

MINUTES OF A REGULAR MEETING OF
THE BOARD OF TRUSTEES OF
THE FOUNTAINDALE PUBLIC LIBRARY DISTRICT
WILL AND DUPAGE COUNTIES, ILLINOIS
HELD APRIL 18, 2024
BOLINGBROOK, ILLINOIS

A meeting of the Board of Trustees of the Fountaindale Public Library District, Will and DuPage Counties, Illinois was held in the Margaret J. "Peggy" Danhof Board Room, 300 West Briarcliff Road, Bolingbrook, Illinois on Thursday, April 18, 2024 at 7 p.m.

CALL TO ORDER

The meeting was called to order at 7 p.m. by President Celeste Bermejo.

ROLL CALL

The roll was called by recorder, Juanita Lennon, and a quorum was established.

PRESENT

Present at roll call were Bobby Armstrong, Marcelo Valencia, Kathryn Spindel, Sarah Siska, Meraj Alam, Jim Daunis Jr. and Celeste Bermejo.

ABSENT

None.

FOUNTAINDALE STAFF PRESENT

The following staff was present: Paul Mills, Juanita Lennon, Tana Petrov and Carolyn Boyer.

Nancy Korczak was present online.

PUBLIC PRESENT

The following public was present: Jody Hargett and Bill Rieser.

AGENDA APPROVAL

Following the Pledge of Allegiance, Bermejo asked for a motion to approve the agenda. A motion was made by Spindel, seconded by Valencia.

AYES: Armstrong, Valencia, Spindel, Siska, Alam, Daunis, Bermejo
NAYES: None
ABSENT: None

MINUTES OF THE BOARD MEETING – March 21, 2024

The minutes of the board meeting held March 21, 2024 were presented. A motion to approve the minutes was made by Daunis, seconded by Armstrong. Minutes were approved as read.

AYES: Armstrong, Valencia, Spindel, Siska, Alam, Daunis, Bermejo
NAYES: None
ABSENT: None

EMPLOYEE RECOGNITION

President Bermejo recognized Carolyn Boyer for her five years of service and presented her with a certificate.

COMMENTS FROM THE PUBLIC

No comments were made.

FRIENDS OF THE LIBRARY

Jody Hargett reported that the Friends Nook and The Book Cellar continue to do very well. On a Saturday afternoon earlier this month, one patron purchased about \$200 of books and nearly cleared out the Nook. Children continue to redeem their free book coupons from the Winter Reading program.

Treasurer Bill Rieser presented the Board with the Friends Spring Book Sale report. This Book Sale was the most successful to date. On Friday at 4 p.m., there were 48 people in line ready to enter the Members Only Book Sale. The grand total for all three days was \$4,170.74. The Friends promoted the Book Sale on websites like booksalefinder.com.

NEW BUSINESS

Approval of Appointment of 2024 Secretary Audit Liaisons

The Secretary Audit Liaison certification is a requirement of the Illinois Public Library Annual Report (IPLAR). The review must be completed by August 1, 2024.

A motion to approve the appointment of Trustee Meraj Alam and Trustee Jim Daunis Jr. as the Secretary Audit Liaisons was made by Spindel, seconded by Armstrong.

AYES: Armstrong, Valencia, Spindel, Siska, Alam, Daunis, Bermejo
NAYES: None
ABSENT: None

Approval of Konica Minolta Proposal for Multi-Function Duplicating Devices and Services

After evaluating the five submitted proposals, IT Manager John Matysek and Executive Director Paul Mills recommend Konica Minolta's proposal as they met the requirements and were the lowest cost.

A motion to approve the Konica Minolta Proposal for the multi-function duplicating devices and services was made by Valencia, seconded by Daunis.

AYES: Armstrong, Valencia, Spindel, Siska, Alam, Daunis, Bermejo
NAYES: None
ABSENT: None

LIBRARY PROJECTS

Tasos Priovolos, Tria Architecture and Czervik Construction are having a kick-off meeting on Friday for the Third Floor Interior Renovations project. Mills also reported that financial arrangements of payment for Red Feather Group, Inc. were reviewed by Tria Architecture and the library's attorney as they were not the typical ones.

CORRESPONDENCE

None.

TREASURER'S REPORT

The Treasurer's Report for March, 2024 was presented by Treasurer Spindel and will be filed for audit.

BILLS FOR APPROVAL

Bills Paid Report – Post March, 2024

Bills paid for the month of March in the amount of \$2,535.00 was presented for approval. Motion to approve was made by Armstrong, seconded by Valencia.

AYES: Armstrong, Valencia, Spindel, Siska, Alam, Daunis, Bermejo
NAYES: None
ABSENT: None

Bills Paid Report – April, 2024

Bills paid for the month of April in the amount of \$38,083.67 was presented for approval. Motion to approve was made by Siska, seconded by Daunis.

AYES: Armstrong, Valencia, Spindel, Siska, Alam, Daunis, Bermejo
NAYES: None
ABSENT: None

Bills Payable Report – April, 2024

Bills payable for the month of April in the amount of \$182,448.89 was presented for approval. Motion to approve was made by Daunis, seconded by Valencia.

AYES: Armstrong, Valencia, Spindel, Siska, Alam, Daunis, Bermejo
NAYES: None
ABSENT: None

DIRECTOR'S REPORT – March, 2024

Mills reported that he was asked to serve on the Illinois Library Association Public Policy Committee starting in July.

UNFINISHED BUSINESS

None.

REPORTS

Building – None.

Finance – None.

Strategic Plan – None.

Internal Board Operations – None.

AGENDA BUILDING FOR THE NEXT MEETING

None.

ANNOUNCEMENTS

On April 27, the Village of Bolingbrook Beautification Commission is hosting their Arbor Day Celebration at Bulldog Park.

On May 11, the Bolingbrook Garden Club is hosting their annual Plant Sale at the Performing Arts Center Stage.

The Kids’ Startup Market is on Saturday, April 20 at 1 p.m. in Meeting Room A.

Trustee Armstrong’s son will be having his Eagle Scout Ceremony soon.

EXECUTIVE SESSION

A motion was made by Spindel, seconded by Valencia, to enter Executive Session at 7:23 p.m. for Personnel 5 ILCS 120/2 (c) (1) “The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.”

AYES:	Armstrong, Valencia, Spindel, Siska, Alam, Daunis, Bermejo
NAYES:	None
ABSENT:	None

A motion was made by Armstrong, seconded by Valencia, to return to Open Session at 7:55 p.m.

OPEN SESSION

Approval of Executive Director Compensation Adjustment

A motion to approve the Executive Director Compensation Adjustment of a 5% increase for Paul Mills was made by Alam, seconded by Valencia.

AYES: Armstrong, Valencia, Spindel, Siska, Alam, Daunis, Bermejo
NAYES: None
ABSENT: None

ADJOURNMENT

A motion to adjourn the meeting at 7:56 p.m. was made by Armstrong, seconded by Alam.

AYES: Armstrong, Valencia, Spindel, Siska, Alam, Daunis, Bermejo
NAYES: None
ABSENT: None

/s/ Robert Armstrong
Secretary, Board of Library Trustees
FOUNTAINDALE PUBLIC LIBRARY DISTRICT
WILL AND DUPAGE COUNTIES, ILLINOIS

/s/ Celeste M. Bermejo
President, Board of Library Trustees
FOUNTAINDALE PUBLIC LIBRARY DISTRICT
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