-1	-17%
Magazines	466	568	102	22%

Movies & TV	6763	6054	-709	-10%
Music	989	928	-61	-6%
On-the-Fly	20	15	-5	-25%
Picture Books	8808	8905	97	1%
Studio 300	1637	1919	282	17%
Technology & Equipment	637	657	20	3%
World Languages Adult	176	165	-11	-6%
World Languages Juvenile	318	374	56	18%
World Languages Young Adult	2	7	5	250%
Young Adult Audiobooks	24	23	-1	-4%
Young Adult Fiction	1044	968	-76	-7%
Young Adult Graphic Novels	840	1234	394	47%
Young Adult Kits	13	13	0	0%
Young Adult Nonfiction	152	172	20	13%
Young Adult Technology & Equipment	0	2	2	
Young Adult Video Games	758	739	-19	-3%
Totals	49914	50224	310	1%

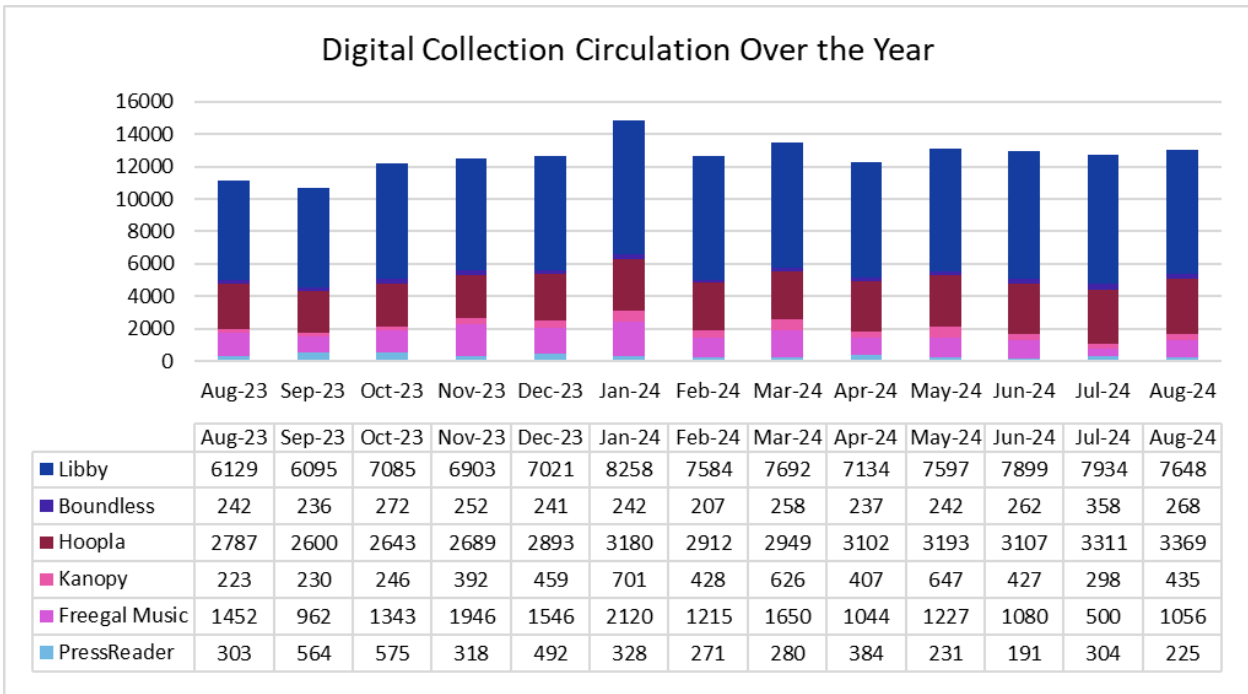
Digital Collection Usage

**Sorted by positive circulation change*

Digital Platform	Aug 2023	Aug 2024	Change	% Changed
Libby	6129	7648	1519	24.78%
Hoopla	2787	3369	582	20.88%
Kanopy	223	435	212	95.07%
Boundless	242	268	26	10.74%
PressReader	303	225	-78	-25.74%
Freegal	1452	1056	-396	-27.27%
Totals	11136	13001	1865	16.75%



For **August**, digital circulation was 21% of the library's total circulation.



Digital Content Fast Facts - August 2024

Libby by OverDrive

- There were **8,394 active Pinnacle patrons in the month**. Of those, **Fountaindale had 1,511 active patrons**, **88** of which are **new users**.
- During the month, PLC yielded **43,145 total checkouts**; of those, **7,648 circs** were from Fountaindale patrons.
- Checkouts by Format: eBooks: 41.9%, Audio: 46.3%, eMagazines: 11.8%
- Checkouts by Audience: Adults: 88.9%; Young Adults: 7.3%; Juvenile: 3.8%

Boundless (Previously Axis 360)

- There were **136 active patrons** for the month, **24** of which are **new users**
- During the month, there were **136 eBook circs** and **132 eAudio circs**
- Checkouts by Format: eBooks: 51%; eAudio: 49%

Hoopla

- There were **3,369 circs** borrowed by **681 patrons**
- There were **681 active patrons**, **52** of which are **new users**
- **Audiobooks** were the most borrowed format, accounting for **56%** of all circs, followed by **eBooks with 29%**, **Movies/TV with 13%** and **Music with 3%**.
- The top trending titles were *My Life is Murder: Season 2* on Television and *Steven Universe: Season 2* on Television.

Kanopy

- Patrons played **435 video plays**
- There were **69 active patrons**
- The **most popular videos** were *Father Brown: S3* and *Bringing Up Baby*.

Freegal

- This month yielded **898 songs streamed** and **158 songs downloaded**
- There were 20 active patrons streaming and 12 patrons downloading
- Top **streaming music genres**: Pop, Gospel/Christian, Rock
- Top **downloaded music genres**: Rock, Pop, Country

Physical Items Added and Withdrawn

Physical Items	Aug 2024 Added	Aug 2024 Withdrawn
Adult Audiobooks	12	0
Adult Fiction	576	988
Adult Graphic Novels	6	4
Adult Nonfiction	389	182
Adult Video Games	9	0
Beginning Readers	34	3
Juvenile Audiobooks	82	11
Juvenile Fiction	364	621
Juvenile Graphic Novels	140	241
Juvenile Kits	1	1
Juvenile Movies & TV	101	429
Juvenile Nonfiction	71	275
Juvenile Technology & Equipment	0	9
Juvenile Video Games	23	139
Large Print	48	66
Local History & Genealogy	2	0
Magazines	223	147
Movies & TV	246	275
Music	54	122
Picture Books	377	296
Studio 300	14	1
Technology & Equipment	11	1
World Languages Adult	21	133
World Languages Juvenile	70	3
World Languages Young Adult	6	0
Young Adult Audiobooks	6	0
Young Adult Fiction	129	21
Young Adult Graphic Novels	64	32
Young Adult Kits	6	0
Young Adult Nonfiction	9	2
Young Adult Video Games	23	0
Totals	3117	4002

Cataloging

- Items Cataloged and made available: 3,117
- Original bibliographic records created: 59
- Magazines & Newspapers processed: 223

Acquisitions & Processing

- Purchase Orders created: 183
- Invoices Paid: 271
- Boxes Received and Opened: 260
- Items Repaired: 325

Interlibrary Loan

294	Items Received for our patrons <ul style="list-style-type: none">• 241 items from IL libraries• 53 items from out of state libraries
195	Items Sent out to other libraries <ul style="list-style-type: none">• 86 to IL libraries• 109 to out of state libraries• 0 ALA
311	Items requested by our patrons this month <ul style="list-style-type: none">• 296 submitted in OCLC• 7 items were too new to request• 3 were available in Pinnacle.• 5 outside the US only
311	Items requested by OCLC libraries this month <ul style="list-style-type: none">• 129 from IL libraries• 176 from out of state libraries• 3 outside the US• 0 ALA

Weeding & Collection Maintenance

	Adult Book	Juvenile Book	Young Adult Book	AV	Totals
Dead - Items that have not circulated in 2 years Recommendation: less than 10%	5,340 7.33%	2,830 3.45%	809 7.11%	2,139 4.83%	11,118 5.3%
Collection Check - Items that have not circulated in 4 years. Recommendation: less than 10%	216 0.3%	171 0.2%	63 0.6%	108 0.2%	558 0.3%
Grubby - Items that have circulated 75 times or more. Recommendation: less than 10%	829 1.1%	5,756 7.0%	258 2.3%	8,250 18.6%	15,093 7.2%
DOA - Items that have been added to the collection in the last 6-18 months, and only circulated 1 or less times.	5,515 35.0%	3,705 29.5%	990 44.7%	975 19.0%	11,185 31.4%
Turnover Rate 9/1/2023 - 8/31/2024	2.44	3.49	2.38	3.78	3.13

Display Circs

1st Floor:

Lobby Tree: Black Entrepreneur Month - 44
Lobby Tree: Barack Obama's Summer Lists - 11
Lobby Cart: Road Trip Reads - 109
Lobby Cart: Trending on TikTok - 237
Lobby Cart: As Seen On TV - 43

2nd Floor

2nd floor cart: Back to School - 21
2nd floor cart: Feel Good Flix - 77

3rd Floor

Self-Check: Read a Romance - 12
3rd Floor Desk Table: Music - 3
3rd Floor Desk Table: Afrofuturism - 1
3rd Floor Cart: Fantastic Finds - 26
3rd Floor Cart: Books and the Readers Who Love Them - 17
3rd Floor Cart: Summer Scares - 13
3rd Floor Cart: Empty Nesters - 41
3rd Floor Cart: Reads to Tickle Your Funny Bone - 21

Children's and Teens

1000 Books Before Kindergarten - 97
Back to School - 199
CSD Staff Picks - 41
CSD Finding Kindness - 64
CSD Mystery - 14
Grandparents - 1
Making Music - 8
Paws to Read - 80
Sports - 24
Step into Reading - 104
Summer Scares - 6
These Books Stink - 91
Teen Book Bundles - 40
Teen Reads - 20
Teen Vortex Display - 8
Teen Pop - 71
YA Create - 11

Children's and Teens AV

Anime Movies - 77
Back to School - 16

Children's Displays



Lobby Displays

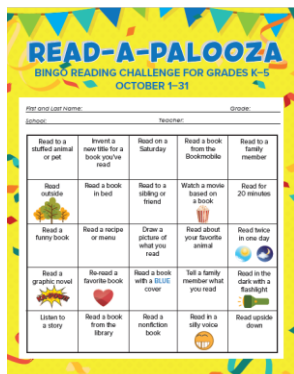


AV Displays



Communications Highlights

- Our Google Ads had 23,229 impressions and 3,160 clicks.
 - Campaigns with the most impressions:
 - Digital Media: 9,922 impressions; 1,361 clicks
 - Catalog Items: 7,973 impressions; 996 clicks
 - Library Card: 2,462 impressions; 387 clicks
- We auto-renewed 239 library cards with Patron Point.
- We scheduled, wrote/edited and published 25 blog posts.
- Sabrina serves on the committee for strategic plan objective 3.2: Identify and remove barriers to access and explore additional services to increase community engagement.
- Melissa and Steven serve on the committee for strategic plan objective 2.3: Investigate additional tools that use direct marketing to connect patrons to resources based on their interests.
- Steven created a new 'Contact Us' form for the website and removed Mosio.
- Melissa attended the ILA Marketing Forum monthly meeting.
- Melissa and Steven had a follow-up meeting with Patron Point about their Recommends product.
- Melissa and Steven took a webinar on 'Creating Accessible PDFs' for our website.
- Steven met with Joyce and Randi about creating future reading programs in READSquared.
- Sabrina created all of the collateral for Read-a-Palooza and the 1,000 Books Before Kindergarten redesign. She also designed the Friends Appreciation Dinner invitation, several display cart signs, flyers and TV slides, a new banner for early voting and new signage for the Library Express Van sandwich board and Library Card Sign-Up Month.



Media

- Valley View included information about Fiero Code in their weekly media release.
- [Penny Hoarder](#) included our American Girl Dolls in their *Beyond Books: 27 Unusual Things You Can Borrow From Libraries* article.
- *The Patch* mentioned us in their Bolingbrook Fall Fest coverage.

Social Media Metrics

Facebook Metrics

- 15 new followers
- 2,108 page views
- 16,793 people viewed our content (reach)
- 1,403 engagements (likes, clicks, shares & comments)
- Instagram Metrics
 - 4 new followers
 - 489 post engagements (likes & comments)
 - 24,242 people viewed our content (reach)
 - 36,851 reels views
- TikTok Metrics
 - 7 new followers
 - 606 post engagements (likes, comments & shares)
 - 6,734 views
- YouTube
 - 4 videos published
 - 55 new subscribers (1,625 total)
 - 6,154 views
 - 245.9 hours of watch time
 - 48,592 impressions (how many times our video thumbnails were shown to viewers on YT.)

Email Marketing Metrics

- MailChimp Blogs:
 - 3,298 subscribers
 - Average open rate: 42.10% (industry average is 21.33%)
 - Average click rate: 2.16% (industry average is 2.62%)
- Patron Point
 - Average open rate: 62.64% (industry average is 21.33%)
 - Average click rate: 13.48% (industry average is 2.62%)

Finance (Jennie Nguyen)

Audit - The auditors completed the onsite audit and are currently working on compiling the information for the audit report. We expect to have a draft in October

Budget - Compiled the necessary information to complete the *Chief Fiscal Officer's Estimate of Revenue by Source* document to be filed with the budget. Drafted the final *Budget and Appropriation Ordinance* for fiscal year 2024-2025 to be approved at the September board meeting.

LIRA annual renewal - Reviewed and completed the insurance questionnaires for the Library's annual insurance renewal.

Human Resources (Elena Flores)

Staffing and Recruiting

Open Positions:

- Adult and Teen Services Specialist - Accepting Applications
- Human Resources Specialist - Accepting Applications
- Children's Services Specialist - Accepting applications

New Hires:

- Richard Dang - Adult and Teen Services Specialist - 8/5
- Elizabeth Marks - Adult and Teen Services Specialist - 8/5
- Lauren Lotarski - Cataloging Specialist - 8/12
- Katie Long Piper - Studio Services Specialist - 8/19
- Hanaa Khan - Adult and Teen Services Specialist - 8/19

Departures:

- Marlen Soto - Finance Specialist - 8/30

Information Technology (John Matysek)

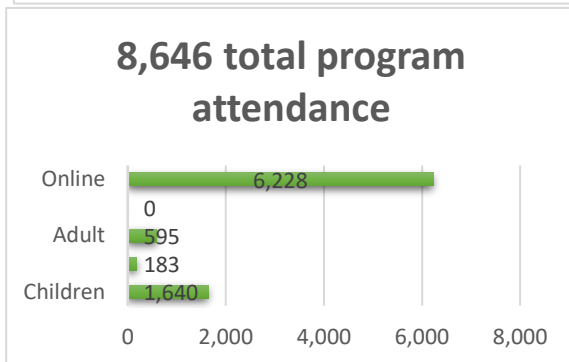
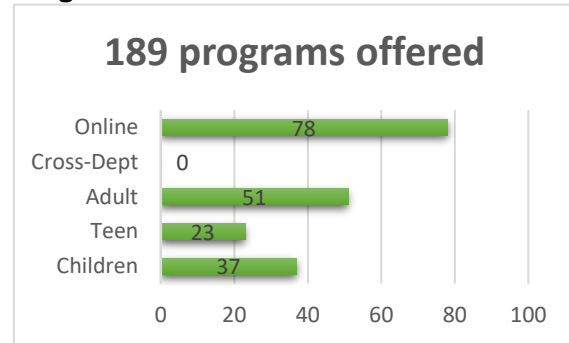
- During the month of August, 81 new help desk tickets were created by FPLD staff, and 82 new or existing tickets were solved by IT staff.
- Met with Asad Khan from vendor Titanium Technologies about the library phone system replacement project, specifically concerning documentation and the multiple issues encountered during the project.
- Updated Microsoft Windows on all library servers.
- Updated the underlying VMware vSphere system software on the main network server.
- Updated the most popular utility software on all Windows based patron computers.
- Met with representative from vendor Adobe Software to discuss options available for renewing the library's Creative Cloud software subscriptions.
- Met with vendor tdi vertical for a documentation review for the completed wireless survey project to check wireless signal strength and coverage throughout the library building and parking lot.
- Ben Jansen, formerly in the Adult and Teen Services department, joined IT as a Support Technician. Welcome Ben!
- Worked with the Facilities department to receive and store the new multi-function devices from vendor Konica Minolta. A big thank you to Tasos Priovolos and Mike Marschalk for their assistance!
- Along with Jose Robles, Andrew Keefe, and Ben Jansen, met with vendor Konica Minolta to discuss the new eFax system that the library will be implementing on select staff multi-function devices.
- Along with Jose Robles, Andrew Keefe, and Ben Jansen, worked with vendor Konica Minolta to replace all of the multi-function printer/copier devices in the library.

Fountaindale Public Library August 2024 Statistics

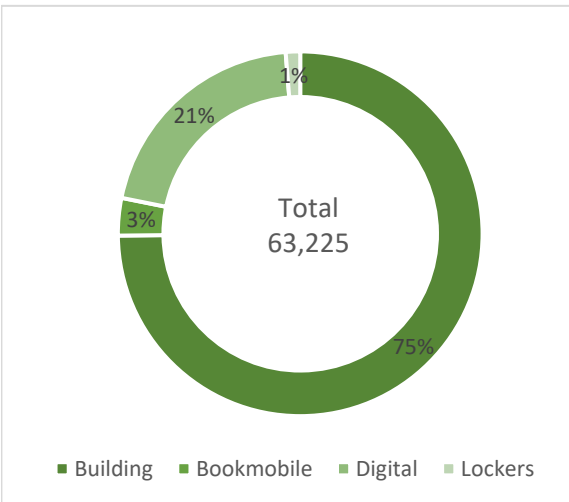
Membership

39,188 active cardholders 514 new cardholders

Programs



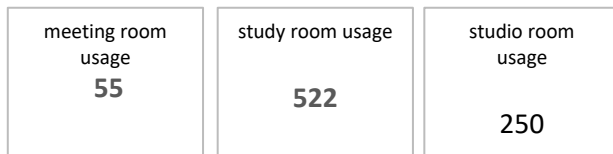
Circulation



Total physical items owed: 220,729
 New physical items added : 3,117
 Interlibrary loans received : 294
 Interlibrary loans sent: 195

Space

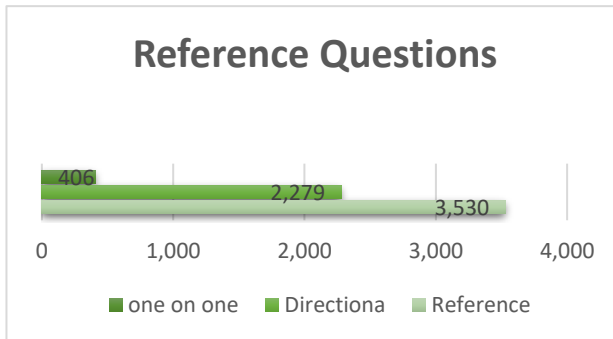
24,587 library visits



Technology



Social Media



Comparison	This year	last year	%change
Circulation	63,225	61,050	3.56%
Visitors	24,587	21,849	12.53%
Card holders	33,894	31,967	6.03%
Room bookings	827	695	18.99%
Reference questions	3,530	3,208	10.04%
computer usage	3,182	2,720	16.99%
wi-fi	16,759	20,807	-19.45%
programs	8,646	7,258	19.12%

FORM E

Conference / Event Report Form

Name

Position

Conference / Event Attended

Date

Location

List of Sessions / Meetings Attended (*if applicable*)

Highlights of Conference / Event
